

4.8.8 Transaction Processing For Reversals

This process allows the user to reverse specific final disposition transactions and the Receipt Transaction. Transactions affecting the recording of final disposition and receipt data may have been inadvertently entered for a particular property case record. NPDMS provides the capability for reversing final disposition and Receipt 'T-type' transactions online through the Reverse Final Disposition Transaction and Reverse Receipt Transaction processes. These 'T-type' transactions include the following:

- Receipt (T02)
- Expended to Scrap (T03)
- Survey Lost Personal Property (T04)
- Utilized by Generating NASA Center (T05)
- Utilized by Other NASA Centers (T06)
- Transfer for Use of Other Federal Agency with Prior GSA Approval (T07)
- Transfer for Use of Other Federal Agency without Prior GSA Approval (T08)
- Transferred to DRMO for Further Disposal Processing (T09)
- Transfer of Foreign Excess Property for Donation (T10)
- Donation to Public Bodies without Prior GSA Approval (T11)
- Transferred to GSA for Further Disposal Processing (T12)
- Donation Approved by GSA (T13)
- Transferred to Other without Prior GSA Approval (T16)
- Abandoned or Destroyed Property (T18)
- Exchange/Sale Transfer of Property (T19)
- Donation to Other without Prior GSA Approval (T20)

Other types of transactions do not use this process. Freeze (F00) transactions are deleted (thawed) -- not reversed (Refer to Section 4.8.7.3). Sold by NASA or Agent (T14) and Sold by GSA (T15) are reversed through the Sales Process (Refer to Section 4.8.5.5).

NOTE: When navigating through NPDMS, the Fastpath name (limited to eight characters) is displayed on the fourth line starting at the center of the screen.

NOTE: The screen field data areas in the UOG are shown with either blanks, lines, or asterisks. Field data areas that are blank are not modifiable and display data if it is available. Field data areas with lines are modifiable and may be optional unless conditionally tied with other screen fields. If the field data area is tied to another field, NPDMS displays an appropriate warning or error message if an entry is required. Field data areas with asterisks require entry of data and may be modified if pre-filled by the system.

- From the NPDMS MAIN MENU (NDO000MB) type **5** at Enter Selection to access the TRANSACTION MENU (ND5000MA).
- Press **<Enter>**.

The TRANSACTION MENU (ND5000MA) is displayed.

ND5000MA / ND5000PA	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM TRANSACTION MENU TX	03/01/01 14:07:09 MSXXX
Selections:		
1 Add	8 Reversal	
2 Change	9 Convert Case to Component	
3 Delete	10 Convert Component to Case	
4 Receipt	11 Enter SRD and GSA Control No	
5 Sales	? In any field for Help	
6 Exchange (Trade-In)	. Exit Transaction Process	
7 Freezes and Dispositions (Includes Scrap and Surveys)		
Enter Selection: _____		Item Id: _____
Prop Case No: 804101 _____		Cust Acct No: _____
ECN: _____	(For Reversal only)	
ERN: _____	(Process Final Disposition w/o Freeze)	
Trans Id: _____		
Navigation:		
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -		
HELP LOPF PREV RVW CNCL	CLEAR	EXIT

INPUT DATA

- Enter Selection input value = **8**
- Press **<Enter>**.

NPDMS action is performed based on the input on the TRANSACTION MENU (ND5000MA).

NPDMS displays the (ND5000MB) pop-up window for user response to the type of transaction to be reversed.

-?- DD-1348-IA

- Receipt Only

— Document Numbers

-?- Turn In

- Press <Enter>. NPDMS displays the REVERSAL TRANSACTION screen (ND5199MB) for reversing of Final Dispositions or the RECEIPT REVERSAL TRANSACTION - RT02 screen (ND5202MA) for reversing a Receipt.

