4.6 TABLES MENU

This process allows the functional user access to update the system maintenance tables and user tables. The maintenance tables and user tables are used for editing and validating data that is entered into NPDMS, and for records containing specific default values required for special and scheduled processing. Each of these records is accessed through the Table ID and a unique field called the Record Key.

4.6.1 Tables Processing

The Table ID is a unique three digit number identifying each table in the system. For each record, a unique field is used to access a specific table record. For example, to establish or access a record on the User Access Table, the User Id must be entered to either initiate a record or retrieve a record. Each table processes the User Id, the current system time, and the current system date for audit trail purposes.

User tables are those tables that the System Administrator uses to configure NPDMS for his or her installation. These user (configuration) tables are as follows: User Access, Center Profile, Installation Code, and Printer Destination Tables. The System Administrator creates and modifies user tables to set up specific default values that are unique to their Installation.

The System Administrator may modify maintenance tables only in an emergency; however, the site is responsible for maintaining those modifications. And, the site must immediately notify the Development Installation (DI). This procedure allows the DI to install the changes prior to a NASA-wide distribution of the next NPDMS release. Major changes to system maintenance tables are provided with other system release information.

NOTE: The screen field data areas through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

To access the TABLE MENU, Enter Selection **3** on the NPDMS MAIN MENU or type one of the following direct commands:

- **ADD TABLE**
- **MODIFY TABLE**
- **DELETE TABLE**
- **BRO TB**
- Press **<Enter>**

The Table File Update Menu is displayed. NPDMS displays the rest of the available tables using PF keys to scroll up and down. See instructions below:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3000MA / ND3000PA              TABLE FILE UPDATE MENU                13:30:33
                                       TA                              MSXXX

              Table Id      Table Name

                 001    User Access Table
                 005    GSA Region Table
                 010    DRMO DODAAC Table
                 015    Exception Processing Table
                 020    Federal Supply Classification (FSC) Code Table
                 025    Unit Of Measure Table
                 030    Supply Condition Code Table
                 035    Disposal Condition Code Table
                 040    Performance Measures Standard Table
                 045    Demilitarization Code Table
                 050    Center Profile Table

 Enter Table Id: ___  Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete)
                                                                   More: Y
Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL        PGUP  PGDN                   EXIT
```

INPUT DATA

- Table ID — input value = 3 digit table number
- Selection — input values = **A, B, C, or D**
- More — system input value = **Y**
- Press **<Enter>, PF20** or **PF8**

If you press PF20 or PF8, NPDMS displays tables 051 - 095 on the Table File Update Menu. If a table identifier and selection are typed and enter is pressed, the selected table screen displays.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3000MA / ND3000PA               TABLE FILE UPDATE MENU               13:32:50
                                        TA                             MSXXX

              Table Id      Table Name

                 051    Property Location Table
                 055    Report/Maintenance Selection Table
                 060    Shelf Life Type I Table
                 062    Shelf Life Type II Table
                 065    Hazardous Materials Code Table
                 070    Controlled Inventory Item Code Table
                 075    ADPE Identification Code Table
                 080    Precious Metals Code Table
                 085    Materiel Management Aggregation Code Table
                 090    DRMO Disposal Authority Code Table
                 095    DRMO Additional Data Code Table

 Enter Table Id: ___  Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete)
                                                                     More: Y
Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL        PGUP  PGDN                    EXIT
```

INPUT DATA

- Table Id — input value = 3 digit table number
- Selection — input values = **A, B, C,** or **D**
- More — system input value = **Y**
- Press **<Enter>, PF20** or **PF8**

If a table identifier and selection are typed and enter is pressed, the selected table screen displays. If you press PF19 or PF7, NPDMS displays tables 001 - 050 on the Table File Update Menu. If you press PF20 or PF8, NPDMS displays tables 105 - 190 on the Table File Update Menu.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3000MA / ND3000PA               TABLE FILE UPDATE MENU                13:34:01
                                        TA                              MSXXX

              Table Id      Table Name

                 105    Installation Code Table
                 145    Printer Destination Table
                 155    Screening Days Table
                 160    Reimbursement Codes Table
                 165    Hazardous Materials Indicator Codes Table
                 170    Recipient Name Table
                 180    Transfer Type Table
                 190    Transfer Subtype Table





 Enter Table Id: ___  Enter Selection: _ (A=Add, B=Browse, C=Change, D=Delete)
                                                                    More: N
Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL        PGUP  PGDN                    EXIT
```

INPUT DATA

- Table Id — input value = 3 digit table number
- Selection — input values = **A, B, C,** or **D**
- More — system input value = **Y**
- Press **<Enter>, PF20** or **PF8**

If a table identifier and selection are typed and enter is pressed, the selected table screen displays. If you press PF19 or PF7, NPDMS displays tables 051 - 095 on the Table File Update Menu.

4.6.1.1 User Access Table

The User Access Table is used for the verification of valid User ID's during logon, and the loading of user profile data into the NPDMS global variable fields. This profile data defines what subsystems the user can access and what capability the user has once a subsystem has been accessed. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5*for field definitions. There is one record per user in the User Access Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **001** and the Enter Selection (**A, B, C,** or **D**). Then the User Access Table – 001 screen (ND3001MA) or User Access Browse screen (ND3001MB) is displayed and the following occurs:

4.6.1.1.1 Add User Access

If Table Id input value = **001** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MA / ND3001PA              USER ACCESS TABLE - 001                13:36:44
                                      A TB      ADD                     MSXXX


        User ID: ********

      User Name: ******************************

Installation No: 08 08

User Change Authority: *    (1=Clerical Only, 2=Managerial)

Printer Destination: P3030132      LINE PRINTER MG-2

User Job Card:
   //IRNPDM JOB (MSIRMNPDM004,MG2),'PDM',CLASS=D,MSGCLASS=A,NOTIFY=MSXXX___



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- User ID
- User Name
- Installation No (your Subinstallation number)
- User Change Authority input values = **1** or **2**
- Print Destination Default is printer ID in the Center Profile Table for your output report unless you change the value

- User Job Card — Default is the current user's INST-JOB-CARD-TEXT taken from the Center Profile Table

NOTE: Default for the Printer Destination is taken from the Center Profile Table. The user may change this value. Once changed by the user, it remains stored in the user's profile until changed again.

- Press **<Enter>** . NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.1.2 Change User Access

If Table Id input value = **001** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MA / ND3001PA              USER ACCESS TABLE - 001               13:39:08
                                       CH TB     CHANGE                MSXXX


        User ID: ********

      User Name: ******************************

Installation No:    **

User Change Authority: *    (1=Clerical Only, 2=Managerial)

Printer Destination: ********

User Job Card:
   ____________________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields are protected except

- User ID

- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: User ID cannot be changed. If the User ID is erroneous, the record must be removed through the "Delete User Access" process and corrected through the "Add User Access" process.

NOTE: If a User Change Authority is changed from 2 (managerial) to 1 (clerical) or vice versa and that user is currently on the NPDMS System, the changes will not take effect until

that user logs off the system (i.e., previous User Access Table in information remains in the globals until logoff and will take effect at the time of the next logon).

INPUT DATA

- User Name
- Installation No (your Subinstallation Number)
- User Change Authority input values = **1** or **2**
- Printer Destination (Printer Id for your output reports)
- User Job Card Default is the current user's INST-JOB-CARD-TEXT taken from the Center Profile Table
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.1.3 Delete User Access

If Table Id input value = **001** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MA / ND3001PA               USER ACCESS TABLE - 001              13:40:53
                                        DE TB     DELETE               MSXXX


        User ID: ********

      User Name: ******************************

Installation No:    **

User Change Authority: *    (1=Clerical Only, 2=Managerial)

Printer Destination: ********

User Job Card:
   ____________________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- User ID
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:

- User Name
- Installation No
- User Change Authority
- Printer Destination
- User Job Card

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.1.4 Browse User Access

If Table Id input value = **001** and Selection value is **B**, NPDMS displays the Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3001PB                  USER ACCESS BROWSE                13:42:13
                                        BRO TB                         MSXXX

                                                      SUB    CHNG
    USER ID              USER NAME                INST  INST  ATHRTY
   ----------  ------------------------------  ----  ----  ------
   XXXXXX      XXXXXXXXXXXX                     08    08      2
   XXXXXXX     XXXXXXXXXXX                      08    08      2
   XXXXXXX     XXXXXXXXXXXX                     08    08      2
   XXXXXXX     XXXXXXXXX                        08    08      2
   XXXXXXX     XXXXXXXXXXXXXXX                  08    08      1
   XXXXXXX     XXXXXXXXXXXXX                    08    08      1
   XXXXXXX     XXXXXXXXXXXXXXX                  08    08      2
   XXXXXXX     XXXXXXXXXXXXXXX.                 08    08      2
   XXXXXXX     XXXXXXXXXXXXXX                   08    08      1
   XXXXXXX     XXXXXXXXXXXXXXX                  08    08      1
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

User ID

User Name

Installation No Installation and Subinstallation

User Change Authority

INPUT DATA

The Start Value field represents the beginning User ID to start the browse list. For example, if you know that the User ID starts with MS, then enter MS in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF17**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the User Access browse list repositions to the Use ID entered or the next closest value after the User Id. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 User Ids will be displayed (if there are not 10 User Ids left to browse, then the remaining User Ids will be displayed). If you press PF19 or PF7, the previous 10 User Ids will be displayed.

4.6.1.2 GSA Region Table

The GSA Region Table contains a two position code used to identify GSA Reporting Regions, along with their associated addresses. The GSA Region Table is used for the verification of valid GSA Regions and the retrieval of specific GSA Region addresses when reporting to GSA. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per GSA Region in the GSA Region Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **005** and the Enter Selection (**A, B, C,** or **D**). Then the GSA Region Table – 005 screen (ND3005MA) or the GSA Region Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.2.1 Add GSA Region

If Table Id input value = **005** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MA / ND3005PA               GSA REGION TABLE - 005                13:52:28
                                        A TB      ADD                   MSXXX



GSA Region: **

  GSA Name: ****************************************

   Address: ******************************
            ________________________________
      City: ********************   State: **   Zip: ***** ____




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- GSA Region
- GSA Name
- Address
- City
- State
- Zip
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.2.2 Change GSA Region

If Table Id input value = **005** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MA / ND3005PA              GSA REGION TABLE - 005                13:54:05
                                       CH TB     CHANGE                MSXXX



GSA Region: **

  GSA Name: ****************************************

   Address: ******************************
            ________________________________
      City: ********************   State: **   Zip: ***** ____




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- GSA Region
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: GSA Region cannot be changed. If the GSA Region is erroneous, the record must be removed through the “Delete GSA Region” process and corrected through the “Add GSA Region” process.

INPUT DATA

- GSA Name
- Address
- City
- State
- Zip
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.2.3 Delete GSA Region

If Table Id input value = **005** and Selection value is **D**, NPDMS displays the delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MA / ND3005PA              GSA REGION TABLE - 005                13:56:47
                                      DE TB     DELETE                 MSXXX



GSA Region: **

  GSA Name: ****************************************

   Address: ******************************
            ______________________________
      City: ********************   State: **   Zip: ***** ____




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- GSA Region
- Press **<Enter>**. The system displays the following selected recorded fields and the confirmation field:
- GSA Name
- Address
- City
- State
- Zip

INPUT DATA

Verify Delete input value = **D**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.2.4 Browse GSA Region

If Table Id input value = **005** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3005PB                GSA REGION TABLE                    13:58:24
Valid ACT = D                         BRO TB                           MSXXX


 ACT    GSA REGION   GSA NAME
 ---    ----------   ----------------------------------------
  _     W            GSA, NATIONAL CAPITOL REGION
  _     00           GSA, IRMS, KMAD
  _     01           GSA, BOSTON FEDERAL OFFICE BUILDING
  _     02           GSA, JACOB K. JAVITS FEDERAL BUILDING
  _     03           GENERAL SERVICES ADMINISTRATION
  _     04           GENERAL SERVICES ADMINISTRATION
  _     05           GENERAL SERVICES ADMINISTRATION
  _     06           GENERAL SERVICES ADMINISTRATION
  _     07           GENERAL SERVICES ADMINISTRATION
  _     08           GENERAL SERVICES ADMINISTRATION, BLDG 41
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- GSA Region
- GSA Name

INPUT DATA

The Start Value field represents the beginning GSA Regions to start the browse list. For example, if you know that the GSA Region starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the GSA Region browse list repositions to the GSA Region entered or the next closest value after the GSA Region. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 GSA Regions will be displayed (if there are not 10 GSA Regions left to browse, then the remaining GSA Regions will be displayed). If you press PF19 or PF7, the previous 10 GSA Regions will be displayed.

INPUT DATA

- ACT input value = **D**

- Press **<Enter>**. The system displays the following screen with additional information about the selected GSA Region:

```
NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3005PB                GSA REGION TABLE                  13:58:24
Valid ACT = D                         BRO TB                         MSXXX

 ACT    GSA REGION   GSA NAME
 ---                 GSA REGION TABLE - ADDITIONAL DATA
  _
  _     GSA Region: 04
  _
  _     GSA Name: GENERAL SERVICES ADMINISTRATION
  _
  D     Address:  410 W. PEACHTREE STREET
  _
  _
  _           City: ATLANTA                State: GA   Zip: 30365
  _

        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- GSA Region
- GSA Name
- Address
- City
- State
- Zip
- Press **<Enter>**. NPDMS then re-displays the GSA Region Table screen.

4.6.1.3 DRMO DODAAC Table

The DRMO Department of Defense Area Activity Code (DODAAC) Table is used for the verification of valid Defense Reutilization Marketing Office (DRMO) Activities, Routing Identifier Codes (RIC), and the retrieval of specific DRMO Activity addresses with specific RIC information when transferring to the DRMO. This information appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Activity in the DRMO DODAAC Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **010** and the Enter Selection (**A, B, C,** or **D**). Then the DRMO DODAAC Table – 010 screen (ND3010MA) or the DRMO DODAAC Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.3.1 Add DRMO DODAAC

If Table Id input value = **010** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3010MA / ND3010PA              DRMO DODAAC TABLE - 010               14:02:27
                                       A TB      ADD                   MSXXX


     DRMO DoDAAC: ******       DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: ****************************************

         Address: ******************************
                  ______________________________
            City: ********************   State: **   Zip: ***** ____

DRMO DoDAAC Contact Name: ******************************

      DRMO DoDAAC Phone:( *** ) *** - ****


Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.3.2 Change DRMO DODAAC

If Table Id input value = **010** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3010MA / ND3010PA               DRMO DODAAC TABLE - 010              14:03:56
                                        CH TB     CHANGE               MSXXX


     DRMO DoDAAC: ******       DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: ****************************************

         Address: ******************************
                  ______________________________
            City: ********************   State: **   Zip: ***** ____

DRMO DoDAAC Contact Name: ******************************

      DRMO DoDAAC Phone:( *** ) *** - ****


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DRMO DODAAC cannot be changed. If the DRMO DODAAC is erroneous, the record must be removed through the “Delete DRMO DODAAC” process and corrected through the “Add DRMO DODAAC” process.

INPUT DATA

- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip

- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.3.3 Delete DRMO DODAAC

If Table Id input value = **010** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3010MA / ND3010PA               DRMO DODAAC TABLE - 010              14:08:04
                                     DE TB     DELETE                  MSXXX


     DRMO DoDAAC: ******       DRMO DoDAAC RIC: ***

DRMO DoDAAC Name: ****************************************

         Address: ******************************
                  ________________________________
            City: ********************   State: **   Zip: ***** ____

DRMO DoDAAC Contact Name: ******************************

      DRMO DoDAAC Phone:( *** ) *** - ****

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- DRMO DODAAC
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State

- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.3.4 Browse DRMO DODAAC

If Table Id input value = **010** and Selection value is **B**, NPDMS displays the Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3010PB            DRMO DODAAC TABLE BROWSE                15:06:17
Valid ACT = D                          BRO TB                          MSXXX

        DRMO         RIC
 ACT    DODAAC       CODE    DRMO DODAAC NAME
 ---    ----------   ----    ----------------------------------------
  _     SC1435       SVU     DRMO-WURTSMITH
  _     SG4000       SQ9     DRMR-EUROPE
  _     SG4010       SQA     DRMO-MOLESWORTH
  _     SG4030       SQC     DRMO-BERLIN
  _     SG4050       SQE     DRMO-KASTEL
  _     SG4060       SQF     DRMO-KEFLAVIK
  _     SG4070       SQG     DRMO-KAISERSLAUTERN
  _     SG4110       SQL     DRMO-SECKENHEIM
  _     SG4120       SQM     DRMO-NEURENBERG
  _     SG4130       SQN     DRMO-HANAU
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DRMO DODAAC
- RIC Code
- DRMO DODAAC Name

INPUT DATA

The Start Value field represents the beginning DRMO DODAAC to start the browse list. For example, if you know that the DRMO DODAAC starts with SG, then enter SG in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DRMO DODAAC browse list repositions to the DRMO DODAAC entered or the next closest value after the DRMO DODAAC. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DRMO DODAACs will be displayed (if there are not 10 DRMO DODAACs left to browse, then the remaining DRMO DODAACs will be displayed). If you press PF19 or PF7, the previous 10 DRMO DODAACs will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected DRMO DODAAC:

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3010PB              DRMO DODAAC TABLE BROWSE               15:06:17
Valid ACT = D                           BRO TB                          MSXXX

        DRMO         RIC
 ACT    DODAAC       CODE    DRMO DODAAC NAME
 ---    ----------   ----    ----------------------------------------
  D     SC1435       SVU     DRMO-WURTSMITH
  _     SG4000       SQ9     DRMR-EUROPE
  _     SG4010       SQA     DRMO-MOLESWORTH
  _     SG4030       SQC     DRMO-BERLIN
  _     SG4050       SQE     DRMO-KASTEL
  _     SG4060       SQF     DRMO-KEFLAVIK
  _     SG4070       SQG     DRMO-KAISERSLAUTERN
  _     SG4110       SQL     DRMO-SECKENHEIM
  _     SG4120       SQM     DRMO-NEURENBERG
  _     SG4130       SQN     DRMO-HANAU
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3010PB              DRMO DODAAC TABLE BROWSE               15:11:17
Valid ACT = D                          BRO TB                           MSXXX
                    DRMO DODAAC TABLE - ADDITIONAL DATA

      DRMO DoDAAC: SC1435       DRMO DoDAAC RIC: SVU

 DRMO DoDAAC Name: DRMO-WURTSMITH
          Address: P.O. BOX 3001

             City: WURTSMITH AFB          State: MI   Zip: 487536100

 DRMO DoDAAC Contact Name: INAS ROMAN

       DRMO DoDAAC Phone: (  517 )  747 -  6357

        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
           LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DRMO DODAAC
- DRMO DODAAC RIC
- DRMO DODAAC Name
- Address
- City
- State
- Zip
- DRMO DODAAC Contact Name
- DRMO DODAAC Phone
- Press **<Enter>**. NPDMS then re-displays the DRMO DODAAC Table Browse screen.

