

## 4.6 TABLES MENU

This process allows the functional user access to update the system maintenance tables and user tables. The maintenance tables and user tables are used for editing and validating data that is entered into NPDMS, and for records containing specific default values required for special and scheduled processing. Each of these records is accessed through the Table ID and a unique field called the Record Key.

### 4.6.1 Tables Processing

The Table ID is a unique three digit number identifying each table in the system. For each record, a unique field is used to access a specific table record. For example, to establish or access a record on the User Access Table, the User Id must be entered to either initiate a record or retrieve a record. Each table processes the User Id, the current system time, and the current system date for audit trail purposes.

User tables are those tables that the System Administrator uses to configure NPDMS for his or her installation. These user (configuration) tables are as follows: User Access, Center Profile, Installation Code, and Printer Destination Tables. The System Administrator creates and modifies user tables to set up specific default values that are unique to their Installation.

The System Administrator may modify maintenance tables only in an emergency; however, the site is responsible for maintaining those modifications. And, the site must immediately notify the Development Installation (DI). This procedure allows the DI to install the changes prior to a NASA-wide distribution of the next NPDMS release. Major changes to system maintenance tables are provided with other system release information.

**NOTE:** The screen field data areas through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

To access the TABLE MENU, Enter Selection **3** on the NPDMS MAIN MENU or type one of the following direct commands:

- **ADD TABLE**
- **MODIFY TABLE**
- **DELETE TABLE**
- **BRO TB**
- Press <Enter>







**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **001** and the Enter Selection (**A, B, C, or D**). Then the User Access Table – 001 screen (ND3001MA) or User Access Browse screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.1.1 Add User Access

If Table Id input value = **001** and Selection value is **A**, NPDMS displays the Add screen.

```

ND3001MA / ND3001PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               USER ACCESS TABLE - 001                    13:36:44
                               A TB      ADD                                MSXXX

      User ID: *****

      User Name: *****

Installation No: 08 08

User Change Authority: *      (1=Clerical Only, 2=Managerial)

Printer Destination: P3030132      LINE PRINTER MG-2

User Job Card:
  //IRNPDM JOB (MSIRMPDM04, MG2), ' PDM , CLASS=D, MSGCLASS=A, NOTIFY=MSXXX___

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

- User ID
- User Name
- Installation No (your Subinstallation number)
- User Change Authority input values = 1 or 2
- Print Destination Default is printer ID in the Center Profile Table for your output report unless you change the value



that user logs off the system (i.e., previous User Access Table information remains in the globals until logoff and will take effect at the time of the next logon).

**INPUT DATA**

- User Name
- Installation No (your Subinstallation Number)
- User Change Authority input values = 1 or 2
- Printer Destination (Printer Id for your output reports)
- User Job Card Default is the current user's INST-JOB-CARD-TEXT taken from the Center Profile Table
- Press <Enter>. NPDMS then displays the message 'Record Successfully Changed' and remains on the Change screen for entry of the next record.

**4.6.1.1.3 Delete User Access**

If Table Id input value = 001 and Selection value is D, NPDMS displays the Delete screen.

```

ND3001MA / ND3001PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               USER ACCESS TABLE - 001                      13: 40: 53
                               DE TB      DELETE                             MSXXX

      User ID: *****

      User Name: *****

Installation No:      **

User Change Authority: *      (1=Clerical Only, 2=Managerial)

Printer Destination: *****

User Job Card:
_____

Navigation: _____
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

All fields are protected except

- User ID
- Press <Enter>. The system displays the following selected record fields and the confirmation field:

- User Name
- Installation No
- User Change Authority
- Printer Destination
- User Job Card

**INPUT DATA**

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

**4.6.1.1.4 Browse User Access**

If Table Id input value = **001** and Selection value is **B**, NPDMS displays the Browse Screen.

ND3001MB / ND3001PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM			03/01/01						
		USER ACCESS BROWSE			13: 42: 13						
		BRO TB			MSXX						
USER ID	USER NAME	INST	SUB INST	CHNG ATHRTY							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	1							
XXXXXX	XXXXXXXXXXXXX	08	08	1							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	2							
XXXXXX	XXXXXXXXXXXXX	08	08	1							
XXXXXX	XXXXXXXXXXXXX	08	08	1							
Start Value											
_____ (Enter Full or Partial Browse Value)											
Navigation:											
Enter- PF13-	PF14-	PF15-	PF16-	PF17-	PF18-	PF19-	PF20-	PF21-	PF22-	PF23-	PF24-
	LOPF	PREV			PGUP	PGDN					EXIT

**DISPLAYED DATA**

User ID

User Name

Installation No

Installation and Subinstallation

User Change Authority

## INPUT DATA

The Start Value field represents the beginning User ID to start the browse list. For example, if you know that the User ID starts with MS, then enter MS in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF17, PF20 or PF8.

If a Start Value is typed and enter is pressed, the User Access browse list repositions to the User ID entered or the next closest value after the User ID. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 User IDs will be displayed (if there are not 10 User IDs left to browse, then the remaining User IDs will be displayed). If you press PF19 or PF7, the previous 10 User IDs will be displayed.

### 4.6.1.2 GSA Region Table

The GSA Region Table contains a two position code used to identify GSA Reporting Regions, along with their associated addresses. The GSA Region Table is used for the verification of valid GSA Regions and the retrieval of specific GSA Region addresses when reporting to GSA. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per GSA Region in the GSA Region Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **005** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the GSA Region Table – 005 screen (ND3005MA) or the GSA Region Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.2.1 Add GSA Region

If Table Id input value = **005** and Selection value is **A**, NPDMS displays the Add screen.

```
ND3005MA / ND3005PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               GSA REGION TABLE - 005                      13: 52: 28
                               A TB      ADD                                MSXXX

GSA Region: **
GSA Name: *****
Address: *****
City: _____ State: ** Zip: *****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
```

#### INPUT DATA

- GSA Region
- GSA Name
- Address
- City
- State
- Zip
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

#### 4.6.1.2.2 Change GSA Region

If Table Id input value = **005** and Selection value is **C**, NPDMS displays the Change screen.

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
                                GSA REGION TABLE - 005
                                CH TB      CHANGE
                                03/01/01
                                13:54:05
                                MSXXX

ND3005MA / ND3005PA

GSA Region: **
GSA Name: *****
Address: *****
City: _____ State: ** Zip: *****

Navigation:
Enter- PF13- PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24-
        HELP  LOPF  PREV          CNCL                                EXIT
```

**INPUT DATA**

All fields are protected except

- GSA Region
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** GSA Region cannot be changed. If the GSA Region is erroneous, the record must be removed through the “Delete GSA Region” process and corrected through the “Add GSA Region” process.

**INPUT DATA**

- GSA Name
- Address
- City
- State
- Zip
- Press <Enter>. NPDMS then displays the message *Record Successfully Changed* and remains on the Change screen for entry of the next record.

### 4.6.1.2.3 Delete GSA Region

If Table Id input value = **005** and Selection value is **D**, NPDMS displays the delete screen.

```

ND3005MA / ND3005PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               GSA REGION TABLE - 005                          13:56:47
                               DE TB      DELETE                                MSXXX

GSA Region: **

GSA Name: *****

Address: *****

City: _____ State: ** Zip: *****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

#### INPUT DATA

All fields are protected except

- GSA Region
- Press **<Enter>**. The system displays the following selected recorded fields and the confirmation field:
- GSA Name
- Address
- City
- State
- Zip

#### INPUT DATA

Verify Delete      input value = **D**

- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

#### 4.6.1.2.4 Browse GSA Region

If Table Id input value = **005** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
GSA REGION TABLE		13:58:24
BRO TB		MSXX
ND3005MB / ND3005PB		
Valid ACT = D		
<b>ACT</b>	<b>GSA REGION</b>	<b>GSA NAME</b>
-----	-----	-----
-	W	GSA, NATIONAL CAPITOL REGION
-	00	GSA, IRMS, KMAD
-	01	GSA, BOSTON FEDERAL OFFICE BUILDING
-	02	GSA, JACOB K. JAVITS FEDERAL BUILDING
-	03	GENERAL SERVICES ADMINISTRATION
-	04	GENERAL SERVICES ADMINISTRATION
-	05	GENERAL SERVICES ADMINISTRATION
-	06	GENERAL SERVICES ADMINISTRATION
-	07	GENERAL SERVICES ADMINISTRATION
-	08	GENERAL SERVICES ADMINISTRATION, BLDG 41
	Start Value	
	_____	(Enter Full or Partial Browse Value)
Navigation:		
Enter- PF13-	PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- -	
LOPF PREV	PGUP PGDN	EXIT

#### DISPLAYED DATA

- GSA Region
- GSA Name

#### INPUT DATA

The Start Value field represents the beginning GSA Regions to start the browse list. For example, if you know that the GSA Region starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the GSA Region browse list repositions to the GSA Region entered or the next closest value after the GSA Region. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 GSA Regions will be displayed (if there are not 10 GSA Regions left to browse, then the remaining GSA Regions will be displayed). If you press PF19 or PF7, the previous 10 GSA Regions will be displayed.

#### INPUT DATA

- ACT input value = **D**



#### 4.6.1.3 DRMO DODAAC Table

The DRMO Department of Defense Area Activity Code (DODAAC) Table is used for the verification of valid Defense Reutilization Marketing Office (DRMO) Activities, Routing Identifier Codes (RIC), and the retrieval of specific DRMO Activity addresses with specific RIC information when transferring to the DRMO. This information appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Activity in the DRMO DODAAC Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **010** and the Enter Selection (**A, B, C, or D**). Then the DRMO DODAAC Table – 010 screen (ND3010MA) or the DRMO DODAAC Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.3.1 Add DRMO DODAAC

If Table Id input value = **010** and Selection value is **A**, NPDMS displays the Add screen.

```

ND3010MA / ND3010PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               DRMO DODAAC TABLE - 010                      14: 02: 27
                               A TB      ADD                                  MSXXX

      DRMO DoDAAC: *****      DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: *****
      Address: *****
      City: *****      State: **      Zip: *****

DRMO DoDAAC Contact Name: *****

      DRMO DoDAAC Phone: ( *** ) *** - ****

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV      CNCL                                EXIT
  
```

#### INPUT DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.3.2 Change DRMO DODAAC

If Table Id input value = **010** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3010MA / ND3010PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                              DRMO DODAAC TABLE - 010                      14:03:56
                              CH TB      CHANGE                             MSXXX

      DRMO DoDAAC: *****      DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: *****

      Address: *****

      City: *****      State: **      Zip: *****

DRMO DoDAAC Contact Name: *****

      DRMO DoDAAC Phone: ( *** ) *** - ****

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** DRMO DODAAC cannot be changed. If the DRMO DODAAC is erroneous, the record must be removed through the “Delete DRMO DODAAC” process and corrected through the “Add DRMO DODAAC” process.

#### INPUT DATA

- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip

- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press <Enter>. NPDMS then displays the message 'Record Successfully Changed' and remains on the Change screen for entry of the next record.

#### 4.6.1.3.3 Delete DRMO DODAAC

If Table Id input value = **010** and Selection value is **D**, NPDMS displays the Delete screen.

```

ND3010MA / ND3010PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               DRMO DODAAC TABLE - 010                      14:08:04
                               DE TB      DELETE                             MSXXX

      DRMO DoDAAC: *****          DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: *****

      Address: *****

      City: _____ State: **      Zip: ***** ____

DRMO DoDAAC Contact Name: *****

      DRMO DoDAAC Phone: ( *** ) *** - ****

Navigation: _____
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24---
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State



The Start Value field represents the beginning DRMO DODAAC to start the browse list. For example, if you know that the DRMO DODAAC starts with SG, then enter SG in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the DRMO DODAAC browse list repositions to the DRMO DODAAC entered or the next closest value after the DRMO DODAAC. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DRMO DODAACs will be displayed (if there are not 10 DRMO DODAACs left to browse, then the remaining DRMO DODAACs will be displayed). If you press PF19 or PF7, the previous 10 DRMO DODAACs will be displayed.

### INPUT DATA

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected DRMO DODAAC:

ACT	DRMO DODAAC	RIC CODE	DRMO DODAAC NAME
D	SC1435	SVU	DRMO- WURTSMI TH
-	SG4000	SQ9	DRMR- EUROPE
-	SG4010	SQA	DRMO- MOLESWORTH
-	SG4030	SQC	DRMO- BERLIN
-	SG4050	SQE	DRMO- KASTEL
-	SG4060	SQF	DRMO- KEFLAVIK
-	SG4070	SQG	DRMO- KAI SERSLAUTERN
-	SG4110	SQL	DRMO- SECKENHEIM
-	SG4120	SQM	DRMO- NEURENBERG
-	SG4130	SQN	DRMO- HANAU

Start Value \_\_\_\_\_ (Enter Full or Partial Browse Value)

Navigation: Enter- PF13- PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24-  
 LOPF PREV PGUP PGDN EXIT

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
ND3005MB / ND3010PB                 DRMO DODAAC TABLE BROWSE                 03/01/01
Valid ACT = D                         BRO TB                                 15:11:17
                                     MSXXX
                                     DRMO DODAAC TABLE - ADDITIONAL DATA
                                     DRMO DoDAAC: SC1435           DRMO DoDAAC RIC: SVU
DRMO DoDAAC Name: DRMO-WURTSMITH
Address: P. O. BOX 3001
                                     City: WURTSMITH AFB           State: MI   Zip: 487536100
DRMO DoDAAC Contact Name: INAS ROMAN
                                     DRMO DoDAAC Phone: ( 517 ) 747 - 6357

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
        LOPF  PREV                PGUP  PGDN                EXIT

```

#### DISPLAYED DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press <Enter>. NPDMS then re-displays the DRMO DODAAC Table Browse screen.

#### 4.6.1.4 Exception Processing Table

The Exception Processing Table is used to identify personal property that needs to undergo exception processing and for the retrieval of specific data that defines what exception processing should take place. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record in the Exception Processing Table for each Custodian



- Press <Enter>. NPDMS then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

#### 4.6.1.4.2 Change Exception Processing

If Table Id input value = **015** and Selection value is **C**, NPDMS displays the Change screen.

ND3015MA / ND3015PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM EXCEPTION PROCESSING TABLE - 015 CH TB CHANGE	03/01/01 15:14:20 MSXX
Cust Acct No: *****		
Reporting Activity Name: *****		
GSA Region: ___		
DRMD DODAAC: _____		
Foreign Prop Ind (Y/N): _		
Navigation: _____		
Enter- PF13-	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
HELP	LOPF PREV CNCL	EXIT

#### INPUT DATA

All fields are protected except

- Cust Acct No
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Cust Acct No cannot be changed. If the Cust Acct No is erroneous, the record must be removed through the "Delete Exception Processing" process and corrected through the "Add Exception Processing" process.



- DRMO DODAAC
- Foreign Prop Ind

**INPUT DATA**

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record of **PF17** to cancel the delete process.