4.8.8.1 Reverse Final Disposition

This process allows the user to reverse Controlled (NEMS-tagged) and Non-Controlled NASA Property Final Dispositions. Transactions effecting the recording of final disposition data may have been inadvertently entered for a particular property case record. NPDMS provides the capability for reversing the following final disposition 'T-type' transactions online:

- Expended to Scrap (T03)
- Survey Lost Personal Property (T04)
- Utilized by Generating NASA Center (T05)
- Utilized by Other NASA Centers (T06)
- Transfer for Use of Other Federal Agency with Prior GSA Approval (T07)
- Transfer for Use of Other Federal Agency without Prior GSA Approval (T08)
- Transferred to DRMO for Further Disposal Processing (T09)
- Transfer of Foreign Excess Property for Donation (T10)
- Donation to Public Bodies without Prior GSA Approval (T11)
- Transferred to GSA for Further Disposal Processing (T12)
- Donation Approved by GSA (T13)
- Transferred to Other without Prior GSA Approval (T16)
- Abandoned or Destroyed Property (T18)
- Donation to Other without Prior GSA Approval (T20)

- ERN
- Dispositions Only
 - Document Numbers
 - ?- Request
 - ?- Survey
 - ?- Abnd/Dstryd (Abandoned/Destroyed)
 - ?- Procurement
 - ?- DD-1348-IA
- Press <Enter>. If the user enters **D**, Disposition, NPDMS displays the REVERSAL TRANSACTION screen (ND5199MB). If the user enters **C**, to Cancel, NPDMS displays the TRANSACTION MENU screen (ND5000MA).
- The appropriate data fields are populated and displayed by the system.

NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM							03/01/01
ND5199MB / ND5199PA		REVERSAL TRANSACTION				14: 12: 55	
		REVE TR		Item ID: 01		Current Qty:	MSXXX
Prop Case No: 804101 1060S160				Turn-In Doc No: 123			
Local Ref No: MSFC				/ MARSHALL			
Item Name/Desc: MSFC							
===== SELECT TRANSACTION TO REVERSE =====							
Line	Trans ID	ERN	Disp Date	Disp Qty	Disp Cost	ECN	User ID
1	T05	0810610886	03/02/01	2	100.00		MSXXX
2	T05	0810610887	03/02/01	2	100.00		MSXXX
3	T06	0810610885	03/02/01	2	100.00		MSXXX
4	T06	0810610888	03/02/01	2	100.00		MSXXX
5	T06	0810610889	03/02/01	2	100.00		MSXXX
6	T06	0810610890	03/02/01	2	100.00		MSXXX
7	T06	0810610891	03/02/01	2	100.00		MSXXX
8	T07	0810600892	03/01/01	2	100.00		MSXXX
9	T08	0810600893	03/01/01	2	100.00		MSXXX

Enter the Line No of the Transaction to Reverse or 'C' to Cancel: _ More: Y

Navigation:

Enter-	PF13-	PF14-	PF15-	PF16-	PF17-	PF18-	PF19-	PF20-	PF21-	PF22-	PF23-	PF24---
	HELP	LOPF	PREV	CNCL	PGUP	PGDN						EXIT

INPUT DATA

- Line No of Transaction to Reverse or 'C' to Cancel input value = 1, 2, 3, 4, 5, 6, 7, 8, 9, or C
- Press <Enter>. NPDMS displays the REVERSAL TRANSACTION screen (ND5199MA). If C is entered, the system displays the TRANSACTION MENU (ND5000MA).

The appropriate data fields are populated and displayed by the system.