4.6.1.4 Exception Processing Table

The Exception Processing Table is used to identify personal property that needs to undergo exception processing and for the retrieval of specific data that defines what exception processing should take place. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record in the Exception Processing Table for each Custodian

Account Number that identifies a custodian account that needs exception processing. This table is maintained and populated by the installation with limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **015** and the Enter Selection (**A, B, C,** or **D**). Then the Exception Processing Table – 015 screen (ND3015MA) or the Exception Processing Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.4.1 Add Exception Processing

If Table Id input value = **015** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3015MA / ND3015PA         EXCEPTION PROCESSING TABLE - 015           15:13:00
                                    A TB      ADD                      MSXXX



           Cust Acct No: *****

Reporting Activity Name: ****************************************

             GSA Region: __

            DRMO DODAAC: ______

 Foreign Prop Ind (Y/N): _



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Cust Acct No — custodian account number that needs exception processing
- Reporting Activity Name
- GSA Region — your reporting GSA Region
- DRMO DODAAC — your reporting DRMO
- Foreign Prop Ind — input values = **Y** or **N**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.4.2 Change Exception Processing

If Table Id input value = **015** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3015MA / ND3015PA         EXCEPTION PROCESSING TABLE - 015           15:14:20
                                     CH TB     CHANGE                  MSXXX



           Cust Acct No: *****

Reporting Activity Name: ****************************************

             GSA Region: __

            DRMO DODAAC: ______

 Foreign Prop Ind (Y/N): _



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Cust Acct No

- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Cust Acct No cannot be changed. If the Cust Acct No is erroneous, the record must be removed through the "Delete Exception Processing" process and corrected through the "Add Exception Processing" process.

INPUT DATA

- Reporting Activity Name
- GSA Region — your reporting GSA Region
- DRMO DODAAC — your reporting DRMO
- Foreign Prop Ind — input values = **Y** or **N**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*" and remains on the Change screen for entry of the next record.

4.6.1.4.3 Delete Exception Processing

If Table Id input value = **015** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3015MA / ND3015PA         EXCEPTION PROCESSING TABLE - 015           15:19:33
                                     DE TB     DELETE                  MSXXX



           Cust Acct No: *****

Reporting Activity Name: ****************************************

             GSA Region: __

            DRMO DODAAC: ______

 Foreign Prop Ind (Y/N): _



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Cust Acct No
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Reporting Activity Name
- GSA Region

- DRMO DODAAC
- Foreign Prop Ind

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record of **PF17** to cancel the delete process.

4.6.1.4.4 Browse Exception Processing

If Table Id input value = **015** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3015PB            EXCEPTION PROCESSING BROWSE             15:21:10
                                     BRO TB                            MSXXX

   CUST       GSA   DRMO  FRGN
   ACCT NO    RGN  DODAAC IND   REPORTING ACTIVITY NAME
   ---------- ---  ------ ----  ----------------------------------------
   030        W            N    REPORTING ACTIVITY NAME
   0301            SX1163  N    REPORTING ACTIVITY NAME
   03011           SXC493       NAME
   603        03           N    EXCEPTION
   667             100000       REPORTING ACTIVITY NAME
                          *** END OF DATA ***




   Start Value
   _________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Cust Acct No
- GSA Region
- DRMO DODAAC
- Foreign Indicator
- Reporting Activity Name

INPUT DATA

The Start Value field represents the beginning Cust Acct No to start the browse list. For example, if you know that the Cust Acct No starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Cust Acct No browse list repositions to the Cust Acct No entered or the next closest value after the Cust Acct No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Cust Acct Nos will be displayed (if there are not 10 Cust Acct Nos left to browse, then the remaining Cust Acct Nos will be displayed). If you press PF19 or PF7, the previous 10 Cust Acct Nos will be displayed.

4.6.1.5 Federal Supply Classification (FSC) Code Table

The Federal Supply Classification Code Table is used for the verification of valid FSC Codes when adding or changing case records, and the determination of GSA reportable or non-reportable status of an item when reporting personal property to GSA. The table also contains the Exchange/Sale Indicator, which identifies eligible FSC Group Codes under the Exchange/Sale program. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per FSC Code in the Federal Supply Classification Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **020** and the Enter Selection (**A, B, C,** or **D**). Then the Federal Supply Classification Code Table – 020 screen (ND3020MA) or the Federal Supply Classification (FSC) Browse screen (ND3005MB) is displayed and the following occurs:

4.6.1.5.1 Add FSC Code

If Table Id input value = **020** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3020MA / ND3020PA                FSC CODE TABLE - 020                 15:23:20
                                         A TB      ADD                   MSXXX

             FSC Code: ****

       FSC Group Name: ************************************************
                       ________________________________________________

   FSC Reportable Ind: *

FSC Minimum Condition: _

     FSC Minimum Cost: _____________

    FSC Exchange/Sale
          Allowed Ind: *  (Indicates if Exchange/Sale is Allowed)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- FSC Code
- FSC Group Name
- FSC Reportable Ind input values = **Y** or **N**
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind input values = **Y** or **N**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.5.2 Change FSC Code

If Table Id input value = **020** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3020MA / ND3020PA              FSC CODE TABLE - 020                 15:31:33
                                     CH TB     CHANGE                  MSXXX

             FSC Code: ****

       FSC Group Name: ************************************************
                       ________________________________________________

   FSC Reportable Ind: *

FSC Minimum Condition: _

     FSC Minimum Cost: _____________

    FSC Exchange/Sale
          Allowed Ind: *  (Indicates if Exchange/Sale is Allowed)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- FSC Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: FSC Code cannot be changed. If the FSC Code is erroneous, the record must be removed through the “Delete FSC Code” process and corrected through the “Add FSC Code” process.

INPUT DATA

- FSC Group Name
- FSC Reportable Ind input values = **Y** or **N**
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Indicator input values = **Y** or **N**
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.5.3 Delete FSC Code

If Table Id input value = **020** and Selection value is **D**, NPDMS displays the Delete screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3020MA / ND3020PA               FSC CODE TABLE - 020                 15:33:25
                                     DE TB     DELETE                   MSXXX

             FSC Code: ****

       FSC Group Name: ***************************************************
                       ___________________________________________________

   FSC Reportable Ind: *

FSC Minimum Condition: _

     FSC Minimum Cost: _____________

    FSC Exchange/Sale
          Allowed Ind: *  (Indicates if Exchange/Sale is Allowed)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields protected except

- FSC Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.5.4 Browse Federal Supply Classification Code

If Table Id input value = **020** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3020PB   FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE  15:36:00
Valid ACT = D                          BRO TB                          MSXXX

 ACT    FSC CODE     FSC GROUP NAME
 ---    ----------   ------------------------------
  _     1005         GUNS, THROUGH 30 MM.
  _     1010         GUNS, OVER 30 MM UP TO 75 MM
  _     1015         GUNS, 75 MM THROUGH 125 MM
  _     1020         GUNS, OVER 125 MM THROUGH 150 MM
  _     1025         GUNS, OVER 150 MM THROUGH 200 MM
  _     1030         GUNS, OVER 200 MM THROUGH 300 MM
  _     1035         GUNS, OVER 300 MM
  _     1040         CHEMICAL WEAPONS AND EQUIPMENT
  _     1045         LAUNCHERS, TORPEDO AND DEPTH CHARGE
  _     1055         LAUNCHERS, GRENADE, ROCKET AND PYROTECHNIC
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- FSC Code
- FSC Group Name

INPUT DATA

The Start Value field represents the beginning FSC Code to start the browse list. For example, if you know that the FSC Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the FSC Code browse list repositions to the FSC Code entered or the next closest value after the FSC Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 FSC Codes will be displayed (if there are not 10 FSC Codes left to browse, then the remaining FSC Codes will be displayed). If you press PF19 or PF7, the previous 10 FSC Codes will be displayed.

INPUT DATA

- ACT

- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3020PB   FEDERAL SUPPLY CLASSIFICATION (FSC) CODE BROWSE  15:38:47
Valid ACT = D                            BRO TB                        MSXXX
                 FEDERAL SUPPLY CLASS TABLE - ADDITIONAL DATA

                 FSC Code: 1127

           FSC Group Name: NUCLEAR ROCKETS


       FSC Reportable Ind: N
                                                                          N
    FSC Minimum Condition:                                                N

         FSC Minimum Cost:

        FSC Exchange/Sale
              Allowed Ind: N  (Indicates if Exchange/Sale is Allowed)

Navigation: ____________________________________________________
Enter-PF1---PF2---PF3---PF4---PF5---PF6---PF7---PF8---PF9---PF10--PF11--PF12---
            HIPF  PREV        MAIN        PGUP  PGDN                   END
```

DISPLAYED DATA

- FSC Code
- FSC Group Name
- FSC Reportable Ind
- FSC Minimum Condition
- FSC Minimum Cost
- FSC Exchange/Sale Allowed Ind
- Press **<Enter>**. NPDMS then re-displays the Federal Supply Classification Code Browse screen.

4.6.1.6 Unit Of Measure Table

The Unit Of Measure Table is used for the verification of valid Unit Of Measure abbreviations when adding or changing Case Records. The Unit Of Measure abbreviation appears on numerous screens as well as various reports. For example, the Unit Of Measure is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Unit Of Measure in the Unit Of Measure Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **025** and the Enter Selection (**A, B, C,** or **D**). Then the Unit Of Measure Table – 025 screen (ND3025MA) or the Unit Of Measure Browse screen (ND3001MB) is displayed and the following occurs:

4.6.1.6.1 Add Unit Of Measure

If Table Id input value = **025** and Selection Value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3025MA / ND3025PA          UNIT OF MEASURE TABLE - 025              15:46:45
                                   A TB      ADD                       MSXXX




UOM Abbreviation: **

 Unit Of Measure: ********************



Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- UOM Abbreviation
- Unit Of Measure
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.6.2 Change Unit Of Measure

If Table Id input value = **025** and Selection value is **C**, NPDMS displays the Change screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3025MA / ND3025PA            UNIT OF MEASURE TABLE - 025             08:04:16
                                         CH TB     CHANGE               MSXXX




UOM Abbreviation: **

 Unit Of Measure: ********************



Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press **<Enter>**. NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

NOTE: UOM Abbreviation cannot be changed. If the UOM Abbreviation is erroneous, the record must be removed through the “Delete Unit Of Measure” process and corrected through the “Add Unit Of Measure” process.

INPUT DATA

- Unit Of Measure
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.6.3 Delete Unit Of Measure

If Table Id input value = **025** and Selection value is **D**, NPDMS displays the Delete screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3025MA / ND3025PA           UNIT OF MEASURE TABLE - 025             08:28:36
                                      DE TB     DELETE                  MSXXX




UOM Abbreviation: **

 Unit Of Measure: ********************



Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- UOM Abbreviation
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Unit Of Measure

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.6.4 Browse Unit Of Measure

If Table Id input value = **025** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3025PB              UNIT OF MEASURE BROWSE                08:38:51
                                       BRO TB                          MSXXX


   UOM ABRV     UNIT OF MEASURE
   ----------   --------------------
   AM           AMPOULE
   AT           ASSORTMENT
   AY           ASSEMBLY
   BA           BALL
   BD           BUNDLE
   BE           BALE
   BF           BROAD FOOT
   BG           BAG
   BK           BOOK
   BL           BARREL
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Unit of Measure Abbreviation
- Unit of Measure

INPUT DATA

The Start Value field represents the beginning Unit of Measure Abbreviation to start the browse list. For example, if you know that the Unit of Measure Abbreviation starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Unit of Measure Abbreviation list repositions to the Unit of Measures Abbreviation entered or the next closest value after the Unit of Measure Abbreviation. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Unit of Measure Abbreviations will be displayed (if there are not 10 Unit of Measure Abbreviations left to browse, then the remaining Unit of Measure Abbreviations will be displayed). If you press PF19 or PF7, the previous 10 Unit of Measure Abbreviations will be displayed.

4.6.1.7 Supply Condition Code Table

The Supply Condition Code Table is used for the verification of valid Supply Condition Codes when adding or changing Case Records. The Supply Condition Code appears on numerous screens, as well as various reports. For example, the Supply Condition Code is displayed on the BF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Supply Condition Code in the Supply Condition Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **030** and the Enter Selection (**A, B, C,** or **D**). Then the Supply Condition Table - 030 screen (ND3030MA) or the Supply Condition Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.7.1 Add Supply Condition Code

If Table Id input value = **030** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3030MA / ND3030PA        SUPPLY CONDITION CODE TABLE - 030          13:05:51
                                   A TB      ADD                       MSXXX



Supply Condition Code: *

     Title: ********************************************

Definition:

     ******************************************************************
     ________________________________________________________________
     ________________________________________________________________
     ________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Supply Condition Code
- Title short description
- Definition
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.7.2 Change Supply Condition Code

If Table Id input value = **030** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3030MA / ND3030PA        SUPPLY CONDITION CODE TABLE - 030          13:19:32
                                  CH TB     CHANGE                     MSXXX



Supply Condition Code: *

     Title: *********************************************

Definition:

     ****************************************************************
     ________________________________________________________________
     ________________________________________________________________
     ________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Supply Condition Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Supply Condition Code cannot be changed. If the Supply Condition Code is erroneous, the record must be removed through the "Delete Supply Condition Code" process and corrected through the "Add Supply Condition Code" process.

INPUT DATA

- Title short description

- Definition

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.7.3 Delete Supply Condition Code

If Table Id input value = **030** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3030MA / ND3030PA        SUPPLY CONDITION CODE TABLE - 030          13:21:39
                                   DE TB     DELETE                    MSXXX



Supply Condition Code: *

     Title: *********************************************

Definition:

     ****************************************************************
     ________________________________________________________________
     ________________________________________________________________
     ________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Supply Condition Code

- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:

- Title

- Definition

INPUT DATA

- Verify Delete input value = **D**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **P17** to cancel the delete process.

4.6.1.7.4 Browse Supply Condition Code Table

If Table Id input value = **030** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3030PB         SUPPLY CONDITION CODE TABLE BROWSE          13:23:11
Valid ACT = D                           BRO TB                          MSXXX

        CONDITION
 ACT      CODE       TITLE
 ---    ----------   ---------------------------------------------
  _     A            SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)
  _     B            SERVICEABLE (ISSUABLE WITH QUALIFICATION)
  _     C            SERVICEABLE (PRIORITY ISSUE)
  _     D            SERVICEABLE (TEST/MODIFICATION)
  _     E            UNSERVICEABLE (LIMITED RESTORATION)
  _     F            UNSERVICEABLE (REPARABLE)
  _     G            UNSERVICEABLE (INCOMPLETE)
  _     H            UNSERVICEABLE (CONDEMNED)
  _     S            UNSERVICEABLE (SCRAP)
                          *** END OF DATA ***
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Supply Condition Code
- Title

INPUT DATA

The Start Value field represents the beginning Supply Condition Code to start the browse list. For example, if you know that the Supply Condition Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Supply Condition Code browse list repositions to the Supply Condition Code entered or the next closest value after the Supply Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Supply Condition Codes will be displayed (if there are not 10 Supply Condition Codes left to browse, then the remaining Supply Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Supply Condition Codes will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Supply Condition Code:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3030PB        SUPPLY CONDITION CODE TABLE BROWSE          13:23:11
Valid ACT = D                          BRO TB                          MSXXX
                   SUPPLY CONDITION CODE - ADDITIONAL DATA

   Supply Condition Code: A

        Title: SERVICEABLE (ISSUABLE WITHOUT QUALIFICATION)

   Definition:

        NEW, USED, REPAIRED OR RECONDITIONED MATERIAL THAT IS SERVICEABLE
        AND ISSUABLE TO ALL CUSTOMERS WITHOUT LIMITATION OR RESTRICTION
        INCLUDES MATERIAL WITH MORE THAN 6 MONTHS SHELF-LIFE REMAINING.


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Supply Condition Code
- Title
- Definition
- Press **<Enter>**. NPDMS then re-displays the Supply Condition Code Table Browse screen.

4.6.1.8 Disposal Condition Code Table

The Disposal Condition Code Table is used for the verification of valid Disposal Condition Codes when adding or changing Case Records. The Disposal Condition Code appears on numerous screens as well as various reports. For example, the Disposal Condition Code is displayed on the NF-1638, the SF-120, the DD-1348-1A, and Daily Transaction Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Disposal Condition Code in the Disposal Condition Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with

other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **035** and the Enter Selection (**A, B, C,** or **D**). Then the Disposal Condition Code Table – 035 screen (ND3035MA) or the Disposal Condition Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.8.1 Add Disposal Condition Code

If Table Id input value = **035** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3035MA / ND3035PA       DISPOSAL CONDITION CODE TABLE - 035         13:26:47
                                  A TB      ADD                        MSXXX



Disposal Condition Code: *

     Title: *******************************************

Definition:

     ****************************************************************
     ________________________________________________________________
     ________________________________________________________________
     ________________________________________________________________


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Disposal Condition Code
- Title short description
- Definition
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.8.2 Change Disposal Condition Code

If Table Id input value = **035** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3035MA / ND3035PA       DISPOSAL CONDITION CODE TABLE - 035         13:28:26
                                   CH TB     CHANGE                    MSXXX



Disposal Condition Code: *

     Title: *******************************************

Definition:

     ****************************************************************
     ----------------------------------------------------------------
     ----------------------------------------------------------------
     ----------------------------------------------------------------


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                     EXIT
```

INPUT DATA

All fields are protected except

- Disposal Condition Code
- Press **<Enter>**. NPDMS then displays the requested field, allowing the user to make modifications to the remaining fields.