**4.6.1.4.4 Browse Exception Processing**

If Table Id input value = **015** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM				03/01/01
EXCEPTION PROCESSING BROWSE				15:21:10
BRO TB				MSXXX
ND3001MB / ND3015PB				
CUST ACCT NO	GSA RGN	DRMO DODAAC	FRGN IND	REPORTING ACTIVITY NAME
030	W		N	REPORTING ACTIVITY NAME
0301		SX1163	N	REPORTING ACTIVITY NAME
03011		SXC493		NAME
603	03		N	EXCEPTION
667		100000		REPORTING ACTIVITY NAME
*** END OF DATA ***				
Start Value _____ (Enter Full or Partial Browse Value)				
Navigation: Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -				
		LOPF	PREV	PGUP PGDN
				EXIT

**DISPLAYED DATA**

- Cust Acct No
- GSA Region
- DRMO DODAAC
- Foreign Indicator
- Reporting Activity Name

**INPUT DATA**

The Start Value field represents the beginning Cust Acct No to start the browse list. For example, if you know that the Cust Acct No starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Cust Acct No browse list repositions to the Cust Acct No entered or the next closest value after the Cust Acct No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Cust Acct Nos will be displayed (if there are not 10 Cust Acct Nos left to browse, then the remaining Cust Acct Nos will be displayed). If you press PF19 or PF7, the previous 10 Cust Acct Nos will be displayed.

#### 4.6.1.5 Federal Supply Classification (FSC) Code Table

The Federal Supply Classification Code Table is used for the verification of valid FSC Codes when adding or changing case records, and the determination of GSA reportable or non-reportable status of an item when reporting personal property to GSA. The table also contains the Exchange/Sale Indicator, which identifies eligible FSC Group Codes under the Exchange/Sale program. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per FSC Code in the Federal Supply Classification Code Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **020** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Federal Supply Classification Code Table – 020 screen (ND3020MA) or the Federal Supply Classification (FSC) Browse screen (ND3005MB) is displayed and the following occurs:

##### 4.6.1.5.1 Add FSC Code

If Table Id input value = **020** and Selection value is **A**, NPDMS displays the Add screen.





#### 4.6.1.5.3 Delete FSC Code

If Table Id input value = **020** and Selection value is **D**, NPDMS displays the Delete screen.

ND3020MA / ND3020PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM FSC CODE TABLE - 020 DE TB DELETE	03/01/01 15:33:25 MSXXX
FSC Code:	****	
FSC Group Name:	*****	
FSC Reportable Ind:	*	
FSC Minimum Condition:	_	
FSC Minimum Cost:	_____	
FSC Exchange/Sale Allowed Ind:	* (Indicates if Exchange/Sale is Allowed)	
Navigation:		
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -		
HELP LOPF PREV CNCL EXIT		

#### INPUT DATA

All fields protected except

- FSC Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

#### 4.6.1.5.4 Browse Federal Supply Classification Code

If Table Id input value = **020** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3020PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM	03/01/01
Valid ACT = D		FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE	15:36:00
		BRO TB	MSXXX
<b>ACT</b>	<b>FSC CODE</b>	<b>FSC GROUP NAME</b>	
---	-----	-----	
-	1005	GUNS, THROUGH 30 MM	
-	1010	GUNS, OVER 30 MM UP TO 75 MM	
-	1015	GUNS, 75 MM THROUGH 125 MM	
-	1020	GUNS, OVER 125 MM THROUGH 150 MM	
-	1025	GUNS, OVER 150 MM THROUGH 200 MM	
-	1030	GUNS, OVER 200 MM THROUGH 300 MM	
-	1035	GUNS, OVER 300 MM	
-	1040	CHEMICAL WEAPONS AND EQUIPMENT	
-	1045	LAUNCHERS, TORPEDO AND DEPTH CHARGE	
-	1055	LAUNCHERS, GRENADE, ROCKET AND PYROTECHNIC	
	Start Value		
	_____	(Enter Full or Partial Browse Value)	
Navigation:			
Enter-	PF13-	PF14-	PF15-
	LOPF	PREV	
		PF16-	PF17-
		PF18-	PF19-
		PGUP	PGDN
		PF20-	PF21-
		PF22-	PF23-
		PF24---	EXIT

#### DISPLAYED DATA

- FSC Code
- FSC Group Name

#### INPUT DATA

The Start Value field represents the beginning FSC Code to start the browse list. For example, if you know that the FSC Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the FSC Code browse list repositions to the FSC Code entered or the next closest value after the FSC Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 FSC Codes will be displayed (if there are not 10 FSC Codes left to browse, then the remaining FSC Codes will be displayed). If you press PF19 or PF7, the previous 10 FSC Codes will be displayed.

#### INPUT DATA

- ACT

- Press <Enter>, PF19 or PF7, PF20 or PF8.

```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3005MB / ND3020PB  FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE  15:38:47
Valid ACT = D                                BRO TB                                MSXXX

FEDERAL SUPPLY CLASS TABLE - ADDITIONAL DATA

FSC Code: 1127

FSC Group Name: NUCLEAR ROCKETS

FSC Reportable Ind: N

FSC Minimum Condition: N
N

FSC Minimum Cost:

FSC Exchange/Sale
Allowed Ind: N (Indicates if Exchange/Sale is Allowed)

Navigation:
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10---PF11---PF12---
          HIPF  PREV          MAIN          PGUP  PGDN          END
  
```

#### DISPLAYED DATA

- FSC Code
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind
- Press <Enter>. NPDMS then re-displays the Federal Supply Classification Code Browse screen.

#### 4.6.1.6 Unit Of Measure Table

The Unit Of Measure Table is used for the verification of valid Unit Of Measure abbreviations when adding or changing Case Records. The Unit Of Measure abbreviation appears on numerous screens as well as various reports. For example, the Unit Of Measure is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Unit Of Measure in the Unit Of Measure Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **025** and the Enter Selection (**A, B, C,** or **D**). Then the Unit Of Measure Table – 025 screen (ND3025MA) or the Unit Of Measure Browse screen (ND3001MB) is displayed and the following occurs:

#### **4.6.1.6.1 Add Unit Of Measure**

If Table Id input value = **025** and Selection Value is **A**, NPDMS displays the Add screen.

```
ND3025MA / ND3025PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          UNIT OF MEASURE TABLE - 025          15:46:45
                          A TB      ADD                          MSXXX

UOM Abbreviation: **

Unit Of Measure: *****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                EXIT
```

**INPUT DATA**

- UOM Abbreviation
- Unit Of Measure
- Press <Enter>. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

**4.6.1.6.2 Change Unit Of Measure**

If Table Id input value = **025** and Selection value is **C**, NPDMS displays the Change screen.

ND3025MA / ND3025PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE TABLE - 025 CH TB CHANGE	03/01/01 08:04:16 MSXXX
UOM Abbreviation: **		
Unit Of Measure: *****		
Navigation:		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -	PF24- - -
HELP	LOPF PREV	CNCL
		EXIT

#### INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press **<Enter>**. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

**NOTE:** UOM Abbreviation cannot be changed. If the UOM Abbreviation is erroneous, the record must be removed through the “Delete Unit Of Measure” process and corrected through the “Add Unit Of Measure” process.

#### INPUT DATA

- Unit Of Measure
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

#### 4.6.1.6.3 Delete Unit Of Measure

If Table Id input value = **025** and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3025MA / ND3025PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          UNIT OF MEASURE TABLE - 025              08: 28: 36
                          DE TB      DELETE                          MSXXX

UOM Abbreviation: **

Unit Of Measure: *****

Navigation:
Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- -
      HELP  LOPF  PREV          CNCL                                     EXIT
```

#### INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Unit Of Measure

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

#### 4.6.1.6.4 Browse Unit Of Measure

If Table Id input value = **025** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3025PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM UNIT OF MEASURE BROWSE BRO TB	03/01/01 08:38:51 MSXXX
UOM ABRV	UNIT OF MEASURE	
AM	AMPOULE	
AT	ASSORTMENT	
AY	ASSEMBLY	
BA	BALL	
BD	BUNDLE	
BE	BALE	
BF	BROAD FOOT	
BG	BAG	
BK	BOOK	
BL	BARREL	
Start Value	(Enter Full or Partial Browse Value)	
Navigation:		
Enter- PF13	PF14 - PF15 - PF16 - PF17 - PF18 - PF19 - PF20 - PF21 - PF22 - PF23 - PF24 -	
LOPF	PREV	PGUP PGDN EXIT

#### DISPLAYED DATA

- Unit of Measure Abbreviation
- Unit of Measure

#### INPUT DATA

The Start Value field represents the beginning Unit of Measure Abbreviation to start the browse list. For example, if you know that the Unit of Measure Abbreviation starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Unit of Measure Abbreviation list repositions to the Unit of Measures Abbreviation entered or the next closest value after the Unit of Measure Abbreviation. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Unit of Measure Abbreviations will be displayed (if there are not 10 Unit of Measure Abbreviations left to browse, then the remaining Unit of Measure Abbreviations will be displayed). If you press PF19 or PF7, the previous 10 Unit of Measure Abbreviations will be displayed.

#### 4.6.1.7 Supply Condition Code Table

The Supply Condition Code Table is used for the verification of valid Supply Condition Codes when adding or changing Case Records. The Supply Condition Code appears on numerous screens, as well as various reports. For example, the Supply Condition Code is displayed on the BF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Supply Condition Code in the Supply Condition Code Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **030** and the Enter Selection (**A, B, C, or D**). Then the Supply Condition Table - 030 screen (ND3030MA) or the Supply Condition Code Table screen (ND3005MB) is displayed and the following occurs:

##### 4.6.1.7.1 Add Supply Condition Code

If Table Id input value = **030** and Selection value is **A**, NPDMS displays the Add screen.

```

ND3030MA / ND3030PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               SUPPLY CONDITION CODE TABLE - 030          13:05:51
                               A TB          ADD          MSXXX

Supply Condition Code: *
  Title: *****

Defini tion:
*****
_____
_____
_____

Navigation: _____
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL          EXIT
  
```

#### INPUT DATA

- Supply Condition Code
- Title short description
- Definition
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

#### 4.6.1.7.2 Change Supply Condition Code

If Table Id input value = 030 and Selection value is C, NPDMS displays the Change screen.

```

ND3030MA / ND3030PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          SUPPLY CONDITION CODE TABLE - 030        13: 19: 32
                          CH TB      CHANGE                          MSXXX

Supply Condition Code: *
  Title: *****
Definition:
*****
____
____
____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV      CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- Supply Condition Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Supply Condition Code cannot be changed. If the Supply Condition Code is erroneous, the record must be removed through the "Delete Supply Condition Code" process and corrected through the "Add Supply Condition Code" process.

#### INPUT DATA

- Title short description

- Definition
- Press <Enter>. NPDMS then displays the message 'Record Successfully Changed' and remains on the Change screen for entry of the next record.

#### 4.6.1.7.3 Delete Supply Condition Code

If Table Id input value = **030** and Selection value is **D**, NPDMS displays the Delete screen.

```

ND3030MA / ND3030PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               SUPPLY CONDITION CODE TABLE - 030          13: 21: 39
                               DE TB      DELETE                          MSXXX

Supply Condition Code: *
  Title: *****

Defini ti on:
  *****
  _____
  _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- Supply Condition Code
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- Title
- Definition

#### INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message 'Record Successfully Deleted' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **P17** to cancel the delete process.

#### 4.6.1.7.4 Browse Supply Condition Code Table

If Table Id input value = **030** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3030PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
Valid ACT = D		SUPPLY CONDITION CODE TABLE BROWSE		13: 23: 11
		BRO TB		MSXX
ACT	CONDITION CODE	TITLE		
---	---	-----		
-	A	SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)		
-	B	SERVICEABLE (ISSUABLE WITH QUALIFICATION)		
-	C	SERVICEABLE (PRIORITY ISSUE)		
-	D	SERVICEABLE (TEST/MODIFICATION)		
-	E	UNSERVICEABLE (LIMITED RESTORATION)		
-	F	UNSERVICEABLE (REPARABLE)		
-	G	UNSERVICEABLE (INCOMPLETE)		
-	H	UNSERVICEABLE (CONDEMNED)		
-	S	UNSERVICEABLE (SCRAP)		
		*** END OF DATA ***		
	Start Value			
	_____	(Enter Full or Partial Browse Value)		
Navigation:				
Enter- PF13-	PF14-	PF15-	PF16-	PF17-
LOPF	PREV			
			PF18-	PF19-
			PGUP	PGDN
				PF20-
				PF21-
				PF22-
				PF23-
				PF24-
				---
				EXIT

#### DISPLAYED DATA

- Supply Condition Code
- Title

#### INPUT DATA

The Start Value field represents the beginning Supply Condition Code to start the browse list. For example, if you know that the Supply Condition Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Supply Condition Code browse list repositions to the Supply Condition Code entered or the next closest value after the Supply Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Supply Condition Codes will be displayed (if there are not 10 Supply Condition Codes left to browse, then the remaining Supply Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Supply Condition Codes will be displayed.

## INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Supply Condition Code:

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3005MB / ND3030PB                SUPPLY CONDITION CODE TABLE BROWSE          13: 23: 11
Valid ACT = D                        BRO TB                                     MSXXX
                                     SUPPLY CONDITION CODE - ADDITIONAL DATA
                                     _____
Supply Condition Code: A
                                     Title: SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)
                                     Definition:
                                     NEW, USED, REPAIRED OR RECONDITIONED MATERIAL THAT IS SERVICEABLE
                                     AND ISSUABLE TO ALL CUSTOMERS WITHOUT LIMITATION OR RESTRICTION
                                     INCLUDES MATERIAL WITH MORE THAN 6 MONTHS SHELF-LIFE REMAINING.
                                     _____
Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      LOPF  PREV                PGUP  PGDN                EXIT

```

## DISPLAYED DATA

- Supply Condition Code
- Title
- Definition
- Press **<Enter>**. NPDMS then re-displays the Supply Condition Code Table Browse screen.

### 4.6.1.8 Disposal Condition Code Table

The Disposal Condition Code Table is used for the verification of valid Disposal Condition Codes when adding or changing Case Records. The Disposal Condition Code appears on numerous screens as well as various reports. For example, the Disposal Condition Code is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Disposal Condition Code in the Disposal Condition Code Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with

other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **035** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Disposal Condition Code Table – 035 screen (ND3035MA) or the Disposal Condition Code Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.8.1 Add Disposal Condition Code

If Table Id input value = **035** and Selection value is **A**, NPDMS displays the Add screen.

```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3035MA / ND3035PA      DISPOSAL CONDITION CODE TABLE - 035      13: 26: 47
                          A TB      ADD      MSXXX

Disposal Condition Code: *
  Title: *****
Definition:
  *****
  _____
  _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV      CNCL      EXIT
  
```

#### INPUT DATA

- Disposal Condition Code
- Title short description
- Definition
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.8.2 Change Disposal Condition Code

If Table Id input value = **035** and Selection value is **C**, NPDMS displays the Change screen.

ND3035MA / ND3035PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE - 035 CH TB CHANGE	03/01/01 13:28:26 MSXXX
Disposal Condition Code: *		
Title: *****		
Definition:		
*****		
_____		
_____		
_____		
Navigation:		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -	PF24- - -
HELP	LOPF PREV	CNCL EXIT

**INPUT DATA**

All fields are protected except

- Disposal Condition Code
- Press <Enter>. NPDMS then displays the requested field, allowing the user to make modifications to the remaining fields.

**NOTE:** Disposal Condition Code cannot be changed. If the Disposal Condition Code is erroneous, the record must be removed through the “Delete Disposal Condition Code” process and corrected through the “Add Disposal Condition Code” process.