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ND5199MA / ND5199PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM      03/01/01
                              REVERSAL TRANSACTION                      14: 14: 58
                              REVE TR                                  MSXXX
Prop Case No: 804101 1060S160      Item ID: 01          Current Qty:
Local Ref No: MSFC                Turn-In Doc No: 123
Item Name/Desc: MSFC              / MARSHALL
Disposition Qty: 2                 Disposition Date: 03/02/01
Trans ID being Reversed: T05      ECN:                ERN: 0810610886
===== TRANSACTION INFORMATION =====
Requestor Name: XXXXXX XXXXX      Phone: ( 205 ) 544 - 5555
Agency Name: MARSHALL SPACE FLIGHT CENTER
Address:
      REDSTONE ARSENAL          Requestor Agency ID: N
      City: HUNTSVILLE        State: AL          Zip: 35812-
                              Doc No: 1
Previous SF-120 Withdrawal/Correction printed: N
Print SF-120 Correction: _        GSA Rpt Date:
Txn Desc: _____ More: N
Navigation:
Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - -
      HELP LOPF PREV RVW CNCL                                EXIT
  
```

INPUT DATA

- Print SF-120 Correction input value = C or blank
- Txn Desc
- More input value = Y or blank
- Press <Enter>. If C is entered for Print SF-120 Correction, NPDMS displays the GSA Withdrawal/Correction Narrative (ND5100MD) pop-up window to allow entry of additional data.

- Document Numbers
- Turn In
- Press <Enter>. NPDMS displays the RECEIPT REVERSAL TRANSACTION - RT02 screen (ND5202MA).
- The appropriate data fields are populated and displayed by the system.

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ND5202MA / ND5202PA          NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM          03/01/01
                              RECEIPT REVERSAL - RT02                          14: 25: 30
                              REVE RE                                         MSXXX

Prop Case No: 804101 5332S097      Item ID: 01          Current Qty: 1
Local Ref No: MARSHALL SPACE FLIGHT CENTER  Turn-In Doc No: 1
Item Name/Desc: COMPUTER, MICRO    /
ECN: G031461                        Cust Acct No: 33001  CC: 4
Current Acq Cost: 2475.00           Unit Of Measure: EA
Component System - Name:             FSC Code:
===== TRANSACTION INFORMATION =====
Mfg's Name: INTERNATIONAL BUSINESS MACHINE  ERN: 0853480218
Model No:                               Serial No: 8274854
Warehouse Loc: 3000520004              Warehoused Date: 12/14/95
Print SF-120 Correction: _              GSA Rpt Date: 01/10/96

Adj Desc: *****
_____

Please Enter 'P' to Process or 'C' to Cancel: _

Navigation:
Enter- PF13-- PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - -
      HELP LOPF PREV RVW  CNCL                                EXIT
  
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INPUT DATA

- Print SF-120 Correction input values = **C** or **blank**
- Adj Desc
- Enter 'P' to Process or 'C' to Cancel input values = **P** or **C**
- Press <Enter>. If you enter **C** to Cancel, NPDMS displays the RECEIPT REVERSAL TRANSACTION - RT02 screen (ND5202MA).
- If a **C** is entered in the Print SF-120 Correction field, NPDMS displays the GSA Withdrawal/Corrective (ND5100MD) pop-up window to allow entry of additional data.

ND5000MA / ND5100MD	NASA PROPERTY DISPOSAL MANAGEMENT SYSTEM RECEIPT REVERSAL TRANSACTION - RT02 GSA Withdrawal Approval Date:	03/01/01 14:29:04
Prop Case N Local Ref N Item Name/D ECN: G03146 Current Acq Component S =====	Withdrawal/Correction Narrative: <hr/> <hr/> <hr/> <hr/> <p style="text-align: center;">Enter 'C' to Cancel: _</p>	
Mfg's Name: Model No: Warehouse Loc: 3000520004 Print SF-120 Correction: C	Serial No: 8274854 Warehoused Date: 12/14/95 GSA Rpt Date: 01/10/96	
Adj Desc: NONE*****		
Please Enter 'P' to Process or 'C' to Cancel: p		
Navigation: Enter- PF13- - PF14- - PF15- - PF16- - PF17- - PF18- - PF19- - PF20- - PF21- - PF22- - PF23- - PF24- - - HELP LOPF PREV RVW CNCL EXIT		

INPUT DATA

- Withdrawal/Correction Narrative
- Enter 'C' to Cancel input value = **C** or **blank**
- Press **<Enter>**.
- NPDMS then updates the Case File, generates the following transactions: a 'RT02' Transaction, a X60 Transaction to identify NEMS Equipment data, a NP/NEMS Interface ERN.
- NPDMS returns to the TRANSACTION MENU (ND5000MA) and displays the message *'Entry Reference Number Assigned is: N10'*.