NOTE: Disposal Condition Code cannot be changed. If the Disposal Condition Code is erroneous, the record must be removed through the “Delete Disposal Condition Code” process and corrected through the “Add Disposal Condition Code” process.

INPUT DATA

- Title short description
- Definition
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.8.3 Delete Disposal Condition Code

If Table Id input value = **035** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3035MA / ND3035PA       DISPOSAL CONDITION CODE TABLE - 035         13:30:42
                                   DE TB     DELETE                    MSXXX



Disposal Condition Code: *

     Title: *******************************************

Definition:

     ****************************************************************
     ----------------------------------------------------------------
     ----------------------------------------------------------------
     ----------------------------------------------------------------


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                     EXIT
```

INPUT DATA

All fields are protected except

- Disposal Condition Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Title
- Definition

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.8.4 Browse Disposal Condition Code Table

If Table Id input value = **035** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3035PB        DISPOSAL CONDITION CODE TABLE BROWSE         13:31:57
Valid ACT = D                           BRO TB                          MSXXX

        CONDITION
 ACT      CODE        TITLE
 ---    ----------   ---------------------------------------------
  _     S            SCRAP
  _     X            SALVAGE
  _     1            EXCELLENT
  _     4            USABLE
  _     7            REPAIRABLE

        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Disposal Condition Code
- Title

INPUT DATA

The Start Value field represents the beginning Disposal Condition Code to start the Browse list. For example, if you know that the Disposal Condition Code starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Disposal Condition Code browse list repositions to the Disposal Condition Code entered or the next closest value after the Disposal Condition Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Disposal Condition Codes will be displayed (if there are not 10 Disposal Condition Codes left to browse, then the remaining Disposal Condition Codes will be displayed). If you press PF19 or PF7, the previous 10 Disposal Condition Codes will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Disposal Condition Code:

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM        03/01/01
ND3005MB / ND3035PB        DISPOSAL CONDITION CODE TABLE BROWSE          13:37:42
Valid ACT = D                            BRO TB                          MSXXX
                 DISPOSAL CONDITION CODE - ADDITIONAL DATA

   Disposal Condition Code: S

      Title: SCRAP

  Definition:

      PROPERTY THAT HAS NO VALUE EXCEPT FOR ITS BASIC MATERIAL CONTENT



Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Disposal Condition Code
- Title
- Definition
- Press **<Enter>**. NPDMS then re-displays the Disposal Condition Code Table Browse screen.

4.6.1.9 Demilitarization Code Table

The Demilitarization Code Table is used for the verification of valid Demilitarization Codes when adding or changing Case Records. The Demilitarization Code is used to identify the demilitarization process needed for the disposal of idle NASA personal property. This code appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Demilitarization Code in the Demilitarization Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the fields data area is tied to another field, NPDMS displays an appropriate warning or error message ir an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **045** and the Enter Selection (**A, B, C,** or **D**). Then the Demilitarization Code Table – 045 screen (ND3045MA) or the Demilitarization Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.9.1 Add Demilitarization Code

If Table Id input value = **045** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3045MA / ND3045PA       DEMILITARIZATION CODE TABLE - 045           13:49:52
                                    A TB      ADD                      MSXXX

      DML Code: *

DML Definition: ************************************************************
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________

  DML Priority: **



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- DML Code
- DML Definition
- DML Priority assigned order of evaluation
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.9.2 Change Demilitarization Code

If Table input value = **045** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3045MA / ND3045PA       DEMILITARIZATION CODE TABLE - 045           13:51:27
                                    CH TB     CHANGE                   MSXXX

      DML Code: *

DML Definition: ************************************************************
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________

  DML Priority: **



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- DML Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DML Code cannot be changed. If the DML Code is erroneous, the record must be removed through the “Delete Demilitarization Code” process and corrected through the “Add Demilitarization Code” process.

INPUT DATA

- DML Definition
- DML Priority assigned order of evaluation
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.9.3 Delete Demilitarization Code

If Table Id input value = **045** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3045MA / ND3045PA       DEMILITARIZATION CODE TABLE - 045           13:55:15
                                     DE TB     DELETE                   MSXXX

      DML Code: *

DML Definition: ************************************************************
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________
                ____________________________________________________________

  DML Priority: **



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- DML Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- DML Definition
- DML Priority

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.9.4 Browse Demilitarization Table

If Table input value = **045** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3045PB           DEMILITARIZATION TABLE BROWSE            14:00:18
Valid ACT = D                          BRO TB                          MSXXX

                     DML
  ACT   DML CODE   PRIORITY DML DESCRIPTION
  ---   ---------- -------- ---------------------------------------------------
  _     A             13    NON-MIL:DEMILITARIZATION NOT REQUIRED
  _     B             11    MLI: DEMILITARIZATION REQUIRED
  _     C              7    MLI: REMOVE AND/OR DEMILITARIZE INSTALLED KEY POIN
  _     D              5    MLI:  DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I
  _     E              9    MLI:  DEMILITARIZE BY BURNING, SHREDDING, OR PULPI
  _     F             12    MLI:  DEMILITARIZATION INSTRUCTIONS TO BE FURNISHE
  _     G              1    MLI:  DEMILITARIZATION REQUIRED- ITEM TO BE DEMILI
  _     H              6    MLI:  REMOVE AND/OR DEMILITARIZE INSTALLED KEY POI
  _     J              4    MLI:  DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR I
  _     K              8    MII:  DEMILITARIZE BY BURNING, SHREDDING, OR PULPI
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DML Code
- DML Priority
- DML Description

INPUT DATA

The Start Value field represents the beginning DML Code to start the browse list. For example, if you know that the DML Code starts with A, then enter A in the Start Value field.

Start Value

Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DML Code browse list repositions to the DML Code entered or the next closest value after the DML Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 DML Codes will be displayed (if there are not 10 DML Codes left to browse, then the remaining DML Codes will be displayed). If you press PF19 or PF7, the previous 10 DML Codes will be displayed.

INPUT DATA

- ACT input value = **D**

- Press **<Enter>**. The system displays the following screen with additional information about the selected DML Code:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3045PB           DEMILITARIZATION TABLE BROWSE            14:02:30
Valid ACT = D                          BRO TB                          MSXXX
                     DEMILITARIZATION CODE - ADDITIONAL DATA
        DML Code: D

  DML Definition:
                MLI:  DEMILITARIZE BY MUTILATION (MAKE UNFIT FOR INTENDED PU
                RPOSE) BY MELTING, CUTTING, TEARING, SCRATCHING, CRUSHING, B
                REAKING, PUNCHING, NEUTRALIZING, ETC. (AS AN ALTERNATIVE, BU
                RIAL OR DEEP WATER DUMPING MAY BE USED WHEN AUTHORIZED)




    DML Priority: 5

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DML Code
- DML Definition
- DML Priority
- Press **<Enter>**. NPDMS then re-displays the DML Table Browse screen.

4.6.1.10 Center Profile Table

The Center Profile Table is used for the maintenance of global and default data for your Center. A Center specific capability to report to GSA or transfer to DRMO is provided by NPDMS. A capability to override this option on a case-by-case basis also is provided. This profile data defines Center specific online NPDMS global variable fields and default values that effect internal NPDMS processes and options. An example is the default value for the generation of pickup documents for Idle NASA Property. Some Installations will want pickup documents generated on a consistent basis, and some would not. This condition is controlled based on the Pickup Document Generation Default value in each Center Profile record. Another capability provided by this table is to maintain the name and title of individuals responsible for the survey review of property determination when preparing the NASA Form 811, NASA Form 812, and Foreign Disposal Approval Form reports. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation/Subinstallation in the Center Profile Table. Due to the critical nature of this table, “delete” is not a valid option. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area istied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **050** and the Enter Selection (**A, B, C,** or **D**). Then the Center Profile Table - 050 screen (ND3050MA) or the Center Profile Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.10.1 Add Center Profile

If Table Id input value = **050** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3050MA / ND3050PA            CENTER PROFILE TABLE - 050              14:04:57
                                      A TB       ADD                    MSXXX

Installation No: ****     FEDSTRIP AAC: ******         PDO Cust Acct No: ******
    PDO User No: ******     Agency Ind: ****         Agency/Bureau Code: ****
   Pickup Doc Generation Default (Y/N): *     No of Freeze Scrning Days: **
Reporting Install     GSA: *      DRMO: *     (Choose one by entering 'Y')
    GSA Region: **         DRMO DoDAAC: ******   Default Reimbursement Code: _
   Center Name: ****************************************   Bldg: **********
Center Contact: ******************************         Phone:( *** ) *** - ****
       Address: ******************************  Prop Loc Fax:( *** ) *** - ****
                _____________________________ Rptng Inst Fax:( *** ) *** - ****
          City: ********************    State: **    Zip: ***** ____
REPORTING DEFAULTS: Mail Stop: *******     Special Forms: __________ Binding: *
Distribution: ******************************  No of Copies: **  Output Class: *
Printer Destination:  ********  Desc:
Job Card:
 ***********************************************************************

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Installation No — input value = your Center ID
- FEDSTRIP AAC — input value = your Center Fed AAC
- PDO Cust Acct No — input value = your Center default
- PDO User No — input value = your Center default
- Agency Ind
- Agency/Bureau Code

- Pickup Doc Generation Default — input value = **Y** or **N**
- No of Freeze Scrning Days — input value = your default value
- Reporting Install — input value = choose one only
  - GSA — input value = **Y**
  - DODAAC — input value = **Y**
- GSA Region — input value = your reporting GSA Region
- DRMO DODAAC — input value = your reporting DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State
- Zip
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox) — input values = **U, S,** or **V**
  - Distribution (site specific)

- No of Copies (site specific)
- Output Class (site specific)
- Printer Destination (site specific)
- Job Card

- Press **<Enter>**. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
  ND3050MA / ND3050PA           CENTER PROFILE TABLE - 050              14:04:57
                                     A TB       ADD                     MSXXX

 Installation No: ****     FEDSTRIP AAC: ******         PDO Cust Acct No: ******
     PDO User No: ******     Agency Ind: ****         Agency/Bureau Code: ****
*****************************************************************************
ND3050MB    Additional Elements for Center Profile Table

                         SEMO Name:   ******************************
                          PDO Name:   ******************************
   NASA HQ Approving Official Name:   ******************************
     Survey Board Chairperson Name:   ******************************
        Survey Board Member Name 1:   ******************************
        Survey Board Member Name 2:   ******************************
        Survey Board Member Name 3:   ******************************

                          Enter 'C' to Cancel:  _

 *****************************************************************************
  Navigation: ____________________________________________________________
 Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
       HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2
- Survey Board Member Name 3
- Cancel input value = **C**

- Press **<Enter>**. If not canceled in the pop-up window, then NPDMS displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record; otherwise the system returns you to the ND3050MA screen.

4.6.1.10.2 Change Center Profile

If Table Id input value = **050** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3050MA / ND3050PA           CENTER PROFILE TABLE - 050              14:15:22
                                CH TB      CHANGE                      MSXXX

Installation No: ****     FEDSTRIP AAC: ******         PDO Cust Acct No: ******
    PDO User No: ******     Agency Ind: ****         Agency/Bureau Code: ****
   Pickup Doc Generation Default (Y/N): *     No of Freeze Scrning Days: **
Reporting Install     GSA: *      DRMO: *     (Choose one by entering 'Y')
    GSA Region: **         DRMO DoDAAC: ******   Default Reimbursement Code: _
   Center Name: ****************************************   Bldg: **********
Center Contact: ******************************         Phone:( *** ) *** - ****
       Address: ******************************  Prop Loc Fax:( *** ) *** - ****
                _______________________________ Rptng Inst Fax:( *** ) *** - ****
          City: ********************    State: **    Zip: ***** ____
REPORTING DEFAULTS: Mail Stop: *******     Special Forms: _________ Binding: *
Distribution: ******************************  No of Copies: **  Output Class: *
Printer Destination:  ********  Desc:
Job Card:
 ************************************************************************

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Installation No
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- FEDSTRIP AAC — input value = your Center Fed AAC
- PDO Cust Acct No — input value = your Center default
- PDO User No — input value = your Center default
- Agency Ind
- Agency/Bureau Code

- Pickup Doc Generation Default — input value = **Y** or **N**
- No of Freeze Scrning Days — input value = your default value
- Reporting Install — input value = choose one only
- GSA — input value = **Y**
- DODAAC — input value = **Y**
- GSA Region — input value = your reporting GSA Region
- DRMO DODAAC — input value = your reporting DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Address (line 2)
- Rptng Inst Fax
- City
- State
- Zip
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox) — input values = **U, S,** or **V**

- Distribution (site specific)
- No of Copies (site specific)
- Output Class (site specific)
- Printer Destination (site specific)
- Job Card

- Press **<Enter>**. NPDMS then displays a pop-up window (ND3050MB) for input of additional data.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3050MA / ND3050PA           CENTER PROFILE TABLE - 050               14:30:47
                                     CH TB      CHANGE                  MSXXX

Installation No: XXXX     FEDSTRIP AAC: XXXXXX         PDO Cust Acct No: XXXXX*
    PDO User No: XXXXX*     Agency Ind: ****         Agency/Bureau Code: ****
   Pickup Doc Generation Default (Y/N): Y     No of Freeze Scrning Days: 14
Reporting Install     GSA: Y      DRMO: N     (Choose one by entering 'Y')
    GSA Region: XX         DRMO DoDAAC: SY2084   Default Reimbursement Code: _
   Cent
Center
            ND3050MB    Additional Elements for Center Profile Table

                                 SEMO Name:   XXXXXXXXXXXXX*****************
REPORTI                           PDO Name:   XXXXXXXXXXXXXX****************
Distrib     NASA HQ Approving Official Name:   XXXXXXXXXXXX******************
Printer       Survey Board Chairperson Name:   XXXXXXXXXXXXXXXXX*************
Job Car          Survey Board Member Name 1:   XXXXXXXXXX*******************
 //IRNP          Survey Board Member Name 2:   XXXXXXXXXXX******************
                Survey Board Member Name 3:   XXXXXXXXXXXXX*****************
Navigat
Enter-P                           Enter 'C' to Cancel:  _
      H
```

INPUT DATA

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2

- Survey Board Member Name 3
- Cancel input value = **C**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.10.3 Delete Center Profile

Deletion of the Center Profile Table is not authorized.

INPUT DATA

- Table Id input value = 50 and Selection value is **D**.
- Press **<Enter>**. NPDMS then displays the message **'*No Delete Allowed for Center Profile Table*'** and the system remains on the Tables Menu screen.