**INPUT DATA**

- Title short description
- Definition
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

**4.6.1.8.3 Delete Disposal Condition Code**

If Table Id input value = 035 and Selection value is D, NPDMS displays the Delete screen.

```

      ND3035MA / ND3035PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                                DISPOSAL CONDITION CODE TABLE - 035      13: 30: 42
                                DE TB      DELETE      MSXXX

Disposal Condition Code: *

  Title: *****

Defini ti on:

*****

_____  

_____  

_____

Navi gati on:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV      CNCL      EXIT
  
```

**INPUT DATA**

All fields are protected except

- Disposal Condition Code
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- Title
- Definition

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

**4.6.1.8.4 Browse Disposal Condition Code Table**

If Table Id input value = **035** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3035PB Valid ACT = D		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DISPOSAL CONDITION CODE TABLE BROWSE BRO TB		03/01/01 13:31:57 MSXXX									
ACT	CONDITION CODE	TITLE											
-----	-----	-----											
-	S	SCRAP											
-	X	SALVAGE											
-	1	EXCELLENT											
-	4	USABLE											
-	7	REPAIRABLE											
Start Value		_____ (Enter Full or Partial Browse Value)											
Navigation: _____													
Enter- PF13-		PF14-	PF15-	PF16-	PF17-	PF18-	PF19-	PF20-	PF21-	PF22-	PF23-	PF24-	---
		LOPF	PREV				PGUP	PGDN					EXIT

**DISPLAYED DATA**

- Disposal Condition Code
- Title

**INPUT DATA**

The Start Value field represents the beginning Disposal Condition Code to start the Browse list. For example, if you know that the Disposal Condition Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Disposal Condition Code browse list repositions to the Disposal Condition Code entered or the next closest value after the Disposal Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Disposal Condition Codes will be displayed (if there are not 10 Disposal Condition Codes left to browse, then the remaining Disposal Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Disposal Condition Codes will be displayed.

**INPUT DATA**

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Disposal Condition Code:

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
                                     DISPOSAL CONDITION CODE TABLE BROWSE
03/01/01
ND3005MB / ND3035PB                                     13:37:42
Valid ACT = D                                         BRO TB                                     MSXXX
DISPOSAL CONDITION CODE - ADDITIONAL DATA

Disposal Condition Code: S

Title: SCRAP

Definition:

PROPERTY THAT HAS NO VALUE EXCEPT FOR ITS BASIC MATERIAL CONTENT

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
LOPF  PREV                                     PGUP  PGDN                                     EXIT
```

#### DISPLAYED DATA

- Disposal Condition Code
- Title
- Definition
- Press <Enter>. NPDMS then re-displays the Disposal Condition Code Table Browse screen.

#### 4.6.1.9 Demilitarization Code Table

The Demilitarization Code Table is used for the verification of valid Demilitarization Codes when adding or changing Case Records. The Demilitarization Code is used to identify the demilitarization process needed for the disposal of idle NASA personal property. This code appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Demilitarization Code in the Demilitarization Code Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the fields data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **045** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Demilitarization Code Table – 045 screen (ND3045MA) or the Demilitarization Code Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.9.1 Add Demilitarization Code

If Table Id input value = **045** and Selection value is **A**, NPDMS displays the Add screen.

```

      ND3045MA / ND3045PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                                DEMILITARIZATION CODE TABLE - 045      13:49:52
                                A TB      ADD      MSXXX

      DML Code: *

      DML Definition: *****
                      _____
                      _____
                      _____
                      _____
                      _____

      DML Priority: **

      Navigation:
      Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
              HELP  LOPF  PREV          CNCL                                EXIT

```

#### INPUT DATA

- DML Code
- DML Definition
- DML Priority assigned order of evaluation
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added* and remains on the Add screen for entry of the next record.

#### 4.6.1.9.2 Change Demilitarization Code

If Table input value = **045** and Selection value is **C**, NPDMS displays the Change screen.

ND3045MA / ND3045PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DEMI LI TARI ZATION CODE TABLE - 045 CH TB CHANGE	03/01/01 13: 51: 27 MSXXX
DML Code: *		
DML Defi ni ti on: *****		
_____		
_____		
_____		
_____		
DML Priority: **		
Navi gati on:		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
HELP	LOPF PREV CNCL	EXIT

#### INPUT DATA

All fields are protected except

- DML Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** DML Code cannot be changed. If the DML Code is erroneous, the record must be removed through the “Delete Demilitarization Code” process and corrected through the “Add Demilitarization Code” process.

#### INPUT DATA

- DML Definition
- DML Priority assigned order of evaluation
- Press **<Enter>**. NPDMS then displays the message *Record Successfully Changed* and remains on the Change screen for entry of the next record.

### 4.6.1.9.3 Delete Demilitarization Code

If Table Id input value = **045** and Selection value is **D**, NPDMS displays the Delete screen.

```

      ND3045MA / ND3045PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                                DEMILITARIZATION CODE TABLE - 045      13:55:15
                                DE TB      DELETE      MSXXX

      DML Code: *

      DML Definition: *****
                        _____
                        _____
                        _____
                        _____
                        _____

      DML Priority: **

      Navigation:
      Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
              HELP  LOPF  PREV      CNCL      EXIT
  
```

#### INPUT DATA

All fields are protected except

- DML Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- DML Definition
- DML Priority

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

#### 4.6.1.9.4 Browse Demilitarization Table

If Table input value = **045** and Selection value is **B**, NPDMS displays the Browse screen.

ND3005MB / ND3045PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
Valid ACT = D		DEMILITARIZATION TABLE BROWSE		14:00:18
		BRO TB		MSXXX
ACT	DML CODE	DML PRIORITY	DML DESCRIPTION	
-	A	13	NON-ML: DEMILITARIZATION NOT REQUIRED	
-	B	11	MLI: DEMILITARIZATION REQUIRED	
-	C	7	MLI: REMOVE AND/OR DEMILITARIZE INSTALLED KEY POIN	
-	D	5	MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I	
-	E	9	MLI: DEMILITARIZE BY BURNING, SHREDDING, OR PULPI	
-	F	12	MLI: DEMILITARIZATION INSTRUCTIONS TO BE FURNISHE	
-	G	1	MLI: DEMILITARIZATION REQUIRED- ITEM TO BE DEMILI	
-	H	6	MLI: REMOVE AND/OR DEMILITARIZE INSTALLED KEY POI	
-	J	4	MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I	
-	K	8	MLI: DEMILITARIZE BY BURNING, SHREDDING, OR PULPI	
Start Value		(Enter Full or Partial Browse Value)		
Navigation:				
Enter-	PF13-	PF14-	PF15-	PF16-
	LOPF	PREV		
			PF17-	PF18-
			PGUP	PGDN
			PF19-	PF20-
			PF21-	PF22-
			PF23-	PF24-
			---	EXIT

#### DISPLAYED DATA

- DML Code
- DML Priority
- DML Description

#### INPUT DATA

The Start Value field represents the beginning DML Code to start the browse list. For example, if you know that the DML Code starts with A, then enter A in the Start Value field.

Start Value

Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DML Code browse list repositions to the DML Code entered or the next closest value after the DML Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DML Codes will be displayed (if there are not 10 DML Codes left to browse, then the remaining DML Codes will be displayed). If you press PF19 or PF7, the previous 10 DML Codes will be displayed.

#### INPUT DATA

- ACT input value = **D**

- Press <Enter>. The system displays the following screen with additional information about the selected DML Code:

```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
DEMILITARIZATION TABLE BROWSE                14: 02: 30
Valid ACT = D                                BRO TB  MSXXX
DEMLITARIZATION CODE - ADDITIONAL DATA

DML Code: D

DML Definition:
MLI: DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR INTENDED PU
RPOSE) BY MELTING, CUTTING, TEARING, SCRATCHING, CRUSHING, B
REAKING, PUNCHING, NEUTRALIZING, ETC. (AS AN ALTERNATIVE, BU
RIAL OR DEEP WATER DUMPING MAY BE USED WHEN AUTHORIZED)

DML Priority: 5

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      LOPF  PREV          PGUP  PGDN          EXIT
  
```

#### DISPLAYED DATA

- DML Code
- DML Definition
- DML Priority
- Press <Enter>. NPDMS then re-displays the DML Table Browse screen.

#### 4.6.1.10 Center Profile Table

The Center Profile Table is used for the maintenance of global and default data for your Center. A Center specific capability to report to GSA or transfer to DRMO is provided by NPDMS. A capability to override this option on a case-by-case basis also is provided. This profile data defines Center specific online NPDMS global variable fields and default values that effect internal NPDMS processes and options. An example is the default value for the generation of pickup documents for Idle NASA Property. Some Installations will want pickup documents generated on a consistent basis, and some would not. This condition is controlled based on the Pickup Document Generation Default value in each Center Profile record. Another capability provided by this table is to maintain the name and title of individuals responsible for the survey review of property determination when preparing the NASA Form 811, NASA Form 812, and Foreign Disposal Approval Form reports. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation/Subinstallation in the Center Profile Table. Due to the critical nature of this table, "delete" is not a valid option. This table should have limited user update authority.



- Pickup Doc Generation Default           input value = **Y** or **N**
- No of Freeze Scring Days               input value = your default value
- Reporting Install                       input value = choose one only
  - GSA                                   input value = **Y**
  - DODAAC                             input value = **Y**
- GSA Region                             input value = your reporting GSA Region
- DRMO DODAAC                         input value = your reporting DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State
- Zip
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox)               input values = **U**, **S**, or **V**
  - Distribution (site specific)

- No of Copies (site specific)
- Output Class (site specific)
- Printer Destination (site specific)
- Job Card
- Press **<Enter>**. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

```

ND3050MA / ND3050PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          CENTER PROFILE TABLE - 050              14: 04: 57
                          A TB          ADD                          MSXXX

Installation No: ****      FEDSTRIP AAC: *****      PDO Cust Acct No: *****
PDO User No: *****      Agency Ind: ****      Agency/Bureau Code: ****
*****
ND3050MB      Additional Elements for Center Profile Table

                          SEMO Name: *****
                          PDO Name: *****
NASA HQ Approving Official Name: *****
Survey Board Chairperson Name: *****
Survey Board Member Name 1: *****
Survey Board Member Name 2: *****
Survey Board Member Name 3: *****

                          Enter 'C' to Cancel:  _

*****
Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2
- Survey Board Member Name 3
- Cancel input value = **C**



- Pickup Doc Generation Default      input value = **Y** or **N**
- No of Freeze Scring Days      input value = your default value
- Reporting Install      input value = choose one only
- GSA      input value = **Y**
- DODAAC      input value = **Y**
- GSA Region      input value = your reporting GSA Region
- DRMO DODAAC      input value = your reporting DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State
- Zip
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox)      input values = **U**, **S**, or **V**

- Distribution (site specific)
- No of Copies (site specific)
- Output Class (site specific)
- Printer Destination (site specific)
- Job Card
- Press <Enter>. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

ND3050MA / ND3050PA		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01																																													
		CENTER PROFILE TABLE - 050		14: 30: 47																																													
		CH TB	CHANGE	MSXXX																																													
Installation No: XXXX	FEDSTRIP AAC: XXXXXX	PDO Cust Acct No: XXXXX*																																															
PDO User No: XXXXX*	Agency Ind: ****	Agency/Bureau Code: ****																																															
Pickup Doc Generation Default (Y/N): Y	No of Freeze Scrning Days: 14																																																
Reporting Install GSA: Y	DRMO: N	(Choose one by entering 'Y')																																															
GSA Region: XX	DRMO DoDAAC: SY2084	Default Reimbursement Code: _																																															
Cent Center	<table border="1"> <tr> <td colspan="2">ND3050MB</td> <td colspan="3">Additional Elements for Center Profile Table</td> </tr> <tr> <td></td> <td>SEMO Name:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>PDO Name:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>NASA HQ Approving Official Name:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>Survey Board Chairperson Name:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>Survey Board Member Name 1:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>Survey Board Member Name 2:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td>Survey Board Member Name 3:</td> <td colspan="3">XXXXXXXXXXXXX*****</td> </tr> <tr> <td></td> <td colspan="4">Enter 'C' to Cancel: _</td> </tr> </table>				ND3050MB		Additional Elements for Center Profile Table				SEMO Name:	XXXXXXXXXXXXX*****				PDO Name:	XXXXXXXXXXXXX*****				NASA HQ Approving Official Name:	XXXXXXXXXXXXX*****				Survey Board Chairperson Name:	XXXXXXXXXXXXX*****				Survey Board Member Name 1:	XXXXXXXXXXXXX*****				Survey Board Member Name 2:	XXXXXXXXXXXXX*****				Survey Board Member Name 3:	XXXXXXXXXXXXX*****				Enter 'C' to Cancel: _			
ND3050MB		Additional Elements for Center Profile Table																																															
	SEMO Name:	XXXXXXXXXXXXX*****																																															
	PDO Name:	XXXXXXXXXXXXX*****																																															
	NASA HQ Approving Official Name:	XXXXXXXXXXXXX*****																																															
	Survey Board Chairperson Name:	XXXXXXXXXXXXX*****																																															
	Survey Board Member Name 1:	XXXXXXXXXXXXX*****																																															
	Survey Board Member Name 2:	XXXXXXXXXXXXX*****																																															
	Survey Board Member Name 3:	XXXXXXXXXXXXX*****																																															
	Enter 'C' to Cancel: _																																																
REPORTI Distrib Printer Job Car //IRNP  Navi gat Enter-P H																																																	

**INPUT DATA**

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2



## INPUT DATA

The Start Value field represents the beginning Inst No to start the browse list. For example, if you know that the Inst No starts with 08, then enter 08 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Inst No browse list repositions to the Inst No entered or the next closest value after the Inst No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Inst Nos will be displayed (if there are not 10 Inst Nos left to browse, then the remaining Inst Nos will be displayed). If you press PF19 or PF7, the previous 10 Inst Nos will be displayed.

## INPUT DATA

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Inst No:

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
ND3005MB / ND3050PB                CENTER PROFILE BROWSE                          14: 18: 14
                                     CENTER PROFILE TABLE - ADDITIONAL DATA 1

Installation No: XXXX      FEDSTRIP AAC: XXXXXX      PDO Cust Acct No: XXXXX
  PDO User No: XXXXX      Agency Ind:                Agency/Bureau Code:
  Pickup Doc Generation Default (Y/N): Y      No of Freeze Scrning Days: 14
Reporting Install      GSA: Y      DRMO: N      (Choose one by entering 'Y')
  GSA Region: 04      DRMO DoDAAC: SY2084      Default Reimb Code:
  Center Name: MARSHALL SPACE FLIGHT CENTER      Bldg: XXXX
Center Contact: XXXXXXXXXXXXXXXX      Phone: ( XXX ) XXX - XXXX
  Address: MARSHALL SPACE FLIGHT CENTER      Loc Fax: ( XXX ) XXX - XXXX
  MAIL CODE XXXX      Inst Fax: ( XXX ) XXX - XXXX
  City: MSFC      State: AL      Zip: XXXXX
REPORTING DEFAULTS: Mail Stop: XXXX      Spc Forms:                Binding: U
Dist: XXXXXXXXXXXX      No of Copies: 1      Output Class: D
Printer Dest: XXXXXXXX Desc: LINE PRINTER XXXX
Job Card:
//IRNPDM JOB (MSIRMPDMD04, MG2), 'PDM', CLASS=D, MSGCLASS=A, NOTIFY=MSXXX

Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- -
      LOPF  PREV                PGUP  PGDN                EXIT
  
```

## DISPLAYED DATA

- Installation No
- FEDSTRIP AAC
- PDO Cust Acct No
- PDO User No

- Agency Ind
- Agency/Bureau Code
- Pickup Doc Generation Default
- No of Freeze Scring Days
- Reporting Install
  - GSA
  - DRMO
- GSA Region
- DRMO DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Rptng Inst Fax
- City
- State
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox)

- Distribution
- No of Copies
- Output Class
- Printer Destination (site specific)
- Description
- Job Card
- Press <Enter>. NPDMS then displays the following window with more additional information about the selected Inst No:

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
ND3005MB / ND3050PB              CENTER PROFILE BROWSE                          14: 18: 14
                                CENTER PROFILE TABLE - ADDITIONAL DATA 1

Installation No: XXXX   FEDSTRIP AAC: 804101   PDO Cust Acct No: XXXXX
                                CENTER PROFILE TABLE - ADDITIONAL DATA 2
Rep      ND3050MD   Additional Elements for Center Profile Table          14
                                SEMO Name: XXXXXXXXXXXXXXXX
Cen      NASA HQ Approving Official Name: XXXXXXXXXXXXXXXX          788
                                PDO Name: XXXXXXXXXXXXXXXX
                                NASA HQ Approving Official Name: XXXXXXXXXXXXXXXX          511
                                Survey Board Chairperson Name: XXXXXXXXXXXXXXXX          151
                                Survey Board Member Name 1: XXXXXXXXXXXX
REP      Survey Board Member Name 2: XXXXXXXXXXXX                   : U
Dis      Survey Board Member Name 3: XXXXXXXXXXXXXXXX
Pri
Job
//IRNPDM JOB (MSIRMPDMD04, MG2), 'PDM', CLASS=D, MSGCLASS=A, NOTIFY=MSXXX

Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      LOPF  PREV                PGUP  PGDN                EXIT
  
```

**DISPLAYED DATA**

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2

- Survey Board Member Name 3

Press **<Enter>**. NPDMS then re-displays the Center Profile Browse screen.

#### 4.6.1.11 Report/Maintenance Selection Table

The Report/Maintenance Selection Table is used in conjunction with the NPDMS Report File to identify on-request reports, standard NPDMS batch reports, and batch maintenance jobs. Before a new report or maintenance job can be executed in NPDMS it must reside on this table. When the Report Selection or Maintenance Process subsystems are invoked, the available reports and maintenance jobs are read in from this table for selection. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per report or maintenance job in the Report/Maintenance Selection Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **055** and the Enter Selection (**A, B, C, or D**). Then the Report/Maintenance Selection Table - 055 screen (ND3055MA) or the Report/Maintenance Table screen (ND3055MD) is displayed and the following occurs:

##### 4.6.1.11.1 Add Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **A**, NPDMS displays the Add screen.

ND3055MA / ND3055PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RPT/MAINT SELECTION TABLE - 055 A TB ADD	03/01/01 14:39:48 MSXXX
Job Type Determination	: *	(R=Report, M=Maintenance)
Report/Maintenance Job No	: ***	(Use 900 thru 999 for center uniques)
Report Execution Sequence No	: ****	(Use 8000 thru 8999 for center uniques)
Allow Immediate Submission	: N	(Reserved for future use)
Description: *****		
----- Required Inputs -----		
Start Date	: _ (0, R, B or Blank)	Criteria 1 _____
End Date	: _ (0, R, B or Blank)	Criteria 2 _____
No. of Days	: _ (0, R, B or Blank)	Criteria 3 _____
		Criteria 4 _____
		Criteria 5 _____
(0=On Request, R=Reg. Scheduled B=Both, Blank=Not Required)		
Navigation: _____		
Enter- PF13-	PF14-	PF15-
HELP	LOPF	PREV
		CNCL
		PF17-
		PF18-
		PF19-
		PF20-
		PF21-
		PF22-
		PF23-
		PF24-
		EXIT

#### INPUT DATA

- Job Type Determination                      input value = **R** or **M**
- Report/Maintenance Job No
- Report Execution Sequence No

**NOTE:** Input value for Report Execution Sequence No may not be 0001 or 9999.

- Allow Immediate Submission
- Description
- Start Date                                      input value = **On Request**,  
**Regularly Scheduled**, **Both**  
or **blank** (not required)
- End Date                                        input value = **On Request**,  
**Regularly Scheduled**, **Both**  
or **blank** (not required)
- No. of Days                                    input value = **On Request**,  
**Regularly Scheduled**, **Both**  
or **blank** (not required)

**NOTE:** The values assigned for the Start Date, End Date, and No. of Days determine that some modifiable fields are mandatory when scheduling a report in the Report Selection process (e.g., Begin Date). Refer to Section 4.5.1 Report Processing.

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record. However, if the report existed was deleted while copies of the report remained scheduled, the following warning message displays.

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3055MA / ND3055PA                RPT/MAINT SELECTION TABLE - 055          14:39:48
                                     A TB      ADD                          MSXXX
*****
ND3055MB                            W A R N I N G                               03/01/01

  This report is CURRENTLY scheduled on the report file.
  This condition denotes that the table 55 record (the record
  currently being added) for this report existed previously and
  was deleted while there were still one or more copies of the
  report scheduled to run.

  Therefore CAUTION must be exercised when assigning a
  value to the No. of Days field. It should match the value
  assigned to this field prior to the record being deleted or
  the value entered for the 'Number of Days' when the report was
  scheduled MAY be interpreted incorrectly if a change is
  attempted using the Update Standard Reports process. Consult
  with your ADP representative.

                                     Press 'ENTER' to Continue
*****
Enter- PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24--
      HELP  LOPF  PREV          CNCL                                     EXIT
  
```



- End Date input value = **On Request**, **Regularly Scheduled**, **Both** or **blank** (not required)
- No. of Days input value = **On Request**, **Regularly Scheduled**, **Both** or **blank** (not required)

**NOTE:** If the report is currently scheduled, the Number of Days field cannot be changed.

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

#### 4.6.1.11.3 Delete Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **D**, NPDMS displays the Delete screen.

```

      ND3055MA / ND3055PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                                RPT/MAINT SELECTION TABLE - 055                15:05:49
                                DE TB          DELETE                            MSXXX

Job Type Determination      : *      (R=Report, M=Maintenance)
Report/Maintenance Job No   : ***    (Use 900 thru 999 for center uniques)
Report Execution Sequence No: ****   (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission  : _      (Reserved for future use)

Description: *****

----- Required Inputs -----          ----- Criteria For Custom Inputs -----
Start Date : _ (0, R, B or Blank)      Criteria 1 _____
End Date   : _ (0, R, B or Blank)      Criteria 2 _____
No. of Days: _ (0, R, B or Blank)      Criteria 3 _____
                                                Criteria 4 _____
(0=On Request, R=Reg. Scheduled        Criteria 5 _____
B=Both, Blank=Not Required)

Navigation: _____
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- Job Type Determination input value = **R** or **M**
- Report/Maintenance Job No
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Report Execution Sequence No





```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3055MD / ND3055PB      REPORT/MAINTENANCE SELECTION TABLE BROWSE      15:13:54
Valid ACT = D      BRO TB      MSXXX
      REPORT/MAINTENANCE TABLE - ADDITIONAL DATA

Job Type Determination      : M      (R=Report, M=Maintenance)
Report/Maintenance Job No   : 610      (Use 900 thru 999 for center uniques)
Report Execution Sequence No: 100      (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission  :      (Reserved for future use)
Description: SET PRE-INVENTORY DATE

----- Required Inputs -----      ----- Criteria For Custom Inputs -----
Start Date :      (0, R, B or Blank)      Criteria 1
End Date   :      (0, R, B or Blank)      Criteria 2
No. of Days:      (0, R, B or Blank)      Criteria 3
(0=On Request, R=Reg. Scheduled      Criteria 4
 B=Both, Blank=Not Required)      Criteria 5

Navigation:
Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- -
      LOPF  PREV      PGUP  PGDN      EXIT
    
```

**DISPLAYED DATA**

- Job Type Determination
- Report/Maintenance Job No
- Report Execution Sequence No
- Allow Immediate Submission
- Description
- Required Inputs
  - Start Date
  - End Date
  - No of Days
- Press <Enter>. NPDMS then re-displays the Report/Maintenance Selection Table Browse screen.

**4.6.1.12 Shelf Life Type I Table**

The Shelf Life Type I Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life time limit information on a particular type of property for transferring to the DRMO. Refer to the Shelf Life Type II Table, Section 4.6.1.13, for time

extension data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type I Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **060** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Shelf Life Type I Table - 060 screen (ND3060MA) or the Shelf Life Type I Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.12.1 Add Shelf Life Type I

If Table Id input value = **060** and Selection value is **A**, NPDMS displays the Add screen.

ND3060MA / ND3060PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE I TABLE - 060 A TB ADD	03/01/01 15:27:31 MSXXX
Shelf Life Code -	Type: *	
Shelf Life Period: (Months)	** (0 = Non-Deteriorative, X = Greater than 60 months)	
Navigation: Enter- PF13 - PF14 - PF15 - PF16 - PF17 - PF18 - PF19 - PF20 - PF21 - PF22 - PF23 - PF24 - - HELP LOPF PREV CNCL EXIT		

#### INPUT DATA

- Shelf Life Code - Type
- Shelf Life Period  
(Months)
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.12.2 Change Shelf Life Type I

If Table Id input value = **060** and Selection value is **C**, NPDMS displays the Change screen.

```
ND3060MA / ND3060PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                           SHELF LIFE TYPE I TABLE - 060      15:30:00
                           CH TB          CHANGE              MSXXX

Shelf Life Code -      Type: *
Shelf Life Period:    **      (0 = Non-Deteriorative,
(Months)              X = Greater than 60 months)

Navigation:
Enter- PF13- --PF14- --PF15- --PF16- --PF17- --PF18- --PF19- --PF20- --PF21- --PF22- --PF23- --PF24- --
      HELP  LOPF  PREV          CNCL                                EXIT
```

#### INPUT DATA

All fields are protected except

- Shelf Life Code - Type
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type I” process and corrected through the “Add Shelf Life Type I” process.

#### INPUT DATA

- Shelf Life Period (Months)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

#### 4.6.1.12.3 Delete Shelf Life Type I

If Table Id input value = **060** and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3060MA / ND3060PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          SHELF LIFE TYPE I TABLE - 060      15:41:44
                          DE TB      DELETE      MSXXX

Shelf Life Code -      Type: *
Shelf Life Period:    **      (0 = Non-Deteriorative,
(Months)              X = Greater than 60 months)

Navigation:
Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- -
      HELP  LOPF  PREV      CNCL      EXIT
```

#### INPUT DATA

All fields are protected except

- Shelf Life Code - Type
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Shelf Life Period (Months)

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

#### 4.6.1.12.4 Browse Shelf Life Type I Table

If Table Id input value = **060** and Selection value is **B**, NPDMS displays the Browse screen.

SHELF LIFE TYPE		DURATION PERIOD
A		55
B		60
C		45
D		4
E		5
F		6
G		09
H		12
J		15
K		18

Start Value \_\_\_\_\_ (Enter Full or Partial Browse Value)

Navigation:  
 Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -  
 LOPF PREV PGUP PGDN EXIT

**DISPLAYED DATA**

- Shelf Life Code Type
- Shelf Life Period (months)

**INPUT DATA**

Start Value field represents the beginning Shelf Life Type to start the Browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 10 Shelf Life Types will be displayed.

**4.6.1.13 Shelf Life Type II Table**

The Shelf Life Type II Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life extension time limit information on a particular type of property for transferring to the DRMO. This table only contains time extension data, whereas the Shelf Life Type I Table holds the overall time limit data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type II Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **062** and the Enter Selection (**A, B, C, or D**). Then the Shelf Life Type II Table - 062 screen (ND3062MA) or the Shelf Life Type II Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.13.1 Add Shelf Life Type II

If Table Id input value = **062** and Selection value is **A**, NPDMS displays the Add screen.

ND3060MA / ND3062PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE II TABLE - 062 A TB ADD	03/01/01 08:47:55 MSXXX
Shelf Life Code -	Type: *	
Shelf Life Period: (Months)	** (0 = Non-Deteriorative, X = Greater than 60 months)	
Navigation:		
Enter- PF13- HELP	PF14- LOPF	PF15- PREV
PF16- CNCL	PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- EXIT	

#### INPUT DATA

- Shelf Life Code - Type
- Shelf Life Period (Months)
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.13.2 Change Shelf Life Type II

If Table Id input value = **062**, and Selection value is **C**, NPDMS displays the Changed screen.

ND3060MA / ND3062PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SHELF LIFE TYPE II TABLE - 062 CH TB CHANGE	03/01/01 08:49:21 MSXXX
Shelf Life Code -	Type: *	
Shelf Life Period: (Months)	** (0 = Non-Deteriorative, X = Greater than 60 months)	
Navigation:		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -	PF24- - -
HELP	LOPF PREV	CNCL EXIT

#### INPUT DATA

All fields protected except

- Shelf Life Code - Type
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type II” process and corrected through the “Add Shelf Life Type II” process.

#### INPUT DATA

- Shelf Life Period  
(Months)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed and remains on the Change screen for entry of the next record.

#### 4.6.1.13.3 Delete Shelf Life Type II

If Table Id input value = **062** and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3060MA / ND3062PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                           SHELF LIFE TYPE II TABLE - 062      08:51:06
                           DE TB      DELETE      MSXXX

Shelf Life Code -      Type: *

Shelf Life Period:      **      (0 = Non-Deteriorative,
  (Months)                X = Greater than 60 months)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                EXIT
```

#### INPUT DATA

- Shelf Life Code - Type
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Shelf Life Period  
(Months)

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

#### 4.6.1.13.4 Browse Shelf Life Type II Table

If Table Id input value = **062** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
SHELF LIFE TYPE II BROWSE		08:53:38
BRO TB		MSXXX
ND3001MB / ND3062PB		
SHELF LIFE TYPE	DURATION PERIOD	
-----	-----	
B	44	
B	44	
D	44	
X	X	
1	0	
2	X	
3	49	
4	12	
4	44	
5	18	
Start Value		
_____ (Enter Full or Partial Browse Value)		
Navigation:		
Enter- PF13-	PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24---	
LOPF PREV	PGUP PGDN	EXIT

**DISPLAYED DATA**

- Shelf Life Code Type
- Shelf Life Period (months)

**INPUT DATA**

The Start Value field represents the beginning Shelf Lift Type to start the browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 20 Shelf Life Types will be displayed.

**4.6.1.14 Hazardous Materials Code Table**

The Hazardous Materials Code Table is used by NPDMS for the verification of valid Hazardous Materials Codes and the retrieval of specific Hazardous Materials information. Hazardous Materials Codes identify explosives and other dangerous articles that require special handling during shipment. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Hazardous Materials Code in the Hazardous Materials Code Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **065** and the Enter Selection (**A, B, C, or D**). Then the Hazardous Materials Code Table - 065 screen (ND3065MA) or the Hazardous Materials Code Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.14.1 Add Hazardous Materials Code

If Table Id input value = **065** and Selection value is **A**, NPDMS displays the Add screen.