4.6.1.10.4 Browse Center Profile Table

If Table Id input value = **050** and Selection value is **B**, NPDMS displays the Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3050PB              CENTER PROFILE BROWSE                 14:18:14
Valid ACT = D                          BRO TB                          MSXXX

                      AGENCY
 ACT    INST NO        IND      CENTER NAME
 ---    ----------    ------    ----------------------------------------
  _     XXXX                    MARSHALL SPACE FLIGHT CENTER
  _     XXXX                    MARSHALL SPACE FLIGHT CENTER - 81
                          *** END OF DATA ***





        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Installation No
- Agency ID
- Center Name

INPUT DATA

The Start Value field represents the beginning Inst No to start the browse list. For example, if you know that the Inst No starts with 08, then enter 08 in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Inst No browse list repositions to the Inst No entered or the next closest value after the Inst No. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Inst Nos will be displayed (if there are not 10 Inst Nos left to browse, then the remaining Inst Nos will be displayed). If you press PF19 orPF7, the previous 10 Inst Nos will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Inst No:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3050PB              CENTER PROFILE BROWSE                 14:18:14
                   CENTER PROFILE TABLE - ADDITIONAL DATA 1

  Installation No: XXXX     FEDSTRIP AAC: XXXXXX    PDO Cust Acct No: XXXXX
      PDO User No: XXXXX      Agency Ind:         Agency/Bureau Code:
     Pickup Doc Generation Default (Y/N): Y    No of Freeze Scrning Days: 14
  Reporting Install     GSA: Y      DRMO: N     (Choose one by entering 'Y')
      GSA Region: 04         DRMO DoDAAC: SY2084   Default Reimb Code:
     Center Name: MARSHALL SPACE FLIGHT CENTER             Bldg: XXXX
  Center Contact: XXXXXXXXXXXXXXX                   Phone:( XXX ) XXX - XXXX
         Address: MARSHALL SPACE FLIGHT CENTER    Loc Fax:( XXX ) XXX - XXXX
                  MAIL CODE XXXX                  Inst Fax:( XXX ) XXX - XXXX
            City: MSFC                     State: AL    Zip: XXXXX
  REPORTING DEFAULTS: Mail Stop: XXXX       Spc Forms:            Binding: U
  Dist: XXXXXXXXXXX                      No of Copies: 1   Output Class: D
  Printer Dest: XXXXXXXX  Desc:  LINE PRINTER XXXX
  Job Card:
   //IRNPDM JOB (MSIRMNPDM004,MG2),'PDM',CLASS=D,MSGCLASS=A,NOTIFY=MSXXX


Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                     PGUP  PGDN                     EXIT
```

DISPLAYED DATA

- Installation No
- FEDSTRIP AAC
- PDO Cust Acct No
- PDO User No

- Agency Ind
- Agency/Bureau Code
- Pickup Doc Generation Default
- No of Freeze Scrning Days
- Reporting Install
  - GSA
  - DRMO
- GSA Region
- DRMO DODAAC
- Default Reimbursement Code
- Center Name
- Bldg
- Center Contact
- Phone
- Address (line 1)
- Prop Loc Fax
- Rptng Inst Fax
- City
- State
- Reporting Defaults
  - Mail Stop
  - Special Forms (site specific)
  - Binding (If Xerox)

- Distribution
- No of Copies
- Output Class
- Printer Destination (site specific)
- Description
- Job Card
- Press **<Enter>**. NPDMS then displays the following window with more additional information about the selected Inst No:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3050PB              CENTER PROFILE BROWSE                 14:18:14
                   CENTER PROFILE TABLE - ADDITIONAL DATA 1

  Installation No: XXXX     FEDSTRIP AAC: 804101    PDO Cust Acct No: XXXXX
            CENTER PROFILE TABLE - ADDITIONAL DATA 2
                                                                        14
  Rep       ND3050MD    Additional Elements for Center Profile Table    Y')

                                SEMO Name:   XXXXXXXXXXXXXX
  Cen                            PDO Name:   XXXXXXXXXXXXXX             788
            NASA HQ Approving Official Name:   XXXXXXXXXXXX              511
              Survey Board Chairperson Name:   XXXXXXXXXXXXXXXXX         151
                 Survey Board Member Name 1:   XXXXXXXXXX
  REP            Survey Board Member Name 2:   XXXXXXXXXXX               : U
  Dis            Survey Board Member Name 3:   XXXXXXXXXXXXXXX
  Pri
  Job
   //IRNPDM JOB (MSIRMNPDM004,MG2),'PDM',CLASS=D,MSGCLASS=A,NOTIFY=MSXXX


Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- SEMO Name
- PDO Name
- NASA HQ Approving Official Name
- Survey Board Chairperson Name
- Survey Board Member Name 1
- Survey Board Member Name 2

- Survey Board Member Name 3

Press **<Enter>**. NPDMS then re-displays the Center Profile Browse screen.

4.6.1.11 Report/Maintenance Selection Table

The Report/Maintenance Selection Table is used in conjunction with the NPDMS Report File to identify on-request reports, standard NPDMS batch reports, and batch maintenance jobs. Before a new report or maintenance job can be executed in NPDMS it must reside on this table. When the Report Selection or Maintenance Process subsystems are invoked, the available reports and maintenance jobs are read in from this table for selection. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per report or maintenance job in the Report/Maintenance Selection Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **055** and the Enter Selection (**A, B, C,** or **D**). Then the Report/Maintenance Selection Table - 055 screen (ND3055MA) or the Report/Maintenance Table screen (ND3055MD) is displayed and the following occurs:

4.6.1.11.1 Add Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3055MA / ND3055PA         RPT/MAINT SELECTION TABLE - 055           14:39:48
                                   A TB      ADD                       MSXXX

Job Type Determination      : *     (R=Report, M=Maintenance)
Report/Maintenance Job No   : ***   (Use 900 thru 999 for center uniques)
Report Execution Sequence No: ****  (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission  : N     (Reserved for future use)

Description: ******************************************************************

-------  Required Inputs -------    ------ Criteria For Custom Inputs -------
Start Date : _  (O,R,B or Blank)    Criteria 1 ______________________________
End Date   : _  (O,R,B or Blank)    Criteria 2 ______________________________
No. of Days: _  (O,R,B or Blank)    Criteria 3 ______________________________
                                    Criteria 4 ______________________________
(O=On Request, R=Reg. Scheduled     Criteria 5 ______________________________
 B=Both, Blank=Not Required)


Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Job Type Determination — input value = **R** or **M**
- Report/Maintenance Job No
- Report Execution Sequence No

NOTE: Input value for Report Execution Sequence No may not be 0001 or 9999.

- Allow Immediate Submission
- Description
- Start Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)
- End Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)
- No. of Days — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)

NOTE: The values assigned for the Start Date, End Date, and No. of Days determine that some modifiable fields are mandatory when scheduling a report in the Report Selection process (e.g., Begin Date). Refer to Section 4.5.1 Report Processing.

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record. However, if the report existed was deleted while copies of the report remained scheduled, the following warning message displays.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3055MA / ND3055PA         RPT/MAINT SELECTION TABLE - 055           14:39:48
                                  A TB      ADD                        MSXXX
*****************************************************************************
ND3055MB                  W A R N I N G                          03/01/01

   This report is CURRENTLY scheduled on the report file.
This condition denotes that the table 55 record (the record
currently being added) for this report existed previously and
was deleted while there were still one or more copies of the
report scheduled to run.

   Therefore CAUTION must be exercised when assigning a
value to the No. of Days field.  It should match the value
assigned to this field prior to the record being deleted or
the value entered for the 'Number of Days' when the report was
scheduled MAY be interpreted incorrectly if a change is
attempted using the Update Standard Reports process.  Consult
with your ADP representative.

                  Press 'ENTER' to Continue
*****************************************************************************
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Press **<Enter>**.

4.6.1.11.2 Change Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3055MA / ND3055PA         RPT/MAINT SELECTION TABLE - 055           14:56:59
                                   CH TB     CHANGE                    MSXXX

Job Type Determination      : *     (R=Report, M=Maintenance)
Report/Maintenance Job No   : ***   (Use 900 thru 999 for center uniques)
Report Execution Sequence No: ****  (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission  : _     (Reserved for future use)

Description: ****************************************************************

-------  Required Inputs -------    ------ Criteria For Custom Inputs -------
Start Date : _  (O,R,B or Blank)    Criteria 1 ______________________________
End Date   : _  (O,R,B or Blank)    Criteria 2 ______________________________
No. of Days: _  (O,R,B or Blank)    Criteria 3 ______________________________
                                    Criteria 4 ______________________________
(O=On Request, R=Reg. Scheduled     Criteria 5 ______________________________
 B=Both, Blank=Not Required)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- Job Type Determination — input value = **R** or **M**
- Report/Maintenance Job No

NOTE: Job Type Determination and Report/Maintenance Job No cannot be changed. If the Job Type Determination and Report/Maintenance Job No are erroneous, the record must be removed through the “Delete Report/Maintenance Selection” process and corrected through the “Add Report/Maintenance Selection” process.

- Report Execution Sequence No

NOTE: Input value for Report Execution Sequence No may not be 0001 or 9999.

- Allow Immediate Submission
- Description
- Start Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)

- End Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)

- No. of Days — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)

NOTE: If the report is currently scheduled, the Number of Days field cannot be changed.

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.11.3 Delete Report/Maintenance Selection

If Table Id input value = **055** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3055MA / ND3055PA         RPT/MAINT SELECTION TABLE - 055           15:05:49
                                   DE TB     DELETE                    MSXXX

Job Type Determination      : *     (R=Report, M=Maintenance)
Report/Maintenance Job No   : ***   (Use 900 thru 999 for center uniques)
Report Execution Sequence No: ****  (Use 8000 thru 8999 for center uniques)
Allow Immediate Submission  : _     (Reserved for future use)

Description: ****************************************************************

-------  Required Inputs -------    ------ Criteria For Custom Inputs -------
Start Date : _  (O,R,B or Blank)    Criteria 1 ______________________________
End Date   : _  (O,R,B or Blank)    Criteria 2 ______________________________
No. of Days: _  (O,R,B or Blank)    Criteria 3 ______________________________
                                    Criteria 4 ______________________________
(O=On Request, R=Reg. Scheduled     Criteria 5 ______________________________
 B=Both, Blank=Not Required)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Job Type Determination — input value = **R** or **M**

- Report/Maintenance Job No

- Press **<Enter>**. The system displays the following selected record field and the confirmation field:

- Report Execution Sequence No

- Allow Immediate Submission
- Description
- Start Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)
- End Date — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)
- No. of Days — input value = **O**n Request, **R**egularly Scheduled, **B**oth or **blank** (not required)

INPUT DATA

- Verify Delete — input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.11.4 Browse Report/Maintenance Selection Table

If Table Id input value = **055** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3055MD / ND3055PB      REPORT/MAINTENANCE SELECTION TABLE BROWSE      15:13:54
Valid ACT = D                            BRO TB                         MSXXX

        INST
 ACT     NO   TYPE  SEQ   DESCRIPTION
 ---    ----  ----  ---   ---------------------------------------------------
  _     0808    M   100   NSMS BATCH INTERFACE
  _     0808    M   200   ERN AND SERIAL NUMBER RESET
  _     0808    M   300   BATCH AUDIT REPORT
  _     0808    M   610   SET PRE-INVENTORY DATE
  _     0808    R   001   AWAITING PICKUP REPORT
  _     0808    R   002   PENDING GSA ACKNOWLEDGEMENT
  _     0808    R   003   SALES LISTING
  _     0808    R   004   ITEMS REPORTED TO GSA OVER 180 DAYS
  _     0808    R   005   FOREIGN SCREENING REPORT
  _     0808    R   006   FREEZE STATUS REPORT
        Start Value
        ____    _   ___   (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Inst No
- Type
- Seq
- Description

INPUT DATA

The Start Value field represents the beginning Inst No/Type/Seq to start the browse list. For example, if you know that the Inst No starts with 0808 and the Type starts with M, then enter 0808 and M in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Report/Maintenance browse list repositions to the Inst No/Type/Seq entered or the next closest value after the Inst No/Type/Seq. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Inst Nos/Types/Seqs will be displayed (if there are not 10 Inst Nos/Types/Seqs left to browse, then the remaining Inst Nos/Types/Seqs will be displayed). If you press PF19 or PF7, the previous 10 Inst Nos/Types/Seqs will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system then displays the following screen with additional information about the Selected Inst No:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3055MD / ND3055PB     REPORT/MAINTENANCE SELECTION TABLE BROWSE      15:13:54
Valid ACT = D                          BRO TB                          MSXXX
                  REPORT/MAINTENANCE TABLE - ADDITIONAL DATA

  Job Type Determination      : M    (R=Report, M=Maintenance)
  Report/Maintenance Job No   : 610  (Use 900 thru 999 for center uniques)
  Report Execution Sequence No: 100  (Use 8000 thru 8999 for center uniques)
  Allow Immediate Submission  :      (Reserved for future use)
  Description: SET PRE-INVENTORY DATE

  -------  Required Inputs -------  ------ Criteria For Custom Inputs -------
  Start Date :    (O,R,B or Blank)  Criteria 1
  End Date   :    (O,R,B or Blank)  Criteria 2
  No. of Days:    (O,R,B or Blank)  Criteria 3
  (O=On Request, R=Reg. Scheduled   Criteria 4
   B=Both, Blank=Not Required)      Criteria 5



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Job Type Determination
- Report/Maintenance Job No
- Report Execution Sequence No
- Allow Immediate Submission
- Description
- Required Inputs
  - Start Date
  - End Date
  - No of Days
- Press **<Enter>**. NPDMS then re-displays the Report/Maintenance Selection Table Browse screen.

4.6.1.12 Shelf Life Type I Table

The Shelf Life Type I Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life time limit information on a particular type of property for transferring to the DRMO. Refer to the Shelf Life Type II Table, Section 4.6.1.13, for time

extension data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type I Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **060** and the Enter Selection (**A, B, C,** or **D**). Then the Shelf Life Type I Table - 060 screen (ND3060MA) or the Shelf Life Type I Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.12.1 Add Shelf Life Type I

If Table Id input value = **060** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3060PA         SHELF LIFE TYPE I TABLE - 060             15:27:31
                                   A TB       ADD                      MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- Shelf Life Code - Type
- Shelf Life Period

  (Months)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.12.2 Change Shelf Life Type I

If Table Id input value = **060** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3060PA          SHELF LIFE TYPE I TABLE - 060            15:30:00
                                   CH TB      CHANGE                   MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Shelf Life Code - Type
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type I” process and corrected through the “Add Shelf Life Type I” process.

INPUT DATA

- Shelf Life Period
  (Months)
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.12.3 Delete Shelf Life Type I

If Table Id input value = **060** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3060PA          SHELF LIFE TYPE I TABLE - 060            15:41:44
                                   DE TB      DELETE                   MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                     EXIT
```

INPUT DATA

All fields are protected except

- Shelf Life Code - Type
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Shelf Life Period
  (Months)

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.12.4 Browse Shelf Life Type I Table

If Table Id input value = **060** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3060PB             SHELF LIFE TYPE I BROWSE                08:45:41
                                       BRO TB                           MSXXX

   SHELF LIFE  DURATION
      TYPE      PERIOD
   ----------   ------
   A              55
   B              60
   C              45
   D              4
   E              5
   F              6
   G              09
   H              12
   J              15
   K              18
   Start Value
   _________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Shelf Life Code Type
- Shelf Life Period (months)

INPUT DATA

Start Value field represents the beginning Shelf Life Type to start the Browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8.**

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 10 Shelf Life Types will be displayed.

4.6.1.13 Shelf Life Type II Table

The Shelf Life Type II Table is used for the verification of valid Shelf Life Types and the retrieval of specific Shelf Life extension time limit information on a particular type of property for transferring to the DRMO. This table only contains time extension data, whereas the Shelf Life Type I Table holds the overall time limit data. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-O4.5 for field definitions. There is one record per Shelf Life Type in the Shelf Life Type II Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **062** and the Enter Selection (**A, B, C,** or **D**). Then the Shelf Life Type II Table - 062 screen (ND3062MA) or the Shelf Life Type II Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.13.1 Add Shelf Life Type II

If Table Id input value = **062** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3062PA          SHELF LIFE TYPE II TABLE - 062           08:47:55
                                    A TB       ADD                      MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Shelf Life Code - Type
- Shelf Life Period
  (Months)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.13.2 Change Shelf Life Type II

If Table Id input value = **062**, and Selection value is **C**, NPDMS displays the Changed screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3062PA          SHELF LIFE TYPE II TABLE - 062            08:49:21
                                   CH TB      CHANGE                    MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields protected except

- Shelf Life Code - Type
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Shelf Life Code cannot be changed. If the Shelf Life Code is erroneous, the record must be removed through the “Delete Shelf Life Type II” process and corrected through the “Add Shelf Life Type II” process.

INPUT DATA

- Shelf Life Period

  (Months)

- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.13.3 Delete Shelf Life Type II

If Table Id input value = **062** and Selection value is **D**, NPDMS displays the Delete screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3060MA / ND3062PA          SHELF LIFE TYPE II TABLE - 062            08:51:06
                                   DE TB      DELETE                    MSXXX



Shelf Life Code   -    Type:  *

Shelf Life Period:     **    (0 = Non-Deteriorative,
    (Months)                  X = Greater than 60 months)









Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Shelf Life Code - Type
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Shelf Life Period

  (Months)

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.13.4 Browse Shelf Life Type II Table

If Table Id input value = **062** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3062PB             SHELF LIFE TYPE II BROWSE               08:53:38
                                       BRO TB                           MSXXX

   SHELF LIFE   DURATION
      TYPE       PERIOD
   ----------    ------
   B               44
   B               44
   D               44
   X               X
   1               0
   2               X
   3               49
   4               12
   4               44
   5               18
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Shelf Life Code Type
- Shelf Life Period (months)

INPUT DATA

The Start Value field represents the beginning Shelf Lift Type to start the browse list. For example, if you know that the Shelf Life Type starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Shelf Life Type browse list repositions to the Shelf Life Type entered or the next closest value after the Shelf Life Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Shelf Life Types will be displayed (if there are not 10 Shelf Life Types left to browse, then the remaining Shelf Life Types will be displayed). If you press PF19 or PF7, the previous 20 Shelf Life Types will be displayed.

4.6.1.14 Hazardous Materials Code Table

The Hazardous Materials Code Table is used by NPDMS for the verification of valid Hazardous Materials Codes and the retrieval of specific Hazardous Materials information. Hazardous Materials Codes identify explosives and other dangerous articles that require special handling during shipment. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Hazardous Materials Code in the Hazardous Materials Code Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **065** and the Enter Selection (**A, B, C,** or **D**). Then the Hazardous Materials Code Table - 065 screen (ND3065MA) or the Hazardous Materials Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.14.1 Add Hazardous Materials Code

If Table Id input value = **065** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3065MA / ND3065PA      HAZARDOUS MATERIALS CODE TABLE - 065         08:57:23
                                    A TB       ADD                     MSXXX



Haz Mat Code: **

 Explanation: ************************************************************
              ____________________________________________________________
              ____________________________________________________________
              ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Haz Mat Code
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.14.2 Change Hazardous Materials Code

If Table Id input value = **065** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3065MA / ND3065PA      HAZARDOUS MATERIALS CODE TABLE - 065         09:00:34
                                  CH TB      CHANGE                    MSXXX



Haz Mat Code: **

 Explanation: ************************************************************
              ____________________________________________________________
              ____________________________________________________________
              ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Haz Mat Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Haz Mat Code cannot be changed. If the Haz Mat Code is erroneous, the record must be removed through the “Delete Hazardous Materials Code” process and corrected through the “Add Hazardous Materials Code” process.