ND3065MA / ND3065PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS CODE TABLE - 065 A TB ADD	03/01/01 08:57:23 MSXXX
Haz Mat Code: **		
Explanation: *****		
_____		
_____		
Navigation: _____		
Enter- PF13-	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
HELP	LOPF PREV	CNCL
		EXIT

#### INPUT DATA

- Haz Mat Code
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added* and remains on the Add screen for entry of the next record.

#### 4.6.1.14.2 Change Hazardous Materials Code

If Table Id input value = **065** and Selection value is **C**, NPDMS displays the Change screen.

ND3065MA / ND3065PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM HAZARDOUS MATERIALS CODE TABLE - 065 CH TB CHANGE	03/01/01 09:00:34 MSXXX
Haz Mat Code: **		
Explanation: *****		
Navigation:		
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -		
HELP LOPF PREV CNCL EXIT		

#### INPUT DATA

All fields are protected except

- Haz Mat Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Haz Mat Code cannot be changed. If the Haz Mat Code is erroneous, the record must be removed through the “Delete Hazardous Materials Code” process and corrected through the “Add Hazardous Materials Code” process.

#### INPUT DATA

- Explanation (Description)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed’ and remains on the Change screen for entry of the next record.

#### 4.6.1.14.3 Delete Hazardous Materials Code

If Table Id input value = **065** and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3065MA / ND3065PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          HAZARDOUS MATERIALS CODE TABLE - 065      09:02:23
                          DE TB      DELETE      MSXXX

Haz Mat Code: **

Explanation: *****
              _____
              _____
              _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
```

#### INPUT DATA

All fields are protected except

- Haz Mat Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Explanation (Description)
- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

#### 4.6.1.14.4 Browse Hazardous Materials Code Table

If Table Id input value = **065** and Selection value is **B**, NPDMS displays the Browse screen.

ACT	HAZARDOUS MAT CODE	EXPLANATION
—	AB	AMMUNITION FOR CANNON WITH EXPLOSIVE PROJECTILE, C
—	AC	AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A
—	AD	AMMUNITION FOR CANNON WITH ILLUMINATING PROJECTILE
—	AE	AMMUNITION FOR CANNON WITH INCENDIARY PROJECTILE,
—	AF	AMMUNITION FOR CANNON WITH INERT-LOADED PROJECTILE
—	AG	AMMUNITION FOR CANNON WITH SMOKE PROJECTILE, CLASS
—	AH	AMMUNITION FOR CANNON WITH SOLID PROJECTILE, CLASS
—	AI	AMMUNITION FOR CANNON WITHOUT PROJECTILE, CLASS B
—	AJ	CHLOROPICRIN LIQUID, POISON B
—	AK	AMMUNITION FOR SMALL ARMS WITH EXPLOSIVE PROJECTILE
	Start Value	
	_____ (Enter Full or Partial Browse Value)	

Navigation:  
 Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -  
 LOPF PREV PGUP PGDN EXIT

**DISPLAYED DATA**

- Haz Mat Code
- Explanation (Description)

**INPUT DATA**

The Start Value field represents the beginning Hazardous Materials Code to start the browse list. For example, if you know that the Hazardous Materials Code starts with AB, then enter AB in the Start Value field.

- Start Value
- Press <Enter>, PF17 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Hazardous Materials Code browse list repositions to the Hazardous Materials Code entered or the next closest value after the Hazardous Materials Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Codes will be displayed (if there are not 10 Hazardous Materials Codes left to browse, then the remaining Hazardous Materials Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Codes will be displayed.

**INPUT DATA**

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Hazardous Materials Code.

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                                HAZARDOUS MATERIALS CODE TABLE BROWSE          09: 20: 46
ND3005MB / ND3065PB          Valid ACT = D          BRO TR          MSXXX
                                HAZARDOUS MATERIAL CODE - ADDITIONAL DATA

                                Haz Mat Code: AC

                                Explanation: AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A EXPLOSIVE

-                               AJ          CHLOROPICRIN LIQUID, POISON B
-                               AK          AMMUNITION FOR SMALL ARMS WITHEXPLOSIVE PROJECTILE
                                Start Value
                                _____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
                                LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- Haz Mat Code
- Explanation (Description)
- Press <Enter>. NPDMS then re-displays the Hazardous Materials Code Table Browse screen.

**4.6.1.15 Controlled Inventory Item Code Table**

The Controlled Inventory Item Code Table is used by NPDMS for the verification of valid DRMO Controlled Inventory Item Codes and the retrieval of specific Controlled Inventory Item information when transferring to the DRMO. Controlled Inventory Item Codes indicate the security classification and/or security risk or pilferage controls for the storage and transportation of property. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Controlled Inventory Item Code in the Controlled Inventory Item Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **070** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Controlled Inventory Item Code Table - 070 screen (ND3070MA) or the Controlled Inventory Item Code Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.15.1 Add Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **A**, NPDMS displays the Add screen.

```
ND3070MA / ND3070PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          CONTROLLED INVENTORY ITEM CODE TABLE - 070      09: 24: 03
                          A TB          ADD          MSXXX

Controlled Inventory Item Code: *
Explanation:
*****

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV          CNCL                                EXIT
```

#### INPUT DATA

- Controlled Inventory Item Code
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.15.2 Change Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3070MA / ND3070PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          CONTROLLED INVENTORY ITEM CODE TABLE - 070 09:26:52
                          CH TB          CHANGE                    MSXXX

Controlled Inventory Item Code: *

Explanation:
*****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

All fields protected except

- Controlled Inventory Item Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Controlled Inventory Item Code cannot be changed. If the Controlled Inventory Item Code is erroneous, the record must be removed through the “Delete Controlled Inventory Item Code” process and corrected through the “Add Controlled Inventory Item Code” process.

**INPUT DATA**

- Explanation (Description)
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed and remains on the Change screen for entry of the next record.

**4.6.1.15.3 Delete Controlled Inventory Item Code**

If Table Id input value = **070** and Selection value is **D**, NPDMS displays the Delete screen.

```

          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
ND3070MA / ND3070PA  CONTROLLED INVENTORY ITEM CODE TABLE - 070 09: 29: 59
                                DE TB          DELETE          MSXXX

Controlled Inventory Item Code: *

Explanation:
*****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

All fields are protected except

- Controlled Inventory Item Code
- Press <Enter>. The system displays the following selected record field and the confirmation field:
- Explanation (Description)

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

**4.6.1.15.4 Browse Controlled Inventory Item Code Table**

If Table Id input value = **070** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
ND3001MB / ND3070PB	CONTROLLED INVENTORY ITEM CODE TABLE BROWSE	09:31:35
	BRO TB	MSXX
<b>CONTROLLED</b>		
<b>INV CODE</b>	<b>EXPLANATION</b>	
-----	-----	
A	CONFIDENTIAL - FORMERLY RESTRICTED DATA	
B	CONFIDENTIAL - RESTRICTED DATA	
C	CONFIDENTIAL	
D	CONFIDENTIAL - CRYPTOLOGIC	
E	SECRET - CRYPTOLOGIC	
F	TOP SECRET - CRYPTOLOGIC	
G	SECRET - FORMERLY RESTRICTED DATA	
H	SECRET - RESTRICTED DATA	
I	AIRCRAFT ENGINE EQUIPMENT AND PARTS	
J	PILFERAGE	
Start Value		
_____	(Enter Full or Partial Browse Value)	
Navigation:		
Enter- PF13-	PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- - -	
	LOPF PREV PGUP PGDN	EXIT

**DISPLAYED DATA**

- Controlled Inventory Item Code
- Explanation (Description)

**INPUT DATA**

The Start Value field represents the beginning Controlled Inventory Item Code to start the browse list. For example, if you know that the Controlled Inventory Item Code starts with **A**, then enter **A** in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Controlled Inventory Item Code browse list repositions to the Controlled Inventory Item Code entered or the next closest value after the Controlled Inventory Item Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Controlled Inventory Item Codes will be displayed (if there are not 10 Controlled Inventory Item Codes left to browse, then the remaining Controlled Inventory Item Codes will be displayed). If you press PF19 or PF7, the previous 10 Controlled Inventory Item Codes will be displayed.

**4.6.1.16 ADPE Identification Code Table**

The ADPE Identification Code Table is used by NPDMS for the verification of valid ADPE Identification Codes and the retrieval of specific ADPE Identification information when transferring to the DRMO. ADPE Identification Codes identify the category of Automated Data Processing Equipment and associated supplies and equipment. Refer to the *NPDMS*

*Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per ADPE Identification Code in the ADPE Identification Code Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **075** and the Enter Selection (**A, B, C, or D**). Then the ADPE Identification Code Table - 075 screen (ND3075MA) or the ADPE Identification Code Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.16.1 Add ADPE Identification Code

If Table Id input value = **075** and Selection value is **A**, NPDMS displays the Add screen.

```

ND3075MA / ND3075PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                             ADPE IDENTIFICATION CODE TABLE - 075          09: 37: 13
                             A TB          ADD                               MSXXX

ADPE Identification Code: *

Explanation:
*****
_____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

#### INPUT DATA

- ADPE Identification Code
- Explanation
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.16.2 Change ADPE Identification Code

If Table Id input value = **075** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3075MA / ND3075PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          ADPE IDENTIFICATION CODE TABLE - 075      09: 40: 44
                          CH TB          CHANGE                       MSXXX

ADPE Identification Code: *

Explanation:
*****
_____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

**INPUT DATA**

All fields are protected except

- ADPE Identification Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** ADPE Identification Code cannot be changed. If the ADPE Identification Code is erroneous, the record must be removed through the “Delete ADPE Identification Code” process and corrected through the “Add ADPE Identification Code” process.

**INPUT DATA**

- Explanation
- Press <Enter>. NPDMS then displays the message ‘Record Successfully Changed and remains on the Change screen for entry of the next record.

**4.6.1.16.3 Delete ADPE Identification Code**

If Table Id input value = **075** and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3075MA / ND3075PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          ADPE IDENTIFICATION CODE TABLE - 075      09:42:18
                          DE TB      DELETE      MSXXX

ADPE Identification Code: *
Explanation:
*****
_____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
```

**INPUT DATA**

All fields are protected except

- ADPE Identification Code
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- Explanation

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

**4.6.1.16.4 Browse ADPE Identification Code Table**

If Table Id input value = **075** and Selection value is **B**, NPDMS displays the Browse screen.

```

ND3001MB / ND3075PB      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          ADPE IDENTIFICATION CODE BROWSE          09:44:20
                          BRO TB                                   MSXXX

  ADPE ID      EXPLANATION
  -----
  0            ITEM WITH NO ADP COMPONENTS
  1            PERSONAL COMPUTER
  2            DIGITAL CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS
  3            HYBRID CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS
  4            ADPE INPUT/OUTPUT AND STORAGE DEVICES USED TO CONTROL AND TR
              ANSFER INFORMATION TO AND FROM A CPU
  Start Value
  _____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- ADPE Identification Code
- Explanation

**INPUT DATA**

The Start Value field represents the beginning ADPE Id to start the browse list. For example, if you know that the ADPE Id starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the ADPE Id list repositions to the ADPE Id entered or the next closest value after the ADPE Id. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 5 ADPE Ids will be displayed (if there are not 5 ADPE Ids left to browse, then the remaining ADPE Ids will be displayed).

**4.6.1.17 Precious Metals Code Table**

The Precious Metals Code Table is used by NPDMS for the verification of valid Precious Metals Codes and the retrieval of specific Precious Metals information when transferring to the DRMO. The Precious Metals Property Codes identify types and content value of precious metals contained in the property undergoing disposition. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Precious Metals Code in the Precious Metals Code Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available.

Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of Table Id **080** and the Enter Selection (**A, B, C,** or **D**). Then the Precious Metals Code Table - 080 screen (ND3080MA) or the Precious Metals Code Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.17.1 Add Precious Metals Code

If Table Id input value = **080** and Selection value is **A**, NPDMS displays the Add screen.

ND3080MA / ND3080PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PRECIOUS METALS CODE TABLE - 080 A TB ADD	03/01/01 09:51:19 MSXXX
Precious Metals Code: *		
Precious Metals Content Description:	*****	_____
Navi gati on: _____		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -	PF24- - -
HELP	LOPF	PREV CNCL EXIT

#### INPUT DATA

- Precious Metals Code
- Precious Metals Content Description
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.17.2 Change Precious Metals Code

If Table Id input value = **080** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3080MA / ND3080PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          PRECIOUS METALS CODE TABLE - 080      09: 53: 45
                          CH TB          CHANGE                    MSXXX

Precious Metals Code: *
  Precious Metals      *****
  Content Description: _____

Navigation: _____
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

All fields are protected except

- Precious Metals Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Precious metals code cannot be changed. If the precious metals code is erroneous, the record must be removed through the "delete precious metals code" process and corrected through the "add precious metals code" process.

**INPUT DATA**

- Precious Metals Content Description
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

**4.6.1.17.3 Delete Precious Metals Code**

If Table Id input value = **080** and Selection value is **D**, NPDMS displays the Delete screen.

```

ND3080MA / ND3080PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          PRECIOUS METALS CODE TABLE - 080      09: 55: 30
                          DE TB      DELETE      MSXXX

Precious Metals Code: *
  Precious Metals *****
Content Description: _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

**INPUT DATA**

All fields are protected except

- Precious Metals Code
- Press <Enter>. The system displays the following selected record field and the confirmation field:
- Precious Metals Content Description

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

**4.6.1.17.4 Browse Precious Metals Code Table**

If Table Id input value = **080** and Selection value is **B**, NPDMS displays the Browse screen.

```

ND3001MB / ND3080PB          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                              PRECIOUS METALS CODE BROWSE                      09: 58: 09
                              BRO TB                                          MSXXX

PRECIOUS METALS CD  PRECIOUS METALS CONTENT DESCRIPTION
-----
A      NO KNOWN PRECIOUS METALS
B      ITEM IS KNOWN TO CONTAIN PRECIOUS METAL(S) BUT THE
      AMOUNT(S) IS UNKNOWN
C      PRESENCE OR ABSENCE OF PRECIOUS METALS VARIES BETW
      EEN ITEMS OF PRODUCTION FOR THE SAME SUPPLY ITEM
D      SILVER, EQUALS 15 GRAMS OR MORE
E      SILVER, LESS THAN 15 GRAMS

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- Precious Metals Code
- Precious Metals Content Description

**INPUT DATA**

The Start Value field represents the beginning Precious Metals Code to start the browse list. For example, if you know that the Precious Metals Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Precious Metals Code list repositions to the Precious Metals Code entered or the next closest value after the Precious Metals Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Precious Metals Codes will be displayed (if there are not 5 Precious Metals Codes left to browse then the remaining Precious Metals Codes will be displayed). If you press PF19 or PF7, the previous 5 Precious Metals Codes will be displayed.

**4.6.1.18 Materiel Management Aggregation Code Table**

The Materiel Management Aggregation Code Table is used for the verification of valid Materiel Management Aggregation Property Codes and the retrieval of specific logistic information for reporting purposes as defined in *AF67—1 Manual*. These codes designate materiel management responsibility. A separate code is assigned to each segment or

category of materiel, which is to be managed and reported as a separate logistics program. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Materiel Management Aggregation Property Code in the Materiel Management Aggregation Code Table. This table is maintained and populated by the installation with limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **085** and the Enter Selection (**A, B, C, or D**). Then the Materiel Management Aggregation Code Table - 085 screen (ND3085MA) or the Material Management Aggregation Code Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.18.1 Add Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **A**, NPDMS displays the Add screen.

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085    10: 02: 00
                                     A TB          ADD                          MSXXX

Materiel Management Aggregation Code: **

MMAC Nomenclature:
*****

MMAC Manager: _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

#### INPUT DATA

- Materiel Management Aggregation Code
- MMAC Nomenclature
- MMAC Manager
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added'

and remains on the Add screen for entry of the next record.

#### 4.6.1.18.2 Change Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **C**, NPDMS displays the Change screen.

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085      10: 03: 14
                                CH TB          CHANGE                          MSXXX

Materiel Management Aggregation Code: **

MMAC Nomenclature:
*****

MMAC Manager: _____

Navigation: _____
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24---
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

#### INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** Materiel Management Aggregation Code cannot be changed. If the Materiel Management Aggregation Code is erroneous, the record must be removed through the "Delete Materiel Management Aggregation Code" process and corrected through the "Add Materiel Management Aggregation Code" process.

#### INPUT DATA

- MMAC Nomenclature
- MMAC Manager
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Changed'* and remains on the Change screen for entry of the next record.

#### 4.6.1.18.3 Delete Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **D**, NPDMS displays the Delete screen.