INPUT DATA

- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.14.3 Delete Hazardous Materials Code

If Table Id input value = **065** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3065MA / ND3065PA      HAZARDOUS MATERIALS CODE TABLE - 065         09:02:23
                                  DE TB      DELETE                    MSXXX



Haz Mat Code: **

 Explanation: ************************************************************
              ____________________________________________________________
              ____________________________________________________________
              ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Haz Mat Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Explanation (Description)
- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.14.4 Browse Hazardous Materials Code Table

If Table Id input value = **065** and Selection value is **B**, NPDMS displays the Browse screen.

```
                          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3065PB        HAZARDOUS MATERIALS CODE TABLE BROWSE         09:20:46
Valid ACT = D                            BRO TB                          MSXXX

        HAZARDOUS
 ACT    MAT CODE     EXPLANATION
 ---    ----------   -------------------------------------------------------
  _     AB             AMMUNITION FOR CANNON WITH EXPLOSIVE PROJECTILE, C
  _     AC             AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A
  _     AD             AMMUNITION FOR CANNON WITH ILLUMINATING PROJECTILE
  _     AE             AMMUNITION FOE CANNON WITH INCENDIARY PROJECTILE,
  _     AF             AMMUNITION FOR CANNON WITH INERT-LOADED PROJECTILE
  _     AG             AMMUNITION FOR CANNON WITH SMOKE PROJECTILE, CLASS
  _     AH             AMMUNITION FOR CANNON WITH SOLID PROJECTILE, CLASS
  _     AI             AMMUNITION FOR CANNON WITHOUT PROJECTILE, CLASS B
  _     AJ             CHLOROPICRIN LIQUID, POISON B
  _     AK             AMMUNITION FOR SMALL ARMS WITHEXPLOSIVE PROJECTILE
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Haz Mat Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning Hazardous Materials Code to start the browse list. For example, if you know that the Hazardous Materials Code starts with AB, then enter AB in the Start Value field.

- Start Value
- Press **<Enter>, PF17** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Hazardous Materials Code browse list repositions to the Hazardous Materials Code entered or the next closest value after the Hazardous Materials Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Codes will be displayed (if there are not 10 Hazardous Materials Codes left to browse, then the remaining Hazardous Materials Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Codes will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Hazardous Materials Code.

```
                          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3065PB        HAZARDOUS MATERIALS CODE TABLE BROWSE         09:20:46
Valid ACT = D                            BRO TB                          MSXXX
                  HAZARDOUS MATERIAL CODE - ADDITIONAL DATA

   Haz Mat Code: AC

   Explanation: AMMUNITION FOR CANNON WITH GAS PROJECTILE, CLASS A EXPLOSIVE




  _      AJ              CHLOROPICRIN LIQUID, POISON B
  _      AK              AMMUNITION FOR SMALL ARMS WITHEXPLOSIVE PROJECTILE
         Start Value
         __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Haz Mat Code
- Explanation (Description)
- Press **<Enter>**. NPDMS then re-displays the Hazardous Materials Code Table Browse screen.

4.6.1.15 Controlled Inventory Item Code Table

The Controlled Inventory Item Code Table is used by NPDMS for the verification of valid DRMO Controlled Inventory Item Codes and the retrieval of specific Controlled Inventory Item information when transferring to the DRMO. Controlled Inventory Item Codes indicate the security classification and/or security risk or pilferage controls for the storage and transportation of property. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Controlled Inventory Item Code in the Controlled Inventory Item Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **070** and the Enter Selection (**A, B, C,** or **D**). Then the Controlled Inventory Item Code Table - 070 screen (ND3070MA) or the Controlled Inventory Item Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.15.1 Add Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3070MA / ND3070PA   CONTROLLED INVENTORY ITEM CODE TABLE - 070      09:24:03
                                    A TB       ADD                     MSXXX



Controlled Inventor y Item Code: *

Explanation:

 ******************************************************************************





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Controlled Inventory Item Code
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.15.2 Change Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3070MA / ND3070PA   CONTROLLED INVENTORY ITEM CODE TABLE - 070      09:26:52
                                   CH TB      CHANGE                   MSXXX



Controlled Inventory Item Code: *

Explanation:

 ******************************************************************************





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields protected except

- Controlled Inventory Item Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Controlled Inventory Item Code cannot be changed. If the Controlled Inventory Item Code is erroneous, the record must be removed through the “Delete Controlled Inventory Item Code” process and corrected through the “Add Controlled Inventory Item Code” process.

INPUT DATA

- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.15.3 Delete Controlled Inventory Item Code

If Table Id input value = **070** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3070MA / ND3070PA   CONTROLLED INVENTORY ITEM CODE TABLE - 070      09:29:59
                                    DE TB      DELETE                  MSXXX



Controlled Inventor y Item Code: *

Explanation:

 ******************************************************************************





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Controlled Inventory Item Code
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Explanation (Description)

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.15.4 Browse Controlled Inventory Item Code Table

If Table Id input value = **070** and Selection value is **B**, NPDMS displays the Browse screen.

```
                          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3070PB    CONTROLLED INVENTORY ITEM CODE TABLE BROWSE      09:31:35
                                      BRO TB                            MSXXX

   CONTROLLED
    INV CODE    EXPLANATION
   ----------   ------------------------------------------------------------
   A            CONFIDENTIAL - FORMERLY RESTRICTED DATA
   B            CONFIDENTIAL - RESTRICTED DATA
   C            CONFIDENTIAL
   D            CONFIDENTIAL - CRYPTOLOGIC
   E            SECRET - CRYPTOLOGIC
   F            TOP SECRET - CRYPTOLOGIC
   G            SECRET - FORMERLY RESTRICTED DATA
   H            SECRET - RESTRICTED DATA
   I            AIRCRAFT ENGINE EQUIPMENT AND PARTS
   J            PILFERAGE
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Controlled Inventory Item Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning Controlled Inventory Item Code to start the browse list. For example, if you know that the Controlled Inventory Item Code starts with **A**, then enter **A** in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Controlled Inventory Item Code browse list repositions to the Controlled Inventory Item Code entered or the next closest value after the Controlled Inventory Item Code. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Controlled Inventory Item Codes will be displayed (if there are not 10 Controlled Inventory Item Codes left to browse, then the remaining Controlled Inventory Item Codes will be displayed). If you press PF19 or PF7, the previous 10 Controlled Inventory Item Codes will be displayed.

4.6.1.16 ADPE Identification Code Table

The ADPE Identification Code Table is used by NPDMS for the verification of valid ADPE Identification Codes and the retrieval of specific ADPE Identification information when transferring to the DRMO. ADPE Identification Codes identify the category of Automated Data Processing Equipment and associated supplies and equipment. Refer to the *NPDMS*

Data Dictionary AIM-NPDMS-DD-04.5 for field definitions. There is one record per ADPE Identification Code in the ADPE Identification Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **075** and the Enter Selection (**A, B, C,** or **D**). Then the ADPE Identification Code Table - 075 screen (ND3075MA) or the ADPE Identification Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.16.1 Add ADPE Identification Code

If Table Id input value = **075** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3075MA / ND3075PA      ADPE IDENTIFICATION CODE TABLE - 075         09:37:13
                                    A TB       ADD                     MSXXX



ADPE Identification Code: *

Explanation:

    ************************************************************
    ____________________________________________________________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- ADPE Identification Code
- Explanation
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.16.2 Change ADPE Identification Code

If Table Id input value = **075** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM        03/01/01
 ND3075MA / ND3075PA      ADPE IDENTIFICATION CODE TABLE - 075          09:40:44
                                    CH TB      CHANGE                   MSXXX



ADPE Identification Code: *

Explanation:

    ************************************************************
    ____________________________________________________________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- ADPE Identification Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: ADPE Identification Code cannot be changed. If the ADPE Identification Code is erroneous, the record must be removed through the “Delete ADPE Identification Code” process and corrected through the “Add ADPE Identification Code” process.

INPUT DATA

- Explanation
- Press **<Enter>**. NPDMS then displays the message ‘*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.16.3 Delete ADPE Identification Code

If Table Id input value = **075** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM        03/01/01
 ND3075MA / ND3075PA      ADPE IDENTIFICATION CODE TABLE - 075          09:42:18
                                   DE TB      DELETE                    MSXXX



ADPE Identification Code: *

Explanation:

    ************************************************************
    ____________________________________________________________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- ADPE Identification Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Explanation

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter the next record or **PF17** to cancel the delete process.

4.6.1.16.4 Browse ADPE Identification Code Table

If Table Id input value = **075** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3075PB          ADPE IDENTIFICATION CODE BROWSE           09:44:20
                                     BRO TB                            MSXXX


   ADPE ID     EXPLANATION
   -------     ------------------------------------------------------------
   0           ITEM WITH NO ADP COMPONENTS

   1           PERSONAL COMPUTER

   2           DIGITAL CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS

   3           HYBRID CPU, ADP CENTRAL PROCESSING UNITS FOR COMPUTERS

   4           ADPE INPUT/OUTPUT AND STORAGE DEVICES USED TO CONTROL AND TR
               ANSFER INFORMATION TO AND FROM A CPU
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- ADPE Identification Code
- Explanation

INPUT DATA

The Start Value field represents the beginning ADPE Id to start the browse list. For example, if you know that the ADPE Id starts with 1, then enter 1 in the Start Value field.

- Start Value
- Press **<Enter>, PF19** or **PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the ADPE Id list repositions to the ADPE Id entered or the next closest value after the ADPE Id. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 5 ADPE Ids will be displayed (if there are not 5 ADPE Ids left to browse, then the remaining ADPE Ids will be displayed).

4.6.1.17 Precious Metals Code Table

The Precious Metals Code Table is used by NPDMS for the verification of valid Precious Metals Codes and the retrieval of specific Precious Metals information when transferring to the DRMO. The Precious Metals Property Codes identify types and content value of precious metals contained in the property undergoing disposition. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Precious Metals Code in the Precious Metals Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available.

Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of Table Id **080** and the Enter Selection (**A, B, C,** or **D**). Then the Precious Metals Code Table - 080 screen (ND3080MA) or the Precious Metals Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.17.1 Add Precious Metals Code

If Table Id input value = **080** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3080MA / ND3080PA        PRECIOUS METALS CODE TABLE - 080           09:51:19
                                    A TB      ADD                      MSXXX




Precious Metals Code: *

   Precious Metals    ***************************************************
 Content Description: ___________________________________________________




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Precious Metals Code
- Precious Metals Content Description
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.17.2 Change Precious Metals Code

If Table Id input value = **080** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3080MA / ND3080PA        PRECIOUS METALS CODE TABLE - 080           09:53:45
                                    CH TB     CHANGE                   MSXXX




Precious Metals Code: *

   Precious Metals    ************************************************
 Content Description: ________________________________________________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Precious Metals Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Precious metals code cannot be changed. If the precious metals code is erroneous, the record must be removed through the ”delete precious metals code” process and corrected through the ”add precious metals code” process.

INPUT DATA

- Precious Metals Content Description
- Press **<Enter>**. NPDMS then displays the message ’*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.17.3 Delete Precious Metals Code

If Table Id input value = **080** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3080MA / ND3080PA        PRECIOUS METALS CODE TABLE - 080           09:55:30
                                   DE TB     DELETE                    MSXXX




Precious Metals Code: *

   Precious Metals    ************************************************
 Content Description: ________________________________________________




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Precious Metals Code
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Precious Metals Content Description

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.17.4 Browse Precious Metals Code Table

If Table Id input value = **080** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3080PB            PRECIOUS METALS CODE BROWSE             09:58:09
                                       BRO TB                          MSXXX
   PRECIOUS
   METALS CD   PRECIOUS METALS CONTENT DESCRIPTION
   ---------   ---------------------------------------------------------------

   A           NO KNOWN PRECIOUS METALS

   B           ITEM IS KNOWN TO CONTAIN PRECIOUS METAL(S) BUT THE
                AMOUNT(S) IS UNKNOWN
   C           PRESENCE OR ABSENCE OF PRECIOUS METALS VARIES BETW
               EEN ITEMS OF PRODUCTION FOR THE SAME SUPPLY ITEM
   D           SILVER, EQUALS 15 GRAMS OR MORE

   E           SILVER, LESS THAN 15 GRAMS

   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Precious Metals Code
- Precious Metals Content Description

INPUT DATA

The Start Value field represents the beginning Precious Metals Code to start the browse list. For example, if you know that the Precious Metals Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Precious Metals Code list repositions to the Precious Metals Code entered or the next closest value after the Precious Metals Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Precious Metals Codes will be displayed (if there are not 5 Precious Metals Codes left to browse then the remaining Precious Metals Codes will be displayed). If you press PF19 or PF7, the previous 5 Precious Metals Codes will be displayed.

4.6.1.18 Materiel Management Aggregation Code Table

The Materiel Management Aggregation Code Table is used for the verification of valid Materiel Management Aggregation Property Codes and the retrieval of specific logistic information for reporting purposes as defined in *AF67—1 Manual*. These codes designate materiel management responsibility. A separate code is assigned to each segment or

category of materiel, which is to be managed and reported as a separate logistics program. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per Materiel Management Aggregation Property Code in the Materiel Management Aggregation Code Table. This table is maintained and populated by the installation with limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **085** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Materiel Management Aggregation Code Table - 085 screen (ND3085MA) or the Material Management Aggregation Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.18.1 Add Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085  10:02:00
                                    A TB      ADD                     MSXXX


Materiel Management Aggregation Code: **

MMAC Nomenclature:

 ****************************************************************************

MMAC Manager: __________



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Materiel Management Aggregation Code
- MMAC Nomenclature
- MMAC Manager
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*'

and remains on the Add screen for entry of the next record.

4.6.1.18.2 Change Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085  10:03:14
                                     CH TB     CHANGE                  MSXXX


Materiel Management Aggregation Code: **

MMAC Nomenclature:

 ****************************************************************************

MMAC Manager: __________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Materiel Management Aggregation Code cannot be changed. If the Materiel Management Aggregation Code is erroneous, the record must be removed through the ”Delete Materiel Management Aggregation Code” process and corrected through the ”Add Materiel Management Aggregation Code” process.

INPUT DATA

- MMAC Nomenclature
- MMAC Manager
- Press **<Enter>**. NPDMS then displays the message ’*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.18.3 Delete Materiel Management Aggregation Code

If Table Id input value = **085** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3085MA / ND3085PA MATERIEL MANAGEMENT AGGREGATION CODE TABLE - 085  10:10:02
                                    DE TB     DELETE                  MSXXX


Materiel Management Aggregation Code: **

MMAC Nomenclature:

 ******************************************************************************

MMAC Manager: __________



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV
```

INPUT DATA

All fields are protected except

- Materiel Management Aggregation Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- MMAC Nomenclature
- MMAC Manager

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.18.4 Browse Materiel Management Aggregation Code Table

If Table Id input value = **085** and Selection value is **B**, NPDMS displays the Browse screen.

```
                          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3085PB    MATERIAL MANAGEMENT AGGREGATION CODE BROWSE      10:19:11
                                        BRO TB                          MSXXX

   MMAC/            MMAC
   NOMENCLATURE     MANAGER
   ------------     -------
   AA               WR/MMI
       AIM-4A
   AB               WR/MMI
       AIM-9B
   AC               SM/MMI
       AGM-16
   AD               SM/MMI
       BURNER/437
   AE               OO/MMI
       LGM-25C
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Material Management Aggregation Code
- MMAC Manager
- MMAC Nomenclature

INPUT DATA

The Start Value field represents the beginning Material Management Aggregation Code to start the browse list. For example, if you know that the Material Management Aggregation Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7, PF20 or PF8**.

If a Start Value is typed and enter is pressed, the Material Management Aggregation Code list repositions to the Material Management Aggregation Code entered or the next closest value after the Material Management Aggregation Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Material Management Aggregation Codes will be displayed (if there are not 5 Material Management Aggregation Codes left to browse then the remaining Material Management Aggregation Codes will be displayed). If you press PF19 or PF7, the previous 5 Material Management Aggregation Codes will be displayed.

4.6.1.19 DRMO Disposal Authority Code Table

The DRMO Disposal Authority Code Table is used by NPDMS for the verification of valid DRMO Disposal Authority Codes and the retrieval of specific Disposal Authority information when transferring to the DRMO. DRMO Disposal Authority Codes indicate that property transferred to a DRMO are authorized to be transferred for disposal based on instructions of the IMM/ICP. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Disposal Authority Code in the DRMO Disposal Authority Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **090** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO Disposal Authority Code Table - 090 screen (ND3090MA) or the DRMO Disposal Authority Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.19.1 Add DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3090MA / ND3090PA    DRMO DISPOSAL AUTHORITY CODE TABLE - 090       10:21:56
                                    A TB       ADD                      MSXXX



DRMO Disposal Authority Code: *

Explanation: ************************************************************
             ____________________________________________________________
             ____________________________________________________________
             ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- DRMO Disposal Authority Code input value = **M**, **N** or **R**
- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*'

and remains on the Add screen for entry of the next record.

4.6.1.19.2 Change DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **C**, NPDMS displays the Change screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3090MA / ND3090PA     DRMO DISPOSAL AUTHORITY CODE TABLE - 090       10:24:28
                                       CH TB      CHANGE                MSXXX



DRMO Disposal Authority Code: *

Explanation: ***************************************************************
             ______________________________________________________________
             ______________________________________________________________
             ______________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- DRMO Disposal Authority Code input value = **M**, **N** or **R**
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: DRMO Disposal Authority Code cannot be changed. If the DRMO Disposal Authority Code is erroneous, the record must be removed through the ”Delete DRMO Disposal Authority Code” process and corrected through the ”Add DRMO Disposal Authority Code” process.

INPUT DATA

- Explanation (Description)
- Press **<Enter>**. NPDMS then displays the message ’*Record Successfully Changed*’ and remains on the Change screen for entry of the next record.

4.6.1.19.3 Delete DRMO Disposal Authority Code

If Table Id input value = **090** and Selection value is **D**, NPDMS displays the Delete screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3090MA / ND3090PA     DRMO DISPOSAL AUTHORITY CODE TABLE - 090       10:27:24
                                       DE TB      DELETE                MSXXX



DRMO Disposal Authority Code: *

Explanation: ************************************************************
             ____________________________________________________________
             ____________________________________________________________
             ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- DRMO Disposal Authority Code input value = **M**, **N** or **R**
- Press **<Enter>**. The system displays the following selected record field and the confirmation field:
- Explanation (Description)

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.19.4 Browse DRMO Disposal Authority Code Table

If Table Id input value = **090** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3090PB      DRMO DISPOSAL AUTHORITY CODE TABLE BROWSE      10:29:39
Valid ACT = D                            BRO TB                         MSXXX

        DISPOSAL
 ACT      CODE        EXPLANATION
 ---    ----------    -------------------------------------------------------
  _     M             ITEMS ARE IMM/ICP STOCKS AND ARE BEING TRANSFERRED TO D
  _     N             ITEMS ARE NOT REPORTABLE BY VIRTUE OF AN EXCLUSION TO T
  _     R             ITEMS HAVE BEEN REPORTED TO THE IMM/ICP UNDER MILSTRIP
                            *** END OF DATA ***





        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      LOPF  PREV
```

DISPLAYED DATA

- DRMO Disposal Authority Code
- Explanation (Description)

INPUT DATA

The Start Value field represents the beginning DRMO Disposal Authority Code to start the browse list. For example, if you know that the DRMO Disposal Authority Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DRMO Disposal Authority Code browse list repositions to the DRMO Disposal Authority Code entered or the next closest value after the DRMO Disposal Authority Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 DRMO Disposal Authority Codes will be displayed (if there are not 10 Disposal Codes left to browse then the remaining DRMO Disposal Authority Codes will be displayed). If you press PF19 or PF7, the previous 10 DRMO Disposal Authority Codes will be displayed.

INPUT DATA

- ACT input value = D
- Press **<Enter>**. The system displays the following screen with additional

information about the selected DRMO Disposal Authority Code:

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3090PB      DRMO DISPOSAL AUTHORITY CODE TABLE BROWSE      10:31:07
Valid ACT = D                            BRO TB                         MSXXX

                   DRMO DISPOSAL AUTHORITY - ADDITIONAL DATA

  DRMO Disposal Authority Code: M

  Explanation:
           ITEMS ARE IMM/ICP STOCKS AND ARE BEING TRANSFERRED TO DISPOSAL
            BY AUTHORITY OF THE RESPONSIBLE IMM.



        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DRMO Disposal Authority Code
- Explanation/(Description)
- Press **<Enter>**. NPDMS then re-displays the DRMO Disposal Authority Code Table Browse screen

4.6.1.20 DRMO Additional Data Code Table

The DRMO Additional Data Code Table is used by NPDMS for the verification of the valid DRMO Additional Data Codes and the retrieval of specific DRMO Additional Data information when transferring to the DRMO. This additional data contains Shipping and Receiving information that appears on the DD-1348-1A generated by NPDMS. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per DRMO Additional Data Code in the DRMO Additional Data Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **095** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the DRMO Additional Data Code Table - 095 screen (ND3095MA) or the DRMO Additional Code Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.20.1 Add DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3095MA / ND3095PA       DRMO ADDITIONAL DATA CODE TABLE - 095        12:50:58
                                     A TB       ADD                     MSXXX


      DRMO Additional Data Codes -

                Code                Explanation

DRMO Receiving: R __    ________________________________________
                        ________________________________________
                        ________________________________________

      Shipping: S __    ________________________________________
                        ________________________________________
                        ________________________________________



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL
```

INPUT DATA

- DRMO Receiving
  - Code R
  - Explanation
- Shipping
  - Code S
  - Explanation

NOTE: The user may enter both the Receiving and Shipping Codes or just one of the Codes.

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.20.2 Change DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **C**, NPDMS displays the Change screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3095MA / ND3095PA       DRMO ADDITIONAL DATA CODE TABLE - 095        12:54:07
                                    CH TB      CHANGE                   MSXXX


      DRMO Additional Data Codes -

                Code                Explanation

DRMO Receiving: R __    ________________________________________
                        ________________________________________
                        ________________________________________

      Shipping: S __    ________________________________________
                        ________________________________________
                        ________________________________________



Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- DRMO Receiving
  - Code R
- Shipping
  - Code S

NOTE: The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows modification. To change the Shipping Code press enter and the system displays the explanation and allows modification. The user can not return to the DRMO Receiving Explanation once <Enter> is pressed.

NOTE: DRMO Receiving or Shipping Codes cannot be changed. If the DRMO Receiving or Shipping Codes are erroneous, the record must be removed through the ”Delete DRMO Additional Data Code” process and corrected through the ”Add DRMO Additional Data Code” process.

- Press **<Enter>**. NPDMS then displays the requested record(s), allowing the user to make modifications.

INPUT DATA

- DRMO Receiving

— Explanation

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen to display the Shipping Explanation or for entry of the next record.

- Press **<Enter>**. NPDMS then displays the Shipping Explanation.

- Shipping

  — Explanation

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.20.3 Delete DRMO Additional Data Code

If Table Id input value = **095** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3095MA / ND3095PA      DRMO ADDITIONAL DATA CODE TABLE - 095        12:55:31
                                   DE TB      DELETE                   MSXXX


      DRMO Additional Data Codes -

                Code                Explanation

DRMO Receiving: R __    ________________________________________
                        ________________________________________
                        ________________________________________

      Shipping: S __    ________________________________________
                        ________________________________________
                        ________________________________________



Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- DRMO Receiving

  — Code R

- Shipping

  — Code S

NOTE: The user may enter both or just one of the codes. If both codes are present, the system displays the Receiving Code and its explanation first and allows deletion. To change the Shipping Code press enter and the system displays the explanation and allows deletion.

- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:

- DRMO Receiving

  — Explanation

- Verify Delete input value = **D**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen to display the Shipping Explanation or for entry of the next record.

- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:

- Shipping

  — Explanation

- Verify Delete input value = **D**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.20.4 Browse DRMO Additional Data Code Table

If Table Id input value = **095** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3095PB       DRMO ADDITONAL DATA CODE TABLE BROWSE         12:57:30
Valid ACT = D                          BRO TB                          MSXXX

        DRMO ADDTNL
 ACT    DATA CODE    EXPLANATION
 ---    ----------   -------------------------------------------------------
  _     R01          RECEIVING INFORMATION TO BE PRINTED ON THE 1348-1A AND
  _     R11          RECEIVING INFORMATION TO DRMO.  THIS RECEIVING CODE IS
  _     R55          RECEIVING INFORMATION FOR A DRMO DODAAC PRINTED ON DD F
  _     S01          SHIPPING INFORMATION PRINTED ON THE 1348-1A AND FORWARD
  _     S11          SHIPPING INFORMATION FROM A NASA INSTALLATION TO A DRMO
  _     S55          SHIPPING INFORMATION FROM A NASA INSTALLATION TO A DRMO
                          *** END OF DATA ***



        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DRMO Additional Data Code
- Explanation

INPUT DATA

The Start Value field represents the beginning DRMO Additional Data Code to start the browse list. For example, if you know that the DRMO Additional Data Code starts with R, then enter R in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the DRMO Additional Data Code browse list repositions to the DRMO Additional Data Code entered or the next closest value after the DRMO Additional Data Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 DRMO Additional Data Codes will be displayed (if there are not 10 DRMO Additional Data Codes left to browse then the remaining DRMO Additional Data Codes will be displayed). If you press PF19 or PF7, the previous 10 DRMO Additional Data Codes will be displayed.

INPUT DATA

- ACT input value = D
- Press **<Enter>**. The system displays the following screen with additional

information about the selected DRMO Additional Data Code:

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3095PB       DRMO ADDITONAL DATA CODE TABLE BROWSE         12:57:30
Valid ACT = D                            BRO TB                        MSXXX

                    DRMO ADDITIONAL DATA - ADDITIONAL DATA

        DRMO Additional Data Codes -

                   Code                Explanation

  DRMO Receiving: R 01    RECEIVING INFORMATION TO BE PRINTED ON T
                          HE 1348-1A AND FORWARDED TO DRMO.  THE R
                          EST IS FILLER CHARACTERS-777777777777END

        Shipping: S


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- DRMO Disposal Authority Code
- DRMO Receiving
  - Code R
  - Explanation
- Shipping
  - Code S
  - Explanation
- Press **<Enter>**. NPDMS then re-displays the DRMO Disposal Authority Code Table Browse screen

4.6.1.21 Installation Code Table

The Installation Code Table is used by NPDMS for the verification of valid Installation data and the retrieval of specific information when utilizing property within an installation or transferring to another NASA installation. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation/Subinstallation in the Installation Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **105** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Installation Code Table - 105 screen (ND3105MA) or the Installation Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.21.1 Add Installation Code

If Table Id input value = **105** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3105MA / ND3105MA           INSTALLATION CODE TABLE - 105            13:01:38
                                    A TB      ADD                      MSXXX



     Installation No: ****         FEDSTRIP AAC: ******

  Agency/Bureau Code: ****           Agency Ind: ****

   Installation Name: ******************************

Installation Acronym: ____




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

- Installation No — input value = your Center ID
- FEDSTRIP AAC — input value = your Center Fed AAC
- Agency/Bureau Code
- Agency Ind
- Installation Name — input value = your Center Name
- Installation Acronym — input value = your Center Acronym

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.21.2 Change Installation Code

If Table Id input value = **105** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3105MA / ND3105MA           INSTALLATION CODE TABLE - 105            13:05:22
                                    CH TB     CHANGE                   MSXXX



     Installation No: ****         FEDSTRIP AAC: ******

  Agency/Bureau Code: ****           Agency Ind: ****

   Installation Name: ******************************

Installation Acronym: ____




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields are protected except

- Installation No

- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

NOTE: Installation No cannot be changed. If the Installation No is erroneous, the record must be removed through the "Delete Installation Code" process and corrected through the "Add Installation Code" process.

INPUT DATA

- FEDSTRIP AAC — input value = your Center Fed AAC

- Agency/Bureau Code

- Agency Ind

- Installation Name — input value = your Center Name

- Installation Acronym input value = your Center Acronym

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.21.3 Delete Installation Code

If Table Id input value = **105** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3105MA / ND3105MA           INSTALLATION CODE TABLE - 105            13:09:40
                                     DE TB     DELETE                  MSXXX



     Installation No: ****         FEDSTRIP AAC: ******

  Agency/Bureau Code: ****           Agency Ind: ****

   Installation Name: ******************************

Installation Acronym: ____




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields are protected except

- Installation No

- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:

- FEDSTRIP AAC

- Agency/Bureau Code

- Agency Ind

- Installation Name

- Installation Acronym

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.21.4 Browse Installation Code Table

If Table Id input value = **105** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3105PB             INSTALLATION CODE BROWSE               13:12:38
                                       BRO TB                          MSXXX


   INST NO     INSTALLATION NAME                              ACRONYM
   ----------  ----------------------------------------       -------
   0101        LANGLEY RESEARCH CENTER                         LARC
   0202        AMES RESEARCH CENTER                            ARC
   0303        JOHN H. GLENN RESEARCH CENTER                   GRC
   0404        DRYDEN FLGHT RESEARCH FACILITY                  DFRF
   0505        GODDARD SPACE FLIGHT CENTER                     GSFC
   0511        HEADQUARTERS                                    HQ
   0808        MARSHALL SPACE FLIGHT CENTER                    MSFC
   0881        MARSHALL SPACE FLT CTR (PRISM)                  MSFC
   0909        JOHNSON SPACE CENTER                            JSC
   1010        KENNEDY SPACE CENTER                            KSC
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Installation No
- Installation Name
- Installation Acronym

INPUT DATA

The Start Value field represents the beginning Installation No to start the browse list. For example, if you know that the Installation No starts with 0, then enter 0 in the Start Value field.

- Start Value

- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Installation No list repositions to the Installation No entered or the next closest value after the Installation No. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Installation Nos will be displayed (if there are not 10 Installation Nos left to browse then the remaining Installation Nos will be displayed). If you press PF19 or PF7, the previous 10 Installation Nos will be displayed.

4.6.1.22 Performance Measures Standards Table

The Performance Measures Standards Table is used by NPDMS for the verification of valid performance measures standards for the Performance Measures Report. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There is one record per NASA Installation in the Performance Measures Standards Table. The Add for this table is only necessary when establishing the table or when all data is deleted.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **040** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Performance Measures Standards Table - 040 screen (ND3040MA) or the Performance Measures Standards Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.22.1 Add Performance Measures Standards

If Table Id input value = **040** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM        03/01/01
 ND3040MA / ND3040PA    PERFORMANCE MEASURES STANDARDS TABLE - 40       14:39:32
                                                ADD                     MSXXX


                           FEDSTRIP AAC:  804101

                  Enter Installation Redistribution Rates:

                    Internal:  ___ %      External:  ___ %

                  Enter NASA Standard Redistribution Rates:

                    Internal:  ___ %      External:  ___ %

                        Average Processing Days:  ___


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

INPUT DATA

- Enter Installation Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Enter NASA Standard Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.22.2 Change Performance Measures Standards

If Table Id input value = **040** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3040MA / ND3040PA    PERFORMANCE MEASURES STANDARDS TABLE - 40      13:36:55
                                     CH TB     CHANGE                  MSXXX


                           FEDSTRIP AAC:  804101

                  Enter Installation Redistribution Rates:

                    Internal:  10_ %      External:  10_ %

                  Enter NASA Standard Redistribution Rates:

                    Internal:  10_ %      External:  10_ %

                        Average Processing Days:  20_


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

INPUT DATA

- Enter Installation Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Enter NASA Standard Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.22.3 Delete Performance Measures Standards

If Table Id input value = **040** and Selection value is **D**, NPDMS displays the Delete screen.

The unique field FEDSTRIP AAC is automatically filled by the system from the Center Profile Table. It is not modifiable.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3040MA / ND3040PA    PERFORMANCE MEASURES STANDARDS TABLE - 40      13:38:28
                                      DE TB     DELETE                 MSXXX


                           FEDSTRIP AAC:  804101

                  Enter Installation Redistribution Rates:

                    Internal:  10_ %      External:  10_ %

                  Enter NASA Standard Redistribution Rates:

                    Internal:  10_ %      External:  10_ %

                        Average Processing Days:  20_

         ENTER 'D' TO VERIFY DELETE  _

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- The system displays the following record fields and the confirmation field:

- Enter Installation Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Enter NASA Standard Redistribution Rates (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.22.4 Browse Performance Measures Standards Table

If Table Id input value = **040** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3040PB           PERFORMANCE MEASURES BROWSE              13:40:08
                                     BRO TB                            MSXXX


   FED STRIP   INST REDIST RATE   NASA REDIST RATE          AVERAGE
   AAC         INTRNL    EXTRNL   INTRNL    EXTRNL      PROCESSING DAYS
   ----------  ------    ------   ------    ------      ---------------
   804101       10 %      10 %     10 %      10 %              20
                         *** END OF DATA ***





   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- FEDSTRIP AAC
- Installation Redist Rate (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- NASA Standard Redistribution Rate (percentages)
  - Internal (within NASA)
  - External (outside NASA)
- Average Processing Days

INPUT DATA

The Start Value field represents the beginning FEDSTRIP AAC to start the browse list. For example, if you know that the FEDSTRIP AAC starts with 0, then enter 0 in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the FEDSTRIP AAC list repositions to the FEDSTRIP AAC entered or the next closest value after the FEDSTRIP AAC. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 FEDSTRIP AACs Nos will be displayed (if there are not 10 FEDSTRIP AACs left to browse then the remaining FEDSTRIP AACs will be displayed). If you press PF19 or PF7, the previous 10 FEDSTRIP AACs will be displayed.

4.6.1.23 Printer Destination Table

The Printer Destination Table is used by NPDMS for the verification of valid printer destination data and the retrieval of specific printer destination information for generation of system reports. Refer to the *NPDMS Data Dictionary* AIM-NPDMS-DD-04.5 for field definitions. There may be more than one record per NASA Subinstallation in the Printer Destination Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **145** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 145 screen (ND3145MA) or the Printer Destination Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.23.1 Add Printer Destination

If Table Id input value = **145** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3145MA / ND3145PA         PRINTER DESTINATION TABLE - 145            13:41:19
                                    A TB      ADD                      MSXXX



  Printer Destination:  ********


  Printer Description:  ****************************************



 Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Destination — input value = (use local Printer Id)
- Printer Description
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.23.2 Change Printer Destination

If Table Id input value = **145** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3145MA / ND3145PA         PRINTER DESTINATION TABLE - 145            13:43:06
                                     CH TB     CHANGE                  MSXXX



  Printer Destination:  ********


  Printer Description:  ****************************************



 Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Destination — input value = (use local Printer Id)

- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Printer Description

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.23.3 Delete Printer Destination

If Table Id input value = **145** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3145MA / ND3145PA         PRINTER DESTINATION TABLE - 145            13:44:44
                                     DE TB     DELETE                  MSXXX



  Printer Destination:  ********


  Printer Description:  ****************************************



 Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Destination
- Press **<Enter>**. The system displays the following selected record fields and the confirmation field:
- Printer Description

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.23.4 Browse Printer Destination Table

If Table Id input value = **145** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3145PB            PRINTER DESTINATION BROWSE              13:48:18
                                       BRO TB                          MSXXX
   PRINTER
   DEST        PRINTER DESCRIPTION
   ----------  ----------------------------------------

   DD1348      PRINT FORM 1348
   DD1638      PRINT FORM 1638
   PORTRAIT    XEROX PRINT IN PORTRAIT SINGLE NO HOLE
   P3030132    LINE PRINTER MG-2
   P3103102    LINE PRINTER 4201 5TH FLOOR
   SF120       PRINT FORMS SF120
   SYSTEM      XEROX PRINTER AT MSFC BUILDING 4663
   XEROX       9700 XEROX PRINTER SINGLE SIDE NO HOLES
                         *** END OF DATA ***

   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Destination
- Printer Description

INPUT DATA

The Start Value field represents the beginning Printer Destination to start the browse list. For example, if you know that the Destination starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Destination list repositions to the Destination entered or the next closest value after the Destination. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Destinations will be displayed (if there are not 10 Destinations left to browse then the remaining Destinations will be displayed). If you press PF19 or PF7, the previous 10 Destinations will be displayed.

4.6.1.24 NPDMS Screening Days Table

The Screening Days Table is used by NPDMS for the calculation of default screening begin and end dates. The number of days for Installation screening, NASA-Wide screening, Other Federal Agency screening, and Surplus screening may be added or changed for specific property types. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There are four records per NASA Installation in the Screening Days Table. These four records are as follows: Reportable ADPE greater than or equal to $1,000,000 and

not outdated, Exchange/Sale property, Non-Reportable ADPE equipment and supplies (FSG 70) less than $1,000,000, and all other property (Reportable and Non-Reportable).

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **155** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Screening Days Table - 155 screen (ND3155MA) or the NPDMS Screening Days Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.24.1 Add Screening Days

If Table Id input value = **155** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3155MA / ND3155PA           SCREENING DAYS TABLE - 155               13:50:35
                                     A TB       ADD                     MSXXX

Installation Number:  ****                                Screening Days
                                                        -----------------------
                                                        INST  NASA   OFA  SRPLS

1) Reportable ADPE GE $1,000,000 and not outdated        0**   0**   0**   0**

2) Exchange/Sale Property                                0**   0**   0**   0**

3) Non Reportable ADPE Equipment and                     0**   0**   0**   0**
   Supplies (FSC 70) less than $1,000,000

4) All Other Property                                    0**   0**   0**   0**
   (Reportable and Non-Reportable)

      ENTER 'P' TO PROCESS OR 'C' TO CANCEL: *

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Installation Number — input value = your Center ID
- Reportable ADPE GE $1,000,000 and not outdated

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST — input value = number of screening days

— NASA — input value = number of screening days

— OFA — input value = number of screening days

— SRPLS — input value = number of screening days

- Exchange/Sale Property

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST — input value = number of screening days

— NASA — input value = number of screening days

— OFA — input value = number of screening days

— SRPLS — input value = number of screening days

- Non Reportable ADPE Equipment and Supplies (FSG 70) less than $1,000,000

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST — input value = number of screening days

— NASA — input value = number of screening days

— OFA — input value = number of screening days

— SRPLS — input value = number of screening days

- All Other Property (Reportable and Non-Reportable)

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days

- Enter 'P' to Process or 'C' to Cancel — input value = **P** or **C**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.24.2 Change Screening Days

If Table Id input value = **155** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3155MA / ND3155PA            SCREENING DAYS TABLE - 155              13:59:28
                                     CH TB      CHANGE                 MSXXX

Installation Number:  ****                                Screening Days
                                                        ----------------------
                                                        INST  NASA   OFA  SRPLS

1) Reportable ADPE GE $1,000,000 and not outdated        0**   0**   0**   0**

2) Exchange/Sale Property                                0**   0**   0**   0**

3) Non Reportable ADPE Equipment and                     0**   0**   0**   0**
   Supplies (FSC 70) less than $1,000,000

4) All Other Property                                    0**   0**   0**   0**
   (Reportable and Non-Reportable)


Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                  EXIT
```