```

      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085 10: 10: 02
                        DE TB      DELETE           MSXXX

Materiel Management Aggregation Code: **

MMAC Nomenclature:
*****

MMAC Manager: _____

Navigation:
Enter- PF13 - PF14 - PF15 - PF16 - PF17 - PF18 - PF19 - PF20 - PF21 - PF22 - PF23 - PF24 - -
        HELP  LOPF  PREV
  
```

#### INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- MMAC Nomenclature
- MMAC Manager

#### INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Deleted'* and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

#### 4.6.1.18.4 Browse Materiel Management Aggregation Code Table

If Table Id input value = **085** and Selection value is **B**, NPDMS displays the Browse screen.

ND3001MB / ND3085PB	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM MATERIAL MANAGEMENT AGGREGATION CODE BROWSE BRO TB	03/01/01 10:19:11 MSXXX
<b>MMAC/ NOMENCLATURE</b>	<b>MMAC MANAGER</b>	
-----	-----	
AA	WR/MMI	
AIM-4A		
AB	WR/MMI	
AIM-9B		
AC	SM/MMI	
AGM-16		
AD	SM/MMI	
BURNER/437		
AE	00/MMI	
LGM-25C		
Start Value		
_____	(Enter Full or Partial Browse Value)	
Navigation:		
Enter- PF13-	PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24---	
LOPF	PREV	PGUP PGDN EXIT

**DISPLAYED DATA**

- Material Management Aggregation Code
- MMAC Manager
- MMAC Nomenclature

**INPUT DATA**

The Start Value field represents the beginning Material Management Aggregation Code to start the browse list. For example, if you know that the Material Management Aggregation Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Material Management Aggregation Code list repositions to the Material Management Aggregation Code entered or the next closest value after the Material Management Aggregation Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Material Management Aggregation Codes will be displayed (if there are not 5 Material Management Aggregation Codes left to browse then the remaining Material Management Aggregation Codes will be displayed). If you press PF19 or PF7, the previous 5 Material Management Aggregation Codes will be displayed.

**4.6.1.19 DRMO Disposal Authority Code Table**

The DRMO Disposal Authority Code Table is used by NPDMS for the verification of valid DRMO Disposal Authority Codes and the retrieval of specific Disposal Authority information when transferring to the DRMO. DRMO Disposal Authority Codes indicate that property transferred to a DRMO are authorized to be transferred for disposal based on instructions of the IMM/ICP. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Disposal Authority Code in the DRMO Disposal Authority Code Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **090** and the Enter Selection (**A, B, C, or D**). Then the DRMO Disposal Authority Code Table - 090 screen (ND3090MA) or the DRMO Disposal Authority Code Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.19.1 Add DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **A**, NPDMS displays the Add screen.

ND3090MA / ND3090PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE - 090 A TB ADD	03/01/01 10: 21: 56 MSXXX
DRMO Disposal Authority Code: *		
Explanation: *****		
_____		
_____		
_____		
Navigation: _____		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
HELP	LOPF PREV CNCL	EXIT

#### INPUT DATA

- DRMO Disposal Authority Code input value = **M, N or R**
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*'

and remains on the Add screen for entry of the next record.

#### 4.6.1.19.2 Change DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **C**, NPDMS displays the Change screen.

ND3090MA / ND3090PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE - 090 CH TB CHANGE	03/01/01 10:24:28 MSXX
DRMO Disposal Authority Code: *		
Explanation: *****		
_____		
_____		
_____		
Navigation: _____		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- -	PF24- - -
HELP	LOPF PREV	CNCL EXIT

#### INPUT DATA

All fields are protected except

- DRMO Disposal Authority Code input value = **M, N or R**
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**NOTE:** DRMO Disposal Authority Code cannot be changed. If the DRMO Disposal Authority Code is erroneous, the record must be removed through the "Delete DRMO Disposal Authority Code" process and corrected through the "Add DRMO Disposal Authority Code" process.

#### INPUT DATA

- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

#### 4.6.1.19.3 Delete DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **D**, NPDMS displays the Delete screen.





information about the selected DRMO Disposal Authority Code:

ND3005MB / ND3090PB Valid ACT = D	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO DISPOSAL AUTHORITY CODE TABLE BROWSE BRO TB	03/01/01 10: 31: 07 MSXX
<b>DRMO DISPOSAL AUTHORITY - ADDITIONAL DATA</b>		
DRMO Disposal Authority Code: M		
Explanation: ITEMS ARE IMM/ICP STOCKS AND ARE BEING TRANSFERRED TO DISPOSAL BY AUTHORITY OF THE RESPONSIBLE IMM		
Start Value _____ (Enter Full or Partial Browse Value)		
Navigation: Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - - LOPF PREV PGUP PGDN EXIT		

#### DISPLAYED DATA

- DRMO Disposal Authority Code
- Explanation/(Description)
- Press <Enter>. NPDMS then re-displays the DRMO Disposal Authority Code Table Browse screen

#### 4.6.1.20 DRMO Additional Data Code Table

The DRMO Additional Data Code Table is used by NPDMS for the verification of the valid DRMO Additional Data Codes and the retrieval of specific DRMO Additional Data information when transferring to the DRMO. This additional data contains Shipping and Receiving information that appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Additional Data Code in the DRMO Additional Data Code Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **095** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO Additional Data Code Table - 095 screen (ND3095MA) or the DRMO Additional Code Table screen (ND3005MB) is displayed and the following occurs:

#### 4.6.1.20.1 Add DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **A**, NPDMS displays the Add screen.

ND3095MA / ND3095PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO ADDITIONAL DATA CODE TABLE - 095 A TB ADD	03/01/01 12: 50: 58 MSXXX
DRMO Additional Data Codes -		
	Code	Explanation
DRMO Receiving: R	___	_____
		_____
		_____
Shipping: S	___	_____
		_____
		_____
Navigation: Enter- PF13 - PF14 - PF15 - PF16 - PF17 - PF18 - PF19 - PF20 - PF21 - PF22 - PF23 - PF24 - - HELP LOPF PREV CNCL		

#### INPUT DATA

- DRMO Receiving
  - Code R
  - Explanation
- Shipping
  - Code S
  - Explanation

**NOTE:** The user may enter both the Receiving and Shipping Codes or just one of the Codes.

- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Added'* and remains on the Add screen for entry of the next record.

#### 4.6.1.20.2 Change DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **C**, NPDMS displays the Change screen.

ND3095MA / ND3095PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM DRMO ADDITIONAL DATA CODE TABLE - 095 CH TB CHANGE	03/01/01 12:54:07 MSXXX
DRMO Additional Data Codes -		
Code	Explanation	
DRMO Receiving: R ___	_____	
	_____	
Shipping: S ___	_____	
	_____	
Navigation: _____		
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -	HELP LOPF PREV CNCL	EXIT

**INPUT DATA**

- DRMO Receiving
  - Code R
- Shipping
  - Code S

**NOTE:** The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows modification. To change the Shipping Code press enter and the system displays the explanation and allows modification. The user can not return to the DRMO Receiving Explanation once <Enter> is pressed.

**NOTE:** DRMO Receiving or Shipping Codes cannot be changed. If the DRMO Receiving or Shipping Codes are erroneous, the record must be removed through the "Delete DRMO Additional Data Code" process and corrected through the "Add DRMO Additional Data Code" process.

- Press <Enter>. NPDMS then displays the requested record(s), allowing the user to make modifications.

**INPUT DATA**

- DRMO Receiving



**NOTE:** The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows deletion. To change the Shipping Code press enter and the system displays the explanation and allows deletion.

- Press <Enter>. The system displays the following selected record fields and the confirmation field:
  - DRMO Receiving
  - Explanation
- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen to display the Shipping Explanation or for entry of the next record.
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
  - Shipping
  - Explanation
- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

#### **4.6.1.20.4 Browse DRMO Additional Data Code Table**

If Table Id input value = **095** and Selection value is **B**, NPDMS displays the Browse screen.

```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
DRMO ADDITIONAL DATA CODE TABLE BROWSE
BRO TB
03/01/01
12:57:30
MSXXX

ND3005MB / ND3095PB
Valid ACT = D

ACT      DRMO ADDTNL
DATA CODE  EXPLANATION
-----
-        R01      RECEIVING INFORMATION TO BE PRINTED ON THE 1348-1A AND
-        R11      RECEIVING INFORMATION TO DRMO. THIS RECEIVING CODE IS
-        R55      RECEIVING INFORMATION FOR A DRMO DODAAC PRINTED ON DD F
-        S01      SHIPPING INFORMATION PRINTED ON THE 1348-1A AND FORWARD
-        S11      SHIPPING INFORMATION FROM A NASA INSTALLATION TO A DRMO
-        S55      SHIPPING INFORMATION FROM A NASA INSTALLATION TO A DRMO
                *** END OF DATA ***

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- ---
      LOPF  PREV          PGUP  PGDN          EXIT
    
```

**DISPLAYED DATA**

- DRMO Additional Data Code
- Explanation

**INPUT DATA**

The Start Value field represents the beginning DRMO Additional Data Code to start the browse list. For example, if you know that the DRMO Additional Data Code starts with R, then enter R in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the DRMO Additional Data Code browse list repositions to the DRMO Additional Data Code entered or the next closest value after the DRMO Additional Data Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 DRMO Additional Data Codes will be displayed (if there are not 10 DRMO Additional Data Codes left to browse then the remaining DRMO Additional Data Codes will be displayed). If you press PF19 or PF7, the previous 10 DRMO Additional Data Codes will be displayed.

**INPUT DATA**

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional









**INPUT DATA**

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

**4.6.1.21.4 Browse Installation Code Table**

If Table Id input value = **105** and Selection value is **B**, NPDMS displays the Browse screen.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		03/01/01
ND3001MB / ND3105PB		13: 12: 38
INSTALLATION CODE BROWSE		MSXXX
BRO TB		
INST NO	INSTALLATION NAME	ACRONYM
0101	LANGLEY RESEARCH CENTER	LARC
0202	AMES RESEARCH CENTER	ARC
0303	JOHN H. GLENN RESEARCH CENTER	GRC
0404	DRYDEN FLGHT RESEARCH FACILITY	DFRF
0505	GODDARD SPACE FLIGHT CENTER	GSFC
0511	HEADQUARTERS	HQ
0808	MARSHALL SPACE FLIGHT CENTER	MSFC
0881	MARSHALL SPACE FLT CTR (PRISM)	MSFC
0909	JOHNSON SPACE CENTER	JSC
1010	KENNEDY SPACE CENTER	KSC
Start Value _____ (Enter Full or Partial Browse Value)		
Navigation: _____		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
	LOPF PREV	PGUP PGDN EXIT

**DISPLAYED DATA**

- Installation No
- Installation Name
- Installation Acronym

**INPUT DATA**

The Start Value field represents the beginning Installation No to start the browse list. For example, if you know that the Installation No starts with 0, then enter 0 in the Start Value field.

- Start Value

- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Installation No list repositions to the Installation No entered or the next closest value after the Installation No. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Installation Nos will be displayed (if there are not 10 Installation Nos left to browse then the remaining Installation Nos will be displayed). If you press PF19 or PF7, the previous 10 Installation Nos will be displayed.

#### 4.6.1.22 Performance Measures Standards Table

The Performance Measures Standards Table is used by NPDMS for the verification of valid performance measures standards for the Performance Measures Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation in the Performance Measures Standards Table. The Add for this table is only necessary when establishing the table or when all data is deleted.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **040** and the Enter Selection (**A, B, C, or D**). Then the Performance Measures Standards Table - 040 screen (ND3040MA) or the Performance Measures Standards Table screen (ND3001MB) is displayed and the following occurs:

##### 4.6.1.22.1 Add Performance Measures Standards

If Table Id input value = **040** and Selection value is **A**, NPDMS displays the Add screen.

ND3040MA / ND3040PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PERFORMANCE MEASURES STANDARDS TABLE - 40 ADD	03/01/01 14:39:32 MSXXX
FEDSTRIP AAC: 804101		
Enter Installation Redistribution Rates:		
Internal: ___ %      External: ___ %		
Enter NASA Standard Redistribution Rates:		
Internal: ___ %      External: ___ %		
Average Processing Days: ___		
Navigation:		
Enter- PF13-	PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- - -	
HELP	LOPF PREV	CNCL
		EXIT

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

**INPUT DATA**

- Enter Installation Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Enter NASA Standard Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

**4.6.1.22.2 Change Performance Measures Standards**

If Table Id input value = **040** and Selection value is **C**, NPDMS displays the Change screen.

ND3040MA / ND3040PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM PERFORMANCE MEASURES STANDARDS TABLE - 40 CH TB CHANGE	03/01/01 13:36:55 MSXXX
FEDSTRIP AAC: 804101		
Enter Installation Redistribution Rates:		
Internal: 10_ % External: 10_ %		
Enter NASA Standard Redistribution Rates:		
Internal: 10_ % External: 10_ %		
Average Processing Days: 20_		
Navigation:		
Enter- PF13- -	PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -	
HELP	LOPF PREV	CNCL EXIT

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.





- FEDSTRIP AAC
- Installation Redist Rate (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- NASA Standard Redistribution Rate (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days

#### INPUT DATA

The Start Value field represents the beginning FEDSTRIP AAC to start the browse list. For example, if you know that the FEDSTRIP AAC starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the FEDSTRIP AAC list repositions to the FEDSTRIP AAC entered or the next closest value after the FEDSTRIP AAC. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 FEDSTRIP AACs Nos will be displayed (if there are not 10 FEDSTRIP AACs left to browse then the remaining FEDSTRIP AACs will be displayed). If you press PF19 or PF7, the previous 10 FEDSTRIP AACs will be displayed.

#### 4.6.1.23 Printer Destination Table

The Printer Destination Table is used by NPDMS for the verification of valid printer destination data and the retrieval of specific printer destination information for generation of system reports. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There may be more than one record per NASA Subinstallation in the Printer Destination Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.