INPUT DATA

All fields are protected except

- Installation Number — input value = your Center ID

- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Reportable ADPE GE $1,000,000 and not outdated

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days

- Exchange/Sale Property

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days
— INST	input value = number of screening days

- Non Reportable ADPE Equipment and Supplies (FSG 70) less than $1,000,000

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days

- All Other Property
  (Reportable and Non-Reportable)

NOTE: If INST, NASA, OFA, or SRPLS are not entered, the system uses zero days as the value for calculating screening dates.

— INST	input value = number of screening days
— NASA	input value = number of screening days
— OFA	input value = number of screening days
— SRPLS	input value = number of screening days

- Enter 'P' to Process or 'C' to Cancel — input value = **P** or **C**

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Add screen for entry of the next record.

4.6.1.24.3 Delete Screening Days

Deletion of the Screening Days Table is not authorized.

INPUT DATA

- Table Id input value = **155** and Selection value is **D**.

- Press **<Enter>**. NPDMS then displays the message '***No Delete Allowed for Screening Days Table'*** and the system remains on the Tables Menu screen.

4.6.1.24.4 Browse NPDMS Screening Days Table

If Table Id input value = **155** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3155PB                SCREENING DAYS BROWSE                14:01:23
                                        BRO TB                          MSXXX


   INST          --------SCREENING DAYS--------
    NO   TYPE    INST    NASA    OFA    SURPLUS
   ----------    ----    ----    ---    -------
   0505  ADPE      1       0       0        0
   0505  EXCH      0       0       0        0
   0505  FG70      0       0       0        0
   0505  PROP      0       0       0        0
   0808  ADPE     21      21      60       21
   0808  EXCH     21      21       7        0
   0808  FG70     21      21       0       21
   0808  PROP     21      21      21       21
                          *** END OF DATA ***
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Installation No
- Type
- Screening Days:
  - Inst
  - NASA
  - OFA
  - Surplus

INPUT DATA

The Start Value field represents the beginning Inst No and Type to start the browse list. For example, if you know that the Inst No and Type starts with 0808A, then enter 0808A in the Start Value field.

- Start Value

- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Inst No and Type list repositions to the Inst No and Type entered or the next closest value after the Inst No and Type. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Inst No and Types will be displayed (if there are not 10 Inst No and Types left to browse then the remaining Inst No and Types will be displayed). If you press PF19 or PF7, the previous 10 Inst No and Types will be displayed.

4.6.1.25 Reimbursement Code Table

The Reimbursement Code Table is used by NPDMS for the verification of valid reimbursement code data and the retrieval of specific reimbursement code information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Reimbursement Code in the Reimbursement Code Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **160** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 160 screen (ND3160MA) or the Reimbursement Code Table screen (ND3001MB) is displayed and the following occurs:

4.6.1.25.1 Add Reimbursement Code

If Table Id input value = **160** and Selection value is **A**, NPDMS displays the Add screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3160MA / ND3160PA          REIMBURSEMENT CODE TABLE - 160             14:05:25
                                    A TB      ADD                       MSXXX




Reimbursement Code:  *  Sell by GSA? (Y/N):  *  Reimbursable? (Y/N):  *

Reimbursement Code Desc:  ****************************************
                          ________________________________________

Appropriation Acct No.:  ________________________________________________
 (if reimbursable)




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Reimbursement Code
- Sell by GSA — input value = **Y** or **N**
- Reimbursable — input value = **Y** or **N**
- Reimbursement Code Desc
- Appropriation Account No.
  (If Reimbursable)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.25.2 Change Reimbursement Code

If Table Id input value = **160** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3160MA / ND3160PA          REIMBURSEMENT CODE TABLE - 160            14:07:46
                                   CH TB     CHANGE                    MSXXX




Reimbursement Code:  *  Sell by GSA? (Y/N):  *  Reimbursable? (Y/N):  *

Reimbursement Code Desc:  ****************************************
                          ________________________________________

Appropriation Acct No.:  ________________________________________________
 (if reimbursable)




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Reimbursement Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Sell by GSA — input value = **Y** or **N**
- Reimbursable — input value = **Y** or **N**
- Reimbursement Code Desc
- Appropriation Account No.
  (If Reimbursable)
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.25.3 Delete Reimbursement Code

If Table Id input value = **160** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3160MA / ND3160PA          REIMBURSEMENT CODE TABLE - 160            14:10:22
                                   DE TB     DELETE                    MSXXX




Reimbursement Code:  *  Sell by GSA? (Y/N):  *  Reimbursable? (Y/N):  *

Reimbursement Code Desc:  ****************************************
                          ________________________________________

Appropriation Acct No.:  ________________________________________________
 (if reimbursable)




Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Reimbursement Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation fields:
- Sell by GSA
- Reimbursable
- Reimbursement Code Desc
- Appropriation Account No.
  (If Reimbursable)

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.25.4 Browse Reimbursement Code Table

If Table Id input value = **160** and Selection value is **B**, NPDMS displays the Browse screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3001MB / ND3160PB              REIMBURSEMENT CODE BROWSE             14:16:07
                                        BRO TB                         MSXXX

   REIM CODE/   GSA    REIM
      DESC      SALE   IND    APPROPRIATION ACCOUNT NUMBER
   ----------   ----   ----   ---------------------------------------------
   A              N      Y
       REIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA
   B              N      Y
       REIMBURSABLE ONLY IF SOLD/ DONABLE/ NOT TO BE SOLD BY GSA
   C              N      N
       NONREIMBURSABLE/ DONABLE/ NOT TO BE SOLD BY GSA
   D              N      N
       NONREIMBURSABLE/ NONDONABLE/ NOT TO BE SOLD BY GSA
   E              N      Y
       REIMBURSABLE (EXCHANGE/SALE)/ NONDONABLE/ NOT TO BE SOLD BY GSA
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Reimbursement Code
- Sell by GSA
- Reimbursable
- Appropriation Account Number
- Reimbursement Code Desc

INPUT DATA

The Start Value field represents the beginning Reimbursement Code to start the browse list. For example, if you know that the Reimbursement Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Reimbursement Code list repositions to the Reimbursement Code entered or the next closest value after the Reimbursement Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 5 Reimbursement Codes will be displayed (if there are not 5 Reimbursement Codes left to browse then the remaining Reimbursement Codes No and Types will be displayed). If you press PF19 or PF7, the previous 5 Reimbursement Codes will be displayed.

4.6.1.26 Hazardous Materials Indicator Codes Table

The Hazardous Materials Indicator Codes Table is used by NPDMS for the verification of valid Hazardous Materials Indicator Codes data and the retrieval of specific Hazardous Materials Indicator Codes information for generation of system reports. Refer to the *NPDMS Data Dictionary AIM-NPDMS-DD-04.5* for field definitions. There is one record per Hazardous Materials Indicator Code in the Hazardous Materials Indicator Codes Table.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **165** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Printer Destination Table - 165 screen (ND3165MA) or the Hazardous Materials Indicator Codes Table screen (ND3005MB) is displayed and the following occurs:

4.6.1.26.1 Add Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165   14:35:46
                                  A TB       ADD                      MSXXX



Hazmat Indicator Code: *

Definition:  ************************************************************
             ____________________________________________________________
             ____________________________________________________________
             ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Hazmat Indicator Code
- Definition
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*'

and remains on the Add screen for entry of the next record.

4.6.1.26.2 Change Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165   14:40:54
                                    CH TB      CHANGE                 MSXXX



Hazmat Indicator Code: *

Definition:  ************************************************************
             ____________________________________________________________
             ____________________________________________________________
             ____________________________________________________________





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Hazmat Indicator Code
- Press **<Enter>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields.

INPUT DATA

- Definition
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.26.3 Delete Hazardous Materials Indicator Code

If Table Id input value = **165** and Selection value is **D**, NPDMS displays the Delete screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3165MA / ND3165PA  HAZARDOUS MATERIALS INDICATOR CODE TABLE - 165   14:42:16
                                    DE TB      DELETE                 MSXXX



Hazmat Indicator Code: *

Definition:  ************************************************************
             ____________________________________________________________
             ____________________________________________________________
             ____________________________________________________________




Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Hazmat Indicator Code
- Press **<Enter>**. The system displays the following selected record fields and the confirmation fields:
- Definition

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.26.4 Browse Hazardous Materials Indicator Codes Table

If Table Id input value = **165** and Selection value is **B**, NPDMS displays the Browse screen.

```
                          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3165PB  HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE   14:43:51
Valid ACT = D                            BRO TB                        MSXXX

          HAZMAT
 ACT     IND CODE     DEFINITION
 ---     ----------   -------------------------------------------------------
  _      D            INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER,
  _      N            INDICATES THERE IS NO DATA IN THE HMIS AND THE NSN IN A
  _      P            INDICATES THERE IS NO INFO IN THE HMIS; HOWEVER, THE NS
  _      Y            INDICATES INFORMATION IS IN THE HAZARDOUS MATERIALS INF
                           *** END OF DATA ***




         Start Value
         __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Hazmat Indicator Code
- Definition

INPUT DATA

The Start Value field represents the beginning Hazardous Material Indicator Code to start the browse list. For example, if you know that the Hazardous Materials Indicator Code starts with A, then enter A in the Start Value field.

- Start Value
- Press **<Enter>**, **PF19** or **PF7**, **PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Hazardous Materials Indicator Code browse list repositions to the Hazardous Materials Indicator Code entered or the next closest value after the Hazardous Materials Indicator Code. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Hazardous Materials Indicator Codes will be displayed (if there are not 10 Hazardous Materials Indicator Codes left to browse then the remaining Hazardous Materials Indicator Codes will be displayed). If you press PF19 or PF7, the previous 10 Hazardous Materials Indicator Codes will be displayed.

INPUT DATA

- ACT input value = D
- Press **<Enter>**. The system displays the following screen with additional

information about the selected Hazardous Materials Indicator Code:

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3165PB  HAZARDOUS MATERIALS INDICATOR CODE TABLE BROWSE   14:45:33
Valid ACT = D                            BRO TB                        MSXXX
            HAZARDOUS MATERIALS INDICATOR CODE - ADDITIONAL DATA

  Hazmat Indicator Code: D

  Definition:
           INDICATES THERE IS NO INFORMATION IN THE HMIS; HOWEVER, THE
           NSN IS IN A FSC IN TABLE II OF FEDERAL STANDARD 313 AND A MS
           DS SHOULD BE AVAILABLE TO THE USER

        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Hazardous Indicator Code
- Definition
- Press **<Enter>**. The system then re-displays the Hazardous Materials Indicator Code Table Browse screen

4.6.1.27 Property Location Table

The Property Location Table is used for the maintenance of default data for your Center. This profile data defines Center specific online NPDMS default values including the name, address, and phone number, and fax number for contact information about the property location. There is one record per NASA Installation/Subinstallation in the Property Location Table. This table should have limited user update authority.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **051** and the Enter Selection (**A**, **B**, or **C**). Then the Property Location - 051 (ND3051MA) screen or the Property Location Browser (ND3005MB) is displayed and the following occurs:

4.6.1.27.1 Add Property Location Code

If Table Id input value = **051** and Selection value is **A**, NPDMS displays the Add screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3051MA / ND3051PA            PROPERTY LOCATION - 051                15:29:08
                                      A TB       ADD                   MSXXX

Installation No: ****


       Property Contact: ******************************
                Address: ******************************
                         ______________________________
                   City: ********************    State: **    Zip: ***** ____
                  Phone:( *** ) *** - ****
  Property Location Fax:( *** ) *** - ****





Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Installation No — input value = your Center ID
- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Property Location Fax
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Added*' and remains on the Add screen for entry of the next record.

4.6.1.27.2 Change Property Location Table

If Table Id input value = **051** and Selection value is **C**, NPDMS displays the Change screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
 ND3051MA / ND3051PA             PROPERTY LOCATION - 051               15:31:34
                                       CH TB      CHANGE               MSXXX

Installation No: ****


       Property Contact: ******************************
                Address: ******************************
                         ______________________________
                   City: ********************    State: **    Zip: ***** ____
                  Phone:( *** ) *** - ****
  Property Location Fax:( *** ) *** - ****





Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                      EXIT
```

INPUT DATA

All fields are protected except

- Installation No
- Press **<ENTER>**. NPDMS then displays the requested record, allowing the user to make modifications to the remaining fields

INPUT DATA

- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone

- Property Location Fax

- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Changed*' and remains on the Change screen for entry of the next record.

4.6.1.27.3 Browse Property Location

If Table Id input value = **051** and Selection value is **B**, NPDMS displays the Browse screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3051PB              PROPERTY LOCATION BROWSE               15:34:33
Valid ACT = D                          BRO TB                           MSXXX


 ACT    INST NO      CENTER CONTACT
 ---    ----------   ------------------------------
  _     0101         XXXXXXXX
  _     0202         XXXXXXXXXXXX
  _     0808         XXXXXXXXXXXXX
                           *** END OF DATA ***





        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Installation No

- Center Contact

INPUT DATA

The Start Value field represents the beginning Property Location to start the browse list. For example, if you know that the Property Location starts with 0 then enter 0 in the Start Value field.

- Start Value

- Press **<Enter>**, **PF19 or PF7, PF20 or PF8**.

If a Start Value is typed and enter is pressed, the Property Location browse list repositions to Property Location entered or the next closest value after the Property Location. If a Start Value is not entered and enter is pressed or if PF20 or PF8 is pressed, the next 10 Property Location will be displayed (if there are not 10 Property Location left to browse then the remaining Property Location will be displayed). If you press PF19 or PF7, the previous 10 Property Location will be displayed.

INPUT DATA

- ACT input value = **D**
- Press **<Enter>**. The system displays the following screen with additional information about the selected Property Location:

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       03/01/01
ND3005MB / ND3051PB              PROPERTY LOCATION BROWSE              15:37:50
Valid ACT = D                          BRO TB                          MSXXX
                  PROPERTY LOCATION TABLE - ADDITIONAL DATA

        Installation No: 0101


      Property Contact: XXXXXXX
               Address: XXXX

                 City: MSFCQ                    State: AL    Zip: 35812
               Phone:( 123 ) 456 - 7891
  Property Location Fax:( 123 ) 456 - 7891


        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
           LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Installation No input value = your Center ID
- Property Contact
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Property Location Fax
- Press **<Enter>**. NPDMS then re-displays the Property Location Browse screen.

4.6.1.28 Recipient Name Table

The Recipient Name Table is used by NPDMS for default data for Non-Federal recipients. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **170** and the Enter Selection (**A**, **B**, **C**, or **D**). Then the Recipient Name Table - 170 (ND317OMA) Screen or the Recipient Name Table Browse (ND317OMC) is displayed, and the following occurs:

4.6.1.28.1 Add Recipient Name Table

If Table Id input value = **170** and Selection value = **A**, NPDMS displays the Add Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MA / ND3170MA            RECIPIENT NAME TABLE - 170              09:43:35
                                     A TB      ADD                     MSWCH



           Recipient:  ************
        Agency Name:  ****************************************
            Address:  ******************************
                      ______________________________
               City:  ********************  State:  **  Zip:  ***** ____
              Phone: ( *** )  *** - ****

      Transfer Type:  ***
            Subtype:  ******


Navigation: ________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone
- Transfer Type
- Transfer Subtype

- Press **<ENTER>** NPDMS then displays the Transfer Type Browse Screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MC / ND3180NA                TRANSFER TYPE TABLE                  09:44:28
Valid ACT = A,S                                                         MSXXX


 ACT    TYPE         TEXT
 ---    ----         -------------------------
  _     AAA          AAAAAAAA
  _     ADD          TEST ADD
  _     ALT          ALTERNATIVE
  _     ALY          ALTERNATIVE2
  _     CO           COLLEGE
  _     ED           EDUCATION
  _     NEW          NEW RECORD
  _     NP           NON-PROFIT
  _     N1           NEW ONE
  _     N2           NEW 2
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
           LOPF  PREV                    PGUP  PGDN                    EXIT
```

INPUT DATA

The Start Value field represents the beginning Transfer Type Id to start the browse list. For example, if you know that the Transfer Type starts with AL, then enter AL in the Start Value field.

Start Value

Press **<ENTER>**, **PF19, PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Type browse list repositions to the Transfer Type entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Types will be displayed (if there are not 10 Transfer Types left to browse, the remaining Transfer Types will be displayed). If you press PF19 or PF7 the 10 previous Transfer Types will be displayed.

INPUT DATA

ACT input value = **A** or **D**

Press **<ENTER>**. The system displays the Transfer Type data if input value = **D**. If input value = **A**, the system displays Transfer Type Add Screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MA / ND3180MA              TRANSFER TYPE TABLE - 180              09:52:09
                                        A TB      ADD                   MSXXX



            Type:  ***

            Text:  *************************




Navigation: ________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Type
- Text
- Press **<ENTER>**. NPDMS then displays the Transfer Subtype Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MC / ND3190NA              TRANSFER SUBTYPE TABLE                09:45:12
Valid ACT = A,S                                                        MSXXX


 ACT    SUBTYPE      TEXT
 ---    ----         -------------------------
  _     AAAAAA       AAAAAAAA
  _     ADDADD       TEST ADD
  _     AJHS         APPLEBY JUNIOR HIGH SCHOO
  _     HS           HOME SCHOOL
  _     NEW1         NEW ONE
  _     PAK12        PAROCHIAL K-12
  _     PAK6         PAROCHIAL K-6
  _     PA78         PAROCHIAL 7-8
  _     PA912        PAROCHIAL 9-12
  _     PRK12        PRIVATE K-12
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

INPUT DATA

The Start Value field represents the beginning Transfer Subtype Id to start the browse list. For example, if you know that the Transfer Subtype starts with AL, then enter AL in the Start Value field.

Start Value

Press **<ENTER>**, **PF19, PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Subtype browse list repositions to the Transfer Subtype entered or the next closest value after the Transfer Subtype. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Subtypes will be displayed (if there are not 10 Transfer Subtypes left to browse, the remaining Transfer Subtypes will be displayed). If you press PF19 or PF7 the 10 previous Transfer Subtypes will be displayed.

INPUT DATA

- ACT input value = **A** or **D**
- Press **<ENTER>**. The system displays the Transfer Subtype data if input value = **D**. If input value = **A**, the system displays Transfer Subtype Add Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3190MA / ND3190MA           TRANSFER SUBTYPE  TABLE - 190            09:56:49
                                     A TB      ADD                     MSXXX



         Subtype:  ******

            Text:  *************************




Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Subtype
- Text
- Press **<ENTER>**. NPDMS then redisplays the Recipient Name Add Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MA / ND3170MA           RECIPIENT NAME TABLE - 170             09:43:35
                                     A TB      ADD                     MSXXX



          Recipient:  ************
         Agency Name:  ****************************************
            Address:  ******************************
                      ________________________________
               City:  ********************  State:  **  Zip:  ***** ____
              Phone: ( *** )  *** - ****

       Transfer Type:  ***
            Subtype:  ******


Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

Press **<ENTER>**. The system displays the message “Record Successfully Added” and remains on the Add screen for entry of the next record.

4.6.1.28.2 Browse Recipient Name Table

If Table Id input value = **170** and Selection value = **B**, NPDMS displays the Browse Screen.

```
                         NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MC / ND3170PB                RECIPIENT NAME TABLE                 09:47:21
Valid ACT = D                           BRO TB                          MSXXX


 ACT  RECIPIENT    RECIPIENT AGENCY
 ---  -----------  ------------------------------
  _   ADD TEST     ADDED 07/19/99
  _   ADDTEST      ADD A TEST
  _   AHS          ATHENS HIGH SCHOOL
  _   ANDY         ANDY'S CO
  _   ATHENS MS    ATHENS*MIDDLE SCHOOL
  _   GRISSOM      VIRGIL I. GRISSOM HIGH SCHOOL
  _   HUNTSVILLE   HUNTSVILLE HIGH SCHOOL
  _   NEALC        NEAL CANTRELL
  _   TESTTEST     MSFC
  _   TEST10       TEST10
        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Recipient
- Recipient Agency

INPUT DATA

The Start Value field represents the beginning Recipient Name Id to start the browse list. For example, if you know that the Recipient Name starts with AL, then enter AL in the Start Value field.

- Start Value
- Press **<ENTER>**, **PF19, PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Recipient Name browse list repositions to the Recipient Name entered or the next closest value after the Recipient Name. If a Start

Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Recipient Name will be displayed (if there are not 10 Recipient Names left to browse, the remaining Recipient Names will be displayed). If you press PF19 or PF7 the 10 previous Recipient Names will be displayed.

INPUT DATA

ACT input value = **D**

Press **<ENTER>**. The system displays the Recipient Name data.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MC / ND3170PB               RECIPIENT NAME TABLE                 09:47:21
Valid ACT = D                          BRO TB                          MSXXX
                                RECIPIENT NAME


           Recipient: HUNTSVILLE**
         Agency Name: HUNTSVILLE HIGH SCHOOL*****************
             Address: 123 MAIN STREET**************
                      BLDG. A_______________________
                City: HUNTSVILLE*********   State: AL   Zip: 35802 ____
               Phone:( 256 ) 544 - 5386

       Transfer Type: ED*   EDUCATION
             Subtype: PA912*   PAROCHIAL 9-12


        Start Value
        __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Recipient
- Agency Name
- Address (line 1)
- Address (line 2)
- City
- State
- Zip
- Phone

- Press **<Enter>.** The system then re-displays the Recipient Name Browse Screen.

4.6.1.28.3 Change Recipient Name Table Change

If Table Id input value = **170** and Selection value = **C**, NPDMS displays the Change Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MA / ND3170MA            RECIPIENT NAME TABLE - 170              09:49:07
                                     CH TB     CHANGE                  MSXXX



           Recipient:  ************
        Agency Name:  ****************************************
            Address:  ******************************
                      ______________________________
               City:  ********************  State:  **  Zip:  ***** ____
              Phone: ( *** )  *** - ****

      Transfer Type:  ***
            Subtype:  ******


Navigation: ________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Recipient

- Press **<ENTER>.** NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Recipient

- Agency Name

- Address (line 1)

- Address (line 2)

- City

- State

- Zip
- Phone
- Press **<Enter>.** The system then displays the message ‘Record Successfully Changed’ and remains on the Change Screen for entry of the next record.

NOTE: If the user modifies the Transfer Type or Transfer Subtype fields, the Transfer Browse screen and Transfer Subtype Browse screens are displayed.

4.6.1.28.4 Delete Recipient Name Table

If Table Id input value = **170** and Selection value = **D**, NPDMS displays the Delete Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3170MA / ND3170MA            RECIPIENT NAME TABLE - 170              09:50:43
                                     DE TB     DELETE                  MSXXX



           Recipient:  ************
         Agency Name:  ****************************************
             Address:  ******************************
                       ________________________________
                City:  *******************  State:  **  Zip:  ***** ____
               Phone: ( *** )  *** - ****

       Transfer Type:  ***
             Subtype:  ******


Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields are protected except:

- Recipient
- Press **<ENTER>.** The system then displays the following selected record fields and the confirmation fields:
  - Recipient
  - Agency Name
  - Address (line 1)
  - Address (line 2)
  - City
  - State
  - Zip
  - Phone
  - Press **<Enter>.** The system then displays the message ‘Record Successfully Changed’ and remains on the Change Screen for entry of the next record.

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message '*Record Successfully Deleted*' and remains on the Delete screen for entry of the next record.

NOTE: The user can only enter **D** to enter next record or **PF17** to cancel the delete process.

4.6.1.29 Transfer Type Table

The Transfer Type Table is used by NPDMS for default data for Non-Federal Transfer Types. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **180** and the Enter Selection (**A**, **B**, **C**, or **D**).

4.6.1.29.1 Add Transfer Type Table

If Table Id input value = **180** and Selection value = **A**, NPDMS displays the Add Screen.

```
NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MA / ND3180MA             TRANSFER TYPE TABLE - 180              09:52:09
                                       A TB      ADD                   MSXXX



            Type:  ***

            Text:  *************************



Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

- Type
- Text
- Press **<ENTER>.** The system then displays the message ‘Record Successfully Added’ and remains on the Add screen for entry of the next record.

4.6.1.29.2 Browse Transfer Type Table

If Table Id input value = **180** and Selection value = **B**, NPDMS displays the Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3001MB / ND3180PB              TRANSFER TYPE BROWSE                  09:53:38
                                       BRO TB                          MSXXX


   TYPE ID      TEXT
   ----------   -------------------------
   AAA          AAAAAAAA
   ADD          TEST ADD
   ALT          ALTERNATIVE
   ALY          ALTERNATIVE2
   CO           COLLEGE
   ED           EDUCATION
   NEW          NEW RECORD
   NP           NON-PROFIT
   N1           NEW ONE
   N2           NEW 2
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Type ID
- Text

INPUT DATA

The Start Value field represents the beginning Transfer Type Id to start the browse list. For example, if you know that the Transfer Type starts with AL, then enter AL in the Start Value field.

Start Value

Press **<ENTER>**, **PF19, PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Type browse list repositions to the Transfer Type entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Types will be displayed (if there are not 10 Transfer Types left to browse, the remaining Transfer Types will be displayed). If you press PF19 or PF7 the 10 previous Transfer Types will be displayed.

4.6.1.29.3 Change Transfer Type Table

If Table Id input value = **180** and Selection value = **C**, NPDMS displays the Change Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MA / ND3180MA              TRANSFER TYPE TABLE - 180             09:54:43
                                       CH TB     CHANGE                MSXXX



            Type:  ***

            Text:  *************************




Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Transfer Type
- Press **<ENTER>.** NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Text
- Press **<ENTER>.** NPDMS then displays then message ‘Record Successfully Changed’ and remains on the change screen for entry of the next record.

4.6.1.29.4 Delete Transfer Type Table

If Table Id input value = **180** and Selection value = **D**, NPDMS displays the Delete Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3180MA / ND3180MA              TRANSFER TYPE TABLE - 180             09:55:49
                                       DE TB     DELETE                MSXXX



            Type:  ***

            Text:  *************************



Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields are protected except

- Transfer Type
- Press **<ENTER>.** The system then displays the following selected record fields and the confirmation fields:
- Text

INPUT DATA

- Verify Delete input value = **D**
- Press **<Enter>**. NPDMS then displays the message ‘Record Successfully Deleted’ and remains on the Delete screen for entry of the next record.

4.6.1.30 Transfer Subtype Table

The Transfer Subtype Table is used by NPDMS for default data for Non-Federal Transfer Subtypes. This table is maintained and populated by the installation with limited user update authority.

NOTE: The Screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an

appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled in by the system.

Once the Table Menu is displayed, action is performed based on the input of the Table Id **190** and the Enter Selection (**A**, **B**, **C**, or **D**).

4.6.1.30.1 Add Transfer Subtype Table

If Table Id input value = **190** and Selection value = **A**, NPDMS displays the Add Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3190MA / ND3190MA           TRANSFER SUBTYPE  TABLE - 190           09:56:49
                                     A TB      ADD                     MSXXX



         Subtype:  ******

            Text:  *************************




Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

- Subtype
- Text
- Press **<ENTER>**. The system then displays the message ‘Record Successfully Added’ and remains on the Add screen for entry of the next record.

If enter is pressed Transfer Subtype Add Screen is redisplayed with the message Record Successfully Added.

4.6.1.30.2 Browse Transfer Subtype Table

If Table Id input value = **190** and Selection value = **B**, NPDMS displays the Browse Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3001MB / ND3190PB            TRANSFER SUBTYPE BROWSE                 09:57:52
                                     BRO TB                            MSXXX


   SUBTYPE ID   TEXT
   ----------   -------------------------
   AAAAAA       AAAAAAAA
   ADDADD       TEST ADD
   AJHS         APPLEBY JUNIOR HIGH SCHOO
   HS           HOME SCHOOL
   NEW1         NEW ONE
   PAK12        PAROCHIAL K-12
   PAK6         PAROCHIAL K-6
   PA78         PAROCHIAL 7-8
   PA912        PAROCHIAL 9-12
   PRK12        PRIVATE K-12
   Start Value
   __________ (Enter Full or Partial Browse Value)

Navigation: ____________________________________________________
Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
            LOPF  PREV                    PGUP  PGDN                    EXIT
```

DISPLAYED DATA

- Subtype ID
- Text

INPUT DATA

The Start Value field represents the beginning Transfer Subtype Id to start the browse list. For example, if you know that the Transfer Subtype starts with AL, then enter AL in the Start Value field.

- Start Value
- Press **<ENTER>**, **PF19, PF7, PF20** or **PF8**.

If a Start Value is typed and enter is pressed, the Transfer Subtype browse list repositions to the Transfer Subtype entered or the next closest value after the Transfer Type. If a Start Value is not entered and enter is pressed, or if PF20 or PF8 is pressed, the next 10 Transfer Subtypes will be displayed (if there are not 10 Transfer Subtypes left to browse, the remaining Transfer Subtypes will be displayed). If you press PF19 or PF7 the 10 previous Transfer Subtypes will be displayed.

4.6.1.30.3 Change Transfer Subtype Table

If Table Id input value = **190** and Selection value = **C**, NPDMS displays the Change Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3190MA / ND3190MA           TRANSFER SUBTYPE  TABLE - 190            09:59:05
                                     CH TB     CHANGE                  MSXXX



         Subtype:  ******

            Text:  *************************



Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                       EXIT
```

INPUT DATA

All fields are protected except

- Transfer Subtype
- Press **<ENTER>.** NPDMS then displays the requested record allowing the user to make modifications to the remaining fields.

INPUT DATA

- Text
- Press **<ENTER>.** NPDMS then displays the message ‘Record Successfully Changed’ and remains on the change screen for entry of the next record.

4.6.1.30.4 Delete Transfer Type Table

If Table Id input value = **190** and Selection value = **D**, NPDMS displays the Delete Screen.

```
                        NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM       08/11/99
ND3190MA / ND3190MA           TRANSFER SUBTYPE  TABLE - 190            10:00:01
                                     DE TB     DELETE                   MSXXX



         Subtype:  ******

            Text:  *************************



Navigation: ____________________________________________________________

Enter-PF13--PF14--PF15--PF16--PF17--PF18--PF19--PF20--PF21--PF22--PF23--PF24---
      HELP  LOPF  PREV        CNCL                                        EXIT
```

INPUT DATA

All fields protected except

- Transfer Subtype

- Press **<ENTER>**. The system displays the following selected record fields and the confirmation fields:

- Text

INPUT DATA

- Verify Delete input value = **D**

- Press **<Enter>**. NPDMS then displays the message 'Record Successfully Deleted' and remains on the Delete screen for entry of the next record.

4.7 CASE REVIEW

This function provides a detailed online display of the case record with its associated screening data and freeze information for a single item as well as a component system in the NPDMS Data Base.

The user has the option to select the Case Review process from the NPDMS Main Menu or transaction processing or freeze processing screens. The process is limited to review of the case and item from which the case review is requested. Control returns to the screen where the Case Review is initiated.

NOTE: When navigating through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.