```
ND3145MA / ND3145PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          PRINTER DESTINATION TABLE - 145      13:43:06
                          CH TB      CHANGE      MSXXX

Printer Destination: *****

Printer Description: *****

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV      CNCL      EXIT
```

#### INPUT DATA

All fields are protected except

- Destination input value = (use local Printer Id)
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

#### INPUT DATA

- Printer Description
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Changed'* and remains on the Change screen for entry of the next record.

#### 4.6.1.23.3 Delete Printer Destination

If Table Id input value = 145 and Selection value is **D**, NPDMS displays the Delete screen.

```
ND3145MA / ND3145PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          PRINTER DESTINATION TABLE - 145      13:44:44
                          DE TB      DELETE      MSXXX

Printer Destination: *****

Printer Description: *****

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV      CNCL      EXIT
```

#### INPUT DATA

All fields are protected except

- Destination
- Press <Enter>. The system displays the following selected record fields and the confirmation field:
- Printer Description

#### INPUT DATA

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

#### 4.6.1.23.4 Browse Printer Destination Table

If Table Id input value = **145** and Selection value is **B**, NPDMS displays the Browse screen.

```

ND3001MB / ND3145PB          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                              PRINTER DESTINATION BROWSE                      13: 48: 18
                              BRO TB                                          MSXXX

PRINTER
DEST          PRINTER DESCRIPTION
-----
DD1348       PRINT FORM 1348
DD1638       PRINT FORM 1638
PORTRAIT     XEROX PRINT IN PORTRAIT SINGLE NO HOLE
P3030132     LINE PRINTER MG-2
P3103102     LINE PRINTER 4201 5TH FLOOR
SF120        PRINT FORMS SF120
SYSTEM       XEROX PRINTER AT MSFC BUILDING 4663
XEROX        9700 XEROX PRINTER SINGLE SIDE NO HOLES
              *** END OF DATA ***

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
          LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- Destination
- Printer Description

**INPUT DATA**

The Start Value field represents the beginning Printer Destination to start the browse list. For example, if you know that the Destination starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Destination list repositions to the Destination entered or the next closest value after the Destination. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Destinations will be displayed (if there are not 10 Destinations left to browse then the remaining Destinations will be displayed). If you press PF19 or PF7, the previous 10 Destinations will be displayed.

**4.6.1.24 NPDMS Screening Days Table**

The Screening Days Table is used by NPDMS for the calculation of default screening begin and end dates. The number of days for Installation screening, NASA-Wide screening, Other Federal Agency screening, and Surplus screening may be added or changed for specific property types. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There are four records per NASA Installation in the Screening Days Table. These four records are as follows: Reportable ADPE greater than or equal to \$1,000,000 and

not outdated, Exchange/Sale property, Non-Reportable ADPE equipment and supplies (FSG 70) less than \$1,000,000, and all other property (Reportable and Non-Reportable).

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **155** and the Enter Selection (**A, B, C, or D**). Then the Screening Days Table - 155 screen (ND3155MA) or the NPDMS Screening Days Table screen (ND3001MB) is displayed and the following occurs:

#### 4.6.1.24.1 Add Screening Days

If Table Id input value = **155** and Selection value is **A**, NPDMS displays the Add screen.

ND3155MA / ND3155PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM SCREENING DAYS TABLE - 155 A TB ADD	03/01/01 13:50:35 MSXXX
Installation Number: ****	Screening Days	
	-----	
	INST NASA OFA SRPLS	
1) Reportable ADPE GE \$1,000,000 and not outdated	0** 0** 0** 0**	
2) Exchange/Sale Property	0** 0** 0** 0**	
3) Non Reportable ADPE Equipment and Supplies (FSC 70) less than \$1,000,000	0** 0** 0** 0**	
4) All Other Property (Reportable and Non-Reportable)	0** 0** 0** 0**	
ENTER 'P' TO PROCESS OR 'C' TO CANCEL: *		
Navigation:		
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -		
HELP LOPF PREV CNCL		EXIT

#### INPUT DATA

- Installation Number input value = your Center ID
- Reportable ADPE GE \$1,000,000 and not outdated

**NOTE:** If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

- INST input value = number of screening days





- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

#### INPUT DATA

- Reportable ADPE GE \$1,000,000 and not outdated

**NOTE:** If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days

- Exchange/Sale Property

**NOTE:** If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days
— INST	input value = number of screening days

- Non Reportable ADPE Equipment and Supplies (FSG 70) less than \$1,000,000



- Press <Enter>. NPDMS then displays the message '**No Delete Allowed for Screening Days Table**' and the system remains on the Tables Menu screen.

#### 4.6.1.24.4 Browse NPDMS Screening Days Table

If Table Id input value = **155** and Selection value is **B**, NPDMS displays the Browse screen.

INST NO		TYPE		SCREENING DAYS		SURPLUS	
INST	NO	INST	TYPE	NASA	OFA	NASA	OFA
0505	ADPE	1		0	0	0	0
0505	EXCH	0		0	0	0	0
0505	FG70	0		0	0	0	0
0505	PROP	0		0	0	0	0
0808	ADPE	21		21	60	21	21
0808	EXCH	21		21	7	0	0
0808	FG70	21		21	0	21	21
0808	PROP	21		21	21	21	21

\*\*\* END OF DATA \*\*\*

Start Value \_\_\_\_\_ (Enter Full or Partial Browse Value)

Navigation:  
 Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -  
 LOPF PREV PGUP PGDN EXIT

#### DISPLAYED DATA

- Installation No
- Type
- Screening Days:
  - Inst
  - NASA
  - OFA
  - Surplus

#### INPUT DATA

The Start Value field represents the beginning Inst No and Type to start the browse list. For example, if you know that the Inst No and Type starts with 0808A, then enter 0808A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Inst No and Type list repositions to the Inst No and Type entered or the next closest value after the Inst No and Type. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Inst No and Types will be displayed (if there are not 10 Inst No and Types left to browse then the remaining Inst No and Types will be displayed). If you press PF19 or PF7, the previous 10 Inst No and Types will be displayed.

#### 4.6.1.25 Reimbursement Code Table

The Reimbursement Code Table is used by NPDMS for the verification of valid reimbursement code data and the retrieval of specific reimbursement code information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Reimbursement Code in the Reimbursement Code Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **160** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 160 screen (ND3160MA) or the Reimbursement Code Table screen (ND3001MB) is displayed and the following occurs:

##### 4.6.1.25.1 Add Reimbursement Code

If Table Id input value = **160** and Selection value is **A**, NPDMS displays the Add screen.

```

ND3160MA / ND3160PA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                          REIMBURSEMENT CODE TABLE - 160          14: 05: 25
                          A TB      ADD                               MSXXX

Reimbursement Code: * Sell by GSA? (Y/N): * Reimbursable? (Y/N): *
Reimbursement Code Desc: *****
                          _____

Appropriation Acct No.: _____
(if reimbursable)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

**INPUT DATA**

- Reimbursement Code
- Sell by GSA input value = Y or N
- Reimbursable input value = Y or N
- Reimbursement Code Desc
- Appropriation Account No.  
(If Reimbursable)
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

**4.6.1.25.2 Change Reimbursement Code**

If Table Id input value = **160** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3160MA / ND3160PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               REIMBURSEMENT CODE TABLE - 160              14: 07: 46
                               CH TB      CHANGE                             MSXXX

Reimbursement Code: * Sell by GSA? (Y/N): * Reimbursable? (Y/N): *
Reimbursement Code Desc: *****
                               _____
Appropriation Acct No.: _____
  (if reimbursable)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

**INPUT DATA**

All fields are protected except

- Reimbursement Code
- Press <Enter>. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

**INPUT DATA**

- Sell by GSA input value = Y or N
- Reimbursable input value = Y or N
- Reimbursement Code Desc
- Appropriation Account No.  
(If Reimbursable)
- Press <Enter>. NPDMS then displays the message 'Record Successfully Changed' and remains on the Change screen for entry of the next record.

**4.6.1.25.3 Delete Reimbursement Code**

If Table Id input value = 160 and Selection value is D, NPDMS displays the Delete screen.

ND3160MA / ND3160PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM REIMBURSEMENT CODE TABLE - 160 DE TB DELETE	03/01/01 14:10:22 MSXXX
Reimbursement Code: * Sell by GSA? (Y/N): * Reimbursable? (Y/N): *		
Reimbursement Code Desc: ***** _____		
Appropriation Acct No.: _____ (if reimbursable)		
Navigation: Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- - - HELP LOPF PREV CNCL EXIT		

**INPUT DATA**

All fields are protected except

- Reimbursement Code
- Press <Enter>. The system displays the following selected record fields and the confirmation fields:
- Sell by GSA
- Reimbursable
- Reimbursement Code Desc
- Appropriation Account No.  
(If Reimbursable)

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message 'Record Successfully Deleted' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

**4.6.1.25.4 Browse Reimbursement Code Table**

If Table Id input value = **160** and Selection value is **B**, NPDMS displays the Browse screen.

REIM CODE/ DESC	GSA SALE	REIM IND	APPROPRIATION ACCOUNT NUMBER
A	N	Y	REIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA
B	N	Y	REIMBURSABLE ONLY IF SOLD/ DONABLE/ NOT TO BE SOLD BY GSA
C	N	N	NONREIMBURSABLE/ DONABLE/ NOT TO BE SOLD BY GSA
D	N	N	NONREIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA
E	N	Y	REIMBURSABLE (EXCHANGE/SALE)/ NONDONABLE/ NOT TO BE SOLD BY GSA

Start Value \_\_\_\_\_ (Enter Full or Partial Browse Value)

Navigation:  
 Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -  
 LOPF PREV PGUP PGDN EXIT

**DISPLAYED DATA**

- Reimbursement Code
- Sell by GSA
- Reimbursable
- Appropriation Account Number
- Reimbursement Code Desc

**INPUT DATA**

The Start Value field represents the beginning Reimbursement Code to start the browse list. For example, if you know that the Reimbursement Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Reimbursement Code list repositions to the Reimbursement Code entered or the next closest value after the Reimbursement Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Reimbursement Codes will be displayed (if there are not 5 Reimbursement Codes left to browse then the remaining Reimbursement Codes No and Types will be displayed). If you press PF19 or PF7, the previous 5 Reimbursement Codes will be displayed.

#### 4.6.1.26 Hazardous Materials Indicator Codes Table

The Hazardous Materials Indicator Codes Table is used by NPDMS for the verification of valid Hazardous Materials Indicator Codes data and the retrieval of specific Hazardous Materials Indicator Codes information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Hazardous Materials Indicator Code in the Hazardous Materials Indicator Codes Table.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **165** and the Enter Selection (**A, B, C, or D**). Then the Printer Destination Table - 165 screen (ND3165MA) or the Hazardous Materials Indicator Codes Table screen (ND3005MB) is displayed and the following occurs:

##### 4.6.1.26.1 Add Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **A**, NPDMS displays the Add screen.

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165          14:35:46
                                A TB          ADD          MSXXX

Hazmat Indicator Code: *

Definition: *****
           _____
           _____

Navigation: _____
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL          EXIT
  
```

#### INPUT DATA

- Hazmat Indicator Code
- Definition
- Press <Enter>. NPDMS then displays the message 'Record Successfully Added'

and remains on the Add screen for entry of the next record.

#### 4.6.1.26.2 Change Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **C**, NPDMS displays the Change screen.

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165      14: 40: 54
                                CH TB          CHANGE                          MSXXX

Hazmat Indicator Code: *

Definition: *****
           _____
           _____
           _____

Navigation: _____
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
        HELP  LOPF  PREV          CNCL                                     EXIT
  
```

#### INPUT DATA

All fields are protected except

- Hazmat Indicator Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

#### INPUT DATA

- Definition
- Press **<Enter>**. NPDMS then displays the message *'Record Successfully Changed'* and remains on the Change screen for entry of the next record.

#### 4.6.1.26.3 Delete Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **D**, NPDMS displays the Delete screen.

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165    03/01/01
                                     DE TB      DELETE                    14:42:16
                                                                                               MSXXX

Hazmat Indicator Code: *

Definition: *****
           _____
           _____
           _____

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
        HELP  LOPF  PREV          CNCL                                     EXIT

```

**INPUT DATA**

All fields are protected except

- Hazmat Indicator Code
- Press <Enter>. The system displays the following selected record fields and the confirmation fields:
- Definition

**INPUT DATA**

- Verify Delete input value = **D**
- Press <Enter>. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

**NOTE:** The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

**4.6.1.26.4 Browse Hazardous Materials Indicator Codes Table**

If Table Id input value = **165** and Selection value is **B**, NPDMS displays the Browse screen.

```

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3005MB / ND3165PB  HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE  14:43:51
Valid ACT = D                                BRO TB                                MSXXX

  HAZMAT
ACT  IND CODE  DEFINITION
-----
  D      INDICATES THERE IS NO INFORMATION IN THE HMS; HOWEVER,
  N      INDICATES THERE IS NO DATA IN THE HMS AND THE NSN IN A
  P      INDICATES THERE IS NO INFO IN THE HMS; HOWEVER, THE NS
  Y      INDICATES INFORMATION IS IN THE HAZARDOUS MATERIALS INF
          *** END OF DATA ***

Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- PF14- PF15- PF16- PF17- PF18- PF19- PF20- PF21- PF22- PF23- PF24- ---
        LOPF  PREV          PGUP  PGDN          EXIT
    
```

**DISPLAYED DATA**

- Hazmat Indicator Code
- Definition

**INPUT DATA**

The Start Value field represents the beginning Hazardous Material Indicator Code to start the browse list. For example, if you know that the Hazardous Materials Indicator Code starts with A, then enter A in the Start Value field.

- Start Value
- Press <Enter>, PF19 or PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Hazardous Materials Indicator Code browse list repositions to the Hazardous Materials Indicator Code entered or the next closest value after the Hazardous Materials Indicator Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Indicator Codes will be displayed (if there are not 10 Hazardous Materials Indicator Codes left to browse then the remaining Hazardous Materials Indicator Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Indicator Codes will be displayed.

**INPUT DATA**

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional

information about the selected Hazardous Materials Indicator Code:

```

                                NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3005MB / ND3165PB  HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE      14: 45: 33
Valid ACT = D      BRO TB      MSXX
  HAZARDOUS MATERIALS INDICATOR CODE - ADDITIONAL DATA

  Hazmat Indicator Code: D

  Definition:
  INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER, THE
  NSN IS IN A FSC IN TABLE II OF FEDERAL STANDARD 313 AND A MS
  DS SHOULD BE AVAILABLE TO THE USER

  Start Value
  _____ (Enter Full or Partial Browse Value)

  Navigation:
  Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
             LOPF  PREV                PGUP  PGDN                EXIT
  
```

**DISPLAYED DATA**

- Hazardous Indicator Code
- Definition
- Press <Enter>. The system then re-displays the Hazardous Materials Indicator Code Table Browse screen

**4.6.1.27 Property Location Table**

The Property Location Table is used for the maintenance of default data for your Center. This profile data defines Center specific online NPDMS default values including the name, address, and phone number, and fax number for contact information about the property location. There is one record per NASA Installation/Subinstallation in the Property Location Table. This table should have limited user update authority.

**NOTE:** The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **051** and the Enter Selection (**A**, **B**, or **C**). Then the Property Location - 051 (ND3051MA) screen or the Property Location Browser (ND3005MB) is displayed and the following occurs:



#### 4.6.1.27.2 Change Property Location Table

If Table Id input value = **051** and Selection value is **C**, NPDMS displays the Change screen.

```

ND3051MA / ND3051PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                               PROPERTY LOCATION - 051                          15:31:34
                               CH TB      CHANGE                               MSXXX

Installation No: ****

Property Contact: *****
Address:          *****

City:            ***** State: ** Zip: *****
Phone: ( *** ) *** - ****
Property Location Fax: ( *** ) *** - ****

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

All fields are protected except

- Installation No
- Press **<ENTER>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields

#### INPUT DATA

- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone

- Property Location Fax
- Press <Enter>. NPDMS then displays the message 'Record Successfully Changed' and remains on the Change screen for entry of the next record.

#### 4.6.1.27.3 Browse Property Location

If Table Id input value = **051** and Selection value is **B**, NPDMS displays the Browse screen.

```

      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
      PROPERTY LOCATION BROWSE                      15: 34: 33
      BRO TB                                         MSXXX

ND3005MB / ND3051PB
Valid ACT = D

ACT   INST NO   CENTER CONTACT
-----
-     0101     XXXXXXXX
-     0202     XXXXXXXXXXXX
-     0808     XXXXXXXXXXXX
                        *** END OF DATA ***

      Start Value
      _____ (Enter Full or Partial Browse Value)

Navigation: _____
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      LOPF  PREV                PGUP  PGDN                EXIT
  
```

#### DISPLAYED DATA

- Installation No
- Center Contact

#### INPUT DATA

The Start Value field represents the beginning Property Location to start the browse list. For example, if you know that the Property Location starts with 0 then enter 0 in the Start Value field.

- Start Value
- Press <Enter>, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Property Location browse list repositions to Property Location entered or the next closest value after the Property Location. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Property Location will be displayed (if there are not 10 Property Location left to browse then the remaining Property Location will be displayed). If you press PF19 or PF7, the previous 10 Property Location will be displayed.

**INPUT DATA**

- ACT input value = D
- Press <Enter>. The system displays the following screen with additional information about the selected Property Location:

```

                                     NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
ND3005MB / ND3051PB                PROPERTY LOCATION BROWSE                      15: 37: 50
Valid ACT = D                        BRO TB                                     MSXXX
-----
                PROPERTY LOCATION TABLE - ADDITIONAL DATA
-----
      Installation No: 0101

      Property Contact: XXXXXXXX
      Address: XXXX

                City: MSFCQ                State: AL      Zip: 35812
      Phone: ( 123 ) 456 - 7891
Property Location Fax: ( 123 ) 456 - 7891

      Start Value
      _____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      LOPF  PREV                PGUP  PGDN                EXIT
  
```

**DISPLAYED DATA**

- Installation No input value = your Center ID
- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Property Location Fax
- Press <Enter>. NPDMS then re-displays the Property Location Browse screen.

#### 4.6.1.28 Recipient Name Table

The Recipient Name Table is used by NPDMS for default data for Non-Federal recipients. This table is maintained and populated by the installation with limited user update authority.

**NOTE:** The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **170** and the Enter Selection (**A, B, C, or D**). Then the Recipient Name Table - 170 (ND317OMA) Screen or the Recipient Name Table Browse (ND317OMC) is displayed, and the following occurs:

#### 4.6.1.28.1 Add Recipient Name Table

If Table Id input value = **170** and Selection value = **A**, NPDMS displays the Add Screen.

```

ND3170MA / ND3170MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                              RECIPIENT NAME TABLE - 170                    09: 43: 35
                              A TB      ADD                                  MSWCH

Recipient: *****
Agency Name: *****
Address: *****

City: ***** State: ** Zip: *****
Phone: ( *** ) *** - ****

Transfer Type: ***
Subtype: *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Transfer Type
- Transfer Subtype



```
ND3180MA / ND3180MA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      08/11/99
                          TRANSFER TYPE TABLE - 180          09: 52: 09
                          A TB      ADD                      MSXXX

Type: ***
Text: *****

Navigation: _____

Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- - -
      HELP  LOPF  PREV      CNCL                                EXIT
```

**INPUT DATA**

- Type
- Text
- Press <ENTER>. NPDMS then displays the Transfer Subtype Browse Screen.



```

ND3190MA / ND3190MA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      08/11/99
                          TRANSFER SUBTYPE TABLE - 190      09:56:49
                          A TB      ADD      MSXXX

Subtype: *****
Text: *****

Navigation: _____

Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV      CNCL
  
```

**INPUT DATA**

- Subtype
- Text
- Press <ENTER>. NPDMS then redisplay the Recipient Name Add Screen.

```

ND3170MA / ND3170MA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      08/11/99
                          RECIPIENT NAME TABLE - 170      09:43:35
                          A TB      ADD      MSXXX

Recipient: *****
Agency Name: *****
Address: *****

City: _____ State: ** Zip: *****
Phone: ( *** ) *** - ****

Transfer Type: ***
Subtype: *****

Navigation: _____

Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
      HELP  LOPF  PREV      CNCL      EXIT
  
```

**INPUT DATA**

Press <ENTER>. The system displays the message "Record Successfully Added" and remains on the Add screen for entry of the next record.

#### 4.6.1.28.2 Browse Recipient Name Table

If Table Id input value = 170 and Selection value = B, NPDMS displays the Browse Screen.

ND3170MC / ND3170PB		NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM		08/11/99								
Valid ACT = D		RECIPIENT NAME TABLE		09:47:21								
		BRO TB		MSXXX								
ACT	RECIPIENT	RECIPIENT AGENCY										
---	-----	-----										
-	ADD TEST	ADDED 07/19/99										
-	ADDTEST	ADD A TEST										
-	AHS	ATHENS HIGH SCHOOL										
-	ANDY	ANDY'S CO										
-	ATHENS MS	ATHENS*MIDDLE SCHOOL										
-	GRISSOM	VIRGIL I. GRISSOM HIGH SCHOOL										
-	HUNTSVILLE	HUNTSVILLE HIGH SCHOOL										
-	NEALC	NEAL CANTRELL										
-	TESTTEST	MSFC										
-	TEST10	TEST10										
	Start Value	_____ (Enter Full or Partial Browse Value)										
Navigation:												
Enter-	PF13-	PF14-	PF15-	PF16-	PF17-	PF18-	PF19-	PF20-	PF21-	PF22-	PF23-	PF24-
	LOPF	PREV				PGUP	PGDN					EXIT

#### DISPLAYED DATA

- Recipient
- Recipient Agency

#### INPUT DATA

The Start Value field represents the beginning Recipient Name Id to start the browse list. For example, if you know that the Recipient Name starts with AL, then enter AL in the Start Value field.

- Start Value
- Press <ENTER>, PF19, PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Recipient Name browse list repositions to the Recipient Name entered or the next closest value after the Recipient Name. If a Start



- Press <Enter>. The system then re-displays the Recipient Name Browse Screen.

#### 4.6.1.28.3 Change Recipient Name Table Change

If Table Id input value = 170 and Selection value = C, NPDMS displays the Change Screen.

```

ND3170MA / ND3170MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                              RECIPIENT NAME TABLE - 170                    09: 49: 07
                              CH TB      CHANGE                               MSXXX

Recipient: *****
Agency Name: *****
Address: *****

City: ***** State: ** Zip: *****
Phone: ( *** ) *** - ****

Transfer Type: ***
Subtype: *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                EXIT
  
```

#### INPUT DATA

- Recipient
- Press <ENTER>. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

#### INPUT DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State

- Zip
- Phone
- Press **<Enter>**. The system then displays the message 'Record Successfully Changed' and remains on the Change Screen for entry of the next record.

**NOTE:** If the user modifies the Transfer Type or Transfer Subtype fields, the Transfer Browse screen and Transfer Subtype Browse screens are displayed.

#### **4.6.1.28.4 Delete Recipient Name Table**

If Table Id input value = **170** and Selection value = **D**, NPDMS displays the Delete Screen.

```
ND3170MA / ND3170MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                              RECIPIENT NAME TABLE - 170              09: 50: 43
                              DE TB      DELETE                          MSXXX

      Recipient: *****
      Agency Name: *****
      Address:    *****

              City: ***** State: ** Zip: *****
      Phone: ( *** ) *** - ****

      Transfer Type: ***
      Subtype:     *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP LOPF PREV          CNCL                                EXIT
```

### INPUT DATA

All fields are protected except:

- Recipient
- Press **<ENTER>**. The system then displays the following selected record fields and the confirmation fields:
  - Recipient
  - Agency Name
  - Address (line 1)
  - Address (line 2)
  - City
  - State
  - Zip
  - Phone
- Press **<Enter>**. The system then displays the message 'Record Successfully Changed' and remains on the Change Screen for entry of the next record.



```
NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      08/11/99
ND3180MA / ND3180MA      TRANSFER TYPE TABLE - 180      09: 52: 09
                          A TB      ADD      MSXXX

Type:  ***
Text:  *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV      CNCL      EXIT
```

**INPUT DATA**

- Type
- Text
- Press **<ENTER>**. The system then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

**4.6.1.29.2 Browse Transfer Type Table**

If Table Id input value = **180** and Selection value = **B**, NPDMS displays the Browse Screen.

```

ND3001MB / ND3180PB          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                                TRANSFER TYPE BROWSE                          09: 53: 38
                                BRO TB                                       MSXXX

TYPE ID      TEXT
-----
AAA          AAAAAAAA
ADD          TEST ADD
ALT          ALTERNATIVE
ALY          ALTERNATIVE2
CO           COLLEGE
ED           EDUCATION
NEW          NEW RECORD
NP           NON-PROFIT
N1          NEW ONE
N2          NEW 2
Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13- -PF14- -PF15- -PF16- -PF17- -PF18- -PF19- -PF20- -PF21- -PF22- -PF23- -PF24- -
          LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- Type ID
- Text

**INPUT DATA**

The Start Value field represents the beginning Transfer Type Id to start the browse list. For example, if you know that the Transfer Type starts with AL, then enter AL in the Start Value field.

Start Value

Press <ENTER>, PF19, PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Transfer Type browse list repositions to the Transfer Type entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Types will be displayed (if there are not 10 Transfer Types left to browse, the remaining Transfer Types will be displayed). If you press PF19 or PF7 the 10 previous Transfer Types will be displayed.

#### 4.6.1.29.3 Change Transfer Type Table

If Table Id input value = **180** and Selection value = **C**, NPDMS displays the Change Screen.

```

ND3180MA / ND3180MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                                TRANSFER TYPE TABLE - 180                      09: 54: 43
                                CH TB      CHANGE                               MSXXX

                                Type:   ***
                                Text:   *****

Navi gati on: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOFF  PREV          CNCL                                     EXIT

```

#### INPUT DATA

All fields are protected except

- Transfer Type
- Press **<ENTER>**. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

#### INPUT DATA

- Text
- Press **<ENTER>**. NPDMS then displays then message 'Record Successfully Changed' and remains on the change screen for entry of the next record.

#### 4.6.1.29.4 Delete Transfer Type Table

If Table Id input value = **180** and Selection value = **D**, NPDMS displays the Delete Screen.



appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **190** and the Enter Selection (**A**, **B**, **C**, or **D**).

#### 4.6.1.30.1 Add Transfer Subtype Table

If Table Id input value = **190** and Selection value = **A**, NPDMS displays the Add Screen.

```
ND3190MA / ND3190MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                                TRANSFER SUBTYPE TABLE - 190          09: 56: 49
                                A TB          ADD          MSXXX

Subtype: *****
Text: *****

Navi gati on: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL          EXIT
```

#### INPUT DATA

- Subtype
- Text
- Press **<ENTER>**. The system then displays the message 'Record Successfully Added' and remains on the Add screen for entry of the next record.

If enter is pressed Transfer Subtype Add Screen is redisplayed with the message Record Successfully Added.

#### 4.6.1.30.2 Browse Transfer Subtype Table

If Table Id input value = **190** and Selection value = **B**, NPDMS displays the Browse Screen.

```

ND3001MB / ND3190PB          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                                TRANSFER SUBTYPE BROWSE                          09: 57: 52
                                BRO TB                                           MSXXX

SUBTYPE ID  TEXT
-----
AAAAAA     AAAAAAA
ADDADD     TEST ADD
AJHS       APPLEBY JUNIOR HIGH SCHOO
HS         HOME SCHOOL
NEW1       NEW ONE
PAK12     PAROCHIAL K- 12
PAK6      PAROCHIAL K- 6
PA78      PAROCHIAL 7- 8
PA912     PAROCHIAL 9- 12
PRK12     PRIVATE K- 12
Start Value
_____ (Enter Full or Partial Browse Value)

Navigation:
Enter- PF13-- PF14-- PF15-- PF16-- PF17-- PF18-- PF19-- PF20-- PF21-- PF22-- PF23-- PF24--
          LOPF  PREV          PGUP  PGDN          EXIT
  
```

**DISPLAYED DATA**

- Subtype ID
- Text

**INPUT DATA**

The Start Value field represents the beginning Transfer Subtype Id to start the browse list. For example, if you know that the Transfer Subtype starts with AL, then enter AL in the Start Value field.

- Start Value
- Press <ENTER>, PF19, PF7, PF20 or PF8.

If a Start Value is typed and enter is pressed, the Transfer Subtype browse list repositions to the Transfer Subtype entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Subtypes will be displayed (if there are not 10 Transfer Subtypes left to browse, the remaining Transfer Subtypes will be displayed). If you press PF19 or PF7 the 10 previous Transfer Subtypes will be displayed.

**4.6.1.30.3 Change Transfer Subtype Table**

If Table Id input value = **190** and Selection value = **C**, NPDMS displays the Change Screen.

```
ND3190MA / ND3190MA      NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      08/11/99
                          TRANSFER SUBTYPE TABLE - 190      09:59:05
                          CH TB      CHANGE      MSXXX

Subtype: *****
Text: *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV      CNCL


```

### INPUT DATA

All fields are protected except

- Transfer Subtype
- Press <ENTER>. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

### INPUT DATA

- Text
- Press <ENTER>. NPDMS then displays the message 'Record Successfully Changed' and remains on the change screen for entry of the next record.

#### 4.6.1.30.4 Delete Transfer Type Table

If Table Id input value = **190** and Selection value = **D**, NPDMS displays the Delete Screen.

```
ND3190MA / ND3190MA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          08/11/99
                                TRANSFER SUBTYPE TABLE - 190          10:00:01
                                DE TB      DELETE          MSXXX

Subtype: *****
Text: *****

Navigation: _____

Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP  LOPF  PREV          CNCL                                     EXIT
```

## INPUT DATA

All fields protected except

- Transfer Subtype
- Press <ENTER>. The system displays the following selected record fields and the confirmation fields:

- Text

## INPUT DATA

- Verify Delete input value = D
- Press <Enter>. NPDMS then displays the message 'Record Successfully Deleted' and remains on the Delete screen for entry of the next record.

## 4.7 CASE REVIEW

This function provides a detailed online display of the case record with its associated screening data and freeze information for a single item as well as a component system in the NPDMS Data Base.

The user has the option to select the Case Review process from the NPDMS Main Menu or transaction processing or freeze processing screens. The process is limited to review of the case and item from which the case review is requested. Control returns to the screen where the Case Review is initiated.

**NOTE:** When navigating through